

**STEVE MARSH PINNACLE AWARD
NOMINATION FORM**
(Nomination Deadline Noon, March 1, 2017)

SELECTION CRITERIA: An eligible business must have been in operation in Milan at least two years and be a retail or service business with 50 or less employees. Nominees must be a member in good standing of the Milan Chamber of Commerce. A nominated business should exhibit excellence in qualities such as: financial soundness and profitability; business growth; employee relations; innovations in product or service; customer satisfaction; civic and business leadership and involvement of owners and employees. Self-nominations are permitted. **ALL NOMINATIONS WILL BE HELD THREE YEARS AND REVIEWED FOR CONSIDERATION.**

Please complete all the following information. **In order to be considered, ALL of the following information must be furnished.** All information will be kept confidential. Please include additional information that may be useful in reviewing the nominee. If you have any questions, please contact the chamber at 686-7494.

Business Information

Nominated Business _____

Address _____

Phone _____ Fax _____

Contact Person _____

Owner _____

Address: City _____ State _____ Zip Code _____

Primary Decision Maker _____

Address: City _____ State _____ Zip Code _____

Year Company Established _____

Description of Product/Service _____

Number of Full Time Equivalent Employees _____

I. History/Growth for last 5 years ending 12/31

In order to be considered, ALL of the following information must be furnished.

Employees (as of 12/31) _____ Employees (as of 5 years ago ending 12/31) _____

Capital improvements made in last 5 years (i.e., buildings, equipment)

Customers/Accounts Serviced (as of 12/31) _____ N/A _____

Customers/Accounts Serviced (as of 5 years ago ending 12/31) _____

Is your company involved in strategic planning? Yes _____ No _____

If yes, for how many years forward do you plan? _____

If you have a mission statement, please provide below or attach copy if additional space is needed.

If you happen to have any copies of awards, recognition, articles of commendation you may have received, please attach them so that we may know about them.

II. Community Involvement by Owners and Employees In order to be considered, ALL of the following information must be furnished.

Many times business owners may participate in community service as might their employees. List organizations your company has supported during the past year and your involvement within those organizations (i.e. American Cancer Society Walk for Life and number of employees participating, Lifeline Blood Services, Employees released for volunteer events, i.e. board member, volunteer coach with YMCA, Little League, etc.). **DON'T BE BASHFUL...BRAG ON YOURSELF A LITTLE!**

1. _____
Organization _____ Type of Involvement _____
Explanation: _____

2. _____
Organization _____ Type of Involvement _____
Explanation: _____

3. _____
Organization _____ Type of Involvement _____
Explanation: _____

If you have more, please attach any additional sheets.

III. Optional Supporting Data

There are times we may not have requested information that you feel is important. Please include any information/data/attachments you would like to share.

IV. Please attach at least 3 letters of commendation/recommendation from current customers

V. Employees

Many times businesses want us to know more about the great things they may do for their employees. Please provide any details that you feel would be good for us to know. It may be as simple as birthday recognition or time off to pick their kids up at school or as sophisticated as retirement pay and vacation pay. Whatever it may be, if you have anything that might fit here, LET US KNOW!

This is to certify that the information provided is true and factual as of (date)

Owner(s)/Manager signature

OR

Primary Decision Maker(s) signature

Thank you for completing this application for the Pinnacle Award given in honor of Steve Marsh. **Again, all information and supporting documentation must be supplied in order to be judged equally.** All of the information in this application is kept confidential.