



United Pet Fund Compliance and Use Form

Policy on Responsible Use and Redistribution of Donated Goods

Purpose

This policy sets clear expectations for the use and redistribution of donated goods received through United Pet Fund (UPF). It is designed to ensure that these resources are used to fulfill the missions of nonprofit animal welfare organizations and are never diverted for personal benefit.

1. Acceptable Use of Donated Goods

Member organizations of UPF may:

- Use donated items directly in the care of animals under their protection.
- Distribute donated goods to foster homes, adoption events, or partnering programs, as long as they support the organization's mission.
- Resell donated items in nonprofit-operated thrift stores, fundraising events, or online charity auctions if:
 - * **100% of the proceeds benefit the member nonprofit,**
 - * **Records of such sales and use of funds are maintained and available for audit, and**
 - * **Items are not resold to for-profit vendors or for personal enrichment.**

2. Prohibited Activities

Member organizations may not:

- Use donated goods for personal or household use.
- Allow staff, board members, or volunteers to take items for personal use or resale.
- Sell goods in for-profit settings, flea markets, or private listings (e.g., Craigslist, eBay) unless all proceeds go back into the organization and this is transparently documented.

3. Documentation and Transparency

Organizations engaging in resale or redistribution for fundraising must:

- Maintain a log or receipt system showing items received from UPF and how they were used, sold, or distributed.
- Keep a record of revenue generated from the resale of donated goods and how those funds were used in alignment with their nonprofit mission.

- Agree to submit these records upon reasonable request by UPF for accountability or compliance reviews.

4. Certification and Agreement

All UPF member organizations must annually:

- Sign a Use & Redistribution Agreement acknowledging this policy.
- Certify that they will use the donated materials solely to benefit their 501(c)(3) mission and not for any individual's gain.
- Understand that violation of this policy may result in suspension or termination of membership and access to UPF resources.

5. Trust, Not Policing

UPF operates under a model of trust and shared mission, not surveillance. We recognize the creativity and diversity of our member organizations. This policy is not about restricting your work — it's about ensuring that our shared resources are used ethically, legally, and transparently to help animals in need.

We ask all members to uphold these values — not just to protect UPF, but to maintain the integrity of your own organizations and the broader rescue community.



Annual Compliance Form for United Pet Fund Members

I, the undersigned, certify that our organization has read and agrees to comply with the United Pet Fund Policy on Responsible Use and Redistribution of Donated Goods.

Organization Name: _____

Authorized Representative (Print Name): _____

Title: _____

Signature: _____

Date: _____