

2025 DESCRIPTIONS OF MINISTRIES

(ITEMS NOTED WITH AN ASTERISK* ARE APPROPRIATE FOR ONLINE/ZOOM MEMBERS)

WORSHIP

READER/PRAYERS OF THE PEOPLE*

Responsibilities: Lead the Prayers of the People during the service. Read Scripture or Contemporary Lesson (online or in person). Readings are mailed out in advance and practiced before services.

ONLINE HOST*

Responsibilities: Welcome online worshippers, greeting each arrival and allowing all to participate in conversation if they choose; during coffee hour facilitate conversation so that all have equal access to share (if they choose), and allow a variety of voices to be heard.

USHER

Responsibilities: Direct people to a seat, direct movement of congregation during the Eucharist, collect offering and programs after the service, clean up and close up after the service.

WORSHIP ASSISTANT

Responsibilities: Prepare the altar in advance for Eucharist and clean up afterwards; lead any processions by carrying the cross; aid the pastoral leaders throughout the service; during the Peace, set the table for the Eucharist; read the lesson(s) in the absence of one or more lectors.

TECH TEAM

Responsibilities: Operate cameras, sound equipment, computers and Zoom during worship services that are broadcast. Maintain computers and computer security. Must arrive 45 minutes prior to start of service; must be vaccinated and boosted.

GREETER/SAFETY TEAM

Responsibilities: Learn diocesan protocols about safety, greet individuals at the service, provide information to visitors, assure that parishioners are wearing masks appropriately. Must arrive one half hour prior to start of service.

WORSHIP COMMITTEE*

Responsibilities: Review liturgies and worship practices, make recommendations to Rector about changes and innovations. This is an advisory group; in the Episcopal Church, the Rector has final authority in this area. The Worship Committee meets the third Wednesday of each month.

ALTAR GUILD

Responsibilities: Care for the altar, vestments, vessels, and altar linens of the parish. Altar Guild members prepare the sanctuary for services and clean up afterwards. Altar Guild members may also supervise the decoration of the sanctuary (for example: arranging altar flowers and changing quilted seasonal flags).

PARISH/BUILDING ADMINISTRATION & SUPPORT

OFFICE VOLUNTEER

Responsibilities: Assist in the office when needed: answering phone, photocopying, preparing special mailings, collating and stapling worship booklets; working on special projects for the Parish Administrator or Rector. Individuals must be available during weekday hours to serve on this ministry.

BUILDING COMMITTEE

Responsibilities: Prioritize and make repairs and arrange for maintenance for the buildings and grounds.

(List of ministries continues on next page)

SOCIAL JUSTICE AND OUTREACH

JUSTICE TEAM*

Responsibilities: Provide focus and direction for Redeemer's justice ministries, making a variety of opportunities available for in-person and online members.

GARDEN OF HOPE

Responsibilities: Prepare, maintain and harvest Garden of Hope for the benefit of local feeding ministries.

EARTH MINISTRY AND SUSTAINABILITY

Responsibilities: Seek ways to identify environmental concerns and then act on them both within and outside the parish. Provide leadership to the congregation about ways to reduce our footprint on the earth.

COMMUNITY CARE AND SUPPORT

SERENDIPITY STITCHERS

Responsibilities: Meets weekly either in-person or online on Tuesday from 1:30- 3:00 PM in the parlor of the Parish House. Members of this group crochet and knit items for outreach projects, including scarves and hats for various feeding ministries. It is not necessary to know how to knit or crochet to join this group. We welcome newcomers with an interest to learn!

BOOK GROUP*

Responsibilities: The book group meets monthly by Zoom on the last Monday of the month and reads for pleasure. Members choose books to read and discuss.

PASTORAL CARE TEAM*

Responsibilities: Provide various kinds of assistance to members of the congregation, including (as COVID positivity rates allow) home visits and home communion, transportation, meals, etc., as well as phone call and email support.

EMAIL PRAYER CHAIN*

Responsibilities: include people in times of crisis and joy in your personal prayers. Prayer requests come through members of Redeemer and are distributed through e-mail. Prayer chain members believe in the power of prayer and keep all requests completely confidential.

OTHER

GRANT WRITING*

Responsibilities: Research appropriate grants for non-profits/religious institutions, consult with Rector, apply.

FINANCE COMMITTEE

Responsibilities: Review investments; advise Rector, Treasurer and Vestry about financial matters; ensure annual audit is done in accordance with diocesan requirements.