

Server II

ELIZABETH, NJ

Job Description

Summary:

The Server II is responsible for taking food and beverage orders; entering orders quickly and in proper sequence; serving food and beverages for guests in their section as well as other sections; coordinating with the kitchen to ensure timely service and quality of the food; and providing the highest quality of service to the customer at all times; performs all other responsibilities as directed by the business or as assigned by management. This is a non-exempt position and typically reports to the Store Manager, Assistant Store Manager, or General Manager depending up local requirements.

Essential Functions:

- Takes food and beverage orders, places orders, delivers orders, checks back after delivery of food to ensure guest satisfaction, observes guests to respond to any additional needs
- Maintains table appearance by pre-bussing, checks drink levels, removes clutter and provides adequate napkins, etc
- Presents check for payment and provides change as needed
- Follows HMSHost customer service, adult beverage and cash handling policies and procedures
- Keeps station clean, sets up and takes down station tables appropriately

Requirements

Minimum Qualifications, Knowledge, Skills, and Work Environment:

- Must meet state minimum age for serving alcoholic beverages
- Requires at least 6 months of closely related serving experience, work experience in high volume or fast casual dining restaurant environment preferred
- Demonstrates the ability to interact with the public and coworkers in a friendly, enthusiastic and outgoing manner
- Requires the ability to lift and/or move up to 20 lbs
- Requires the ability to walk, bend, twist, and stand to perform normal job functions
- Requires the ability to speak, read and comprehend instructions, short correspondence and policy documents, as well as converse comfortably with customers
- Frequently immerses hands in water and water diluted with chemical solutions

Additional Information

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