

DRAFT

Dear NVTA and NVUSD Partners,

We are pleased to share an important update. The City of Napa, Napa Valley Unified School District (NVUSD), and the Napa Valley Tennis Association (NVTA) are actively working on developing a new agreement that continues to provide NVTA access to the tennis courts on the Vintage High School (VHS) campus while also ensuring the continued safety of our VHS students and staff.

One of the provisions of the new agreement will require that NVTA members who use the tennis facilities Monday- Friday between 8:00 am and 4:00 pm are livescan fingerprinted and cleared by the school district. School districts are required to have adults fingerprinted and cleared by the Department of Justice because they may come into contact with students on campus during the school day. Given the need to prioritize safety while still providing members access, cooperation with this mandate is essential. We thank all members in advance for their cooperation, compliance and support.

In order to get the fingerprinting of all members accomplished, the district has provided two options. Whichever option you select, please know that you must be fingerprinted no later than **October 1st**. In addition, please be sure to bring your ID when arriving for the livescan.

Option #1: Schedule an appointment

A fingerprinting service solely for NVTA members will be available at the NVUSD central offices at 2425 Jefferson St. in the NVUSD Board Room. Please use the entrance on the south side of the building (Lincoln Ave) to enter the building. This service will be available on Wednesday, 9/7, Friday, 9/9, and Monday, 9/12 between the hours of 9:00 am and 12:00 pm.

Please sign up for an appointment for this service [here](#).

Please come to your appointment with the attached NVUSD fingerprinting form completed. The cost of this service is \$52 which can be paid by credit card, cash, or check payable to Theresa Johnston.

Option #2: Access livescan fingerprinting services independently

If you choose this option, it is your responsibility to access the services on your own. Complete the attached form and take it to any of the locations below Monday-Friday.

Locations:	Address:	Hours:	Fee	Telephone:	Appointment
Photo-Pro	1258 Trancas St.	M-F 9:30 AM - 6:30 PM	\$52.00	707-255-0772	No
Napa Sheriff Dept.	1535 Airport Blvd	M-F 9:00 AM - 4:30 PM	\$42.00	707-253-4509	Yes

The Department of Justice (DOJ) will send the livescan results to the Napa Valley Unified School District within 30 days. NVTA leadership will follow up with members who will not be allowed to access the tennis facilities during the day if they could not attain DOJ clearance.

As members accomplish the livescan fingerprinting, we will be finalizing the new agreement between the City of Napa, NVUSD, and NVTA. Again, as progress toward our new agreement is made, we will continue to reach out with updated information. Thank you for your cooperation in allowing our dedicated organizations to do great work for our community while continuing to keep students safe.

Sincerely,

Dr. Rosanna Mucetti
Superintendent, NVUSD

Robert Farver
President, NVTA