

St. David's Episcopal Church

November 17, 2025

Vestry Meeting

The November Vestry meeting was called to order at 6:45 PM and was presided over by Sr. Warden David Niles. In attendance were Jr. Warden Cathy Schwichtenberg, Rev. Katherine Lewis, Nan Drake, Ann Robinson, Bonnie Boyd, Mike Sandsmark, Julia Handley, Andy Harvala, and Clerk Rita Hayek.

Absent: Treasurer Stephen Ferro

Dwelling in the Word was led by Katherine. Luke 23:33-43

Vestry Visitor-Shea Brendalen-Finance, Communication and Ministry Support

Overview of her duties; All things financial

- Weekly deposits and disbursements, payroll, monthly financial statements for church and endowment.
- Working with treasurer and finance committee to complete annual budget.
- Provides HR support; new hires and vacations
- Year-end reconciling for financial statements including annual report preparation, financial report to bring to the Diocese and Parochial report utilizing the new app. This will be handed over to Julia. David and Katherine both stated how Shea's efforts provide the best preparation in this area.
- Provides support to the Stewardship Committee during pledge season, supports the fundraising committee; keeping the square going on the ipad.
- Administers Realm Database.
- Counts money with David Pearson.
- Attends staff meetings and provides support to staff, volunteers and parishioners.

Projects in collaboration or taken over by Julia Moser-Hardy

- Reworking the contracts for the columbarium.
- Doors, fobs, Safe Church
- St. David's website
- Directory and Newcomers Projects
- Scheduled the Compline and Sunday Worship Team; now Roger and Julia do this.

Vestry question-how is file sharing progressing?

Shea commented on how technology is always changing but is making good progress. Some meetings were held. There is a possibility for some money to be designated for technology support.

The Vestry so appreciates Shea for sharing her time with the Vestry. She will soon be retiring. Her many years of outstanding service to St. David's is so appreciated.

Discernment Topic-Tithing a portion of the Endowment distribution for 2026

The Vestry considered the amount of the 2026 endowment and to whom it should tithe. All agreed to support feeding and clothing people. A motion was to tithe 10% of the 12,000 distribution and send \$600 each to Reach and Restore and Casa Maria.

Gratitude and Recognitions

- The Boy Scout shed was left to us. Many thanks to Randy and Chris who reroofed it and cleaned the gutters. Bonnie will send a note to Chris.
- Cathy will write a note to Jane to share with the Newcomers brunch helpers.
- Ann will write Randy a note for his help also.
- 91 notes will be sent to pledgers; the Vestry thanks the Giving Team.

Review and Approve

- October Vestry minutes were approved.
- October Financials were approved.
- Quarterly Endowment report was approved.
- The Nominating Committee was approved.

Updates/New Business

- Rector's report-Art displays are in the works. A crucifix from St. George's will be placed in the stairway to the undercroft. Some other items will also be utilized.
- Warden's report- Discussion of the Vestry host protocol included taking the camera set-up off the list of host duties, keeping an eye out for newcomers, being the eyes and ears for safety, and adding St. George people to the AV list. David also shared an update on the development of the 2026 budget; the vestry will review that budget at the December meeting.
- Update on St. George's Transition-a team of clergy, staff and parishioners did a building walkthrough and identified items to be transferred from St. George's to St. David's. St. George's last worship service will be Sunday, December 28, and St. David's will welcome new members joining from St. George's on Epiphany Sunday, January 11th.
 - Mike Sandsmark and Cathy Schwichtenberg gave an update on the Safety Team. The team's kickoff meeting will be Thursday, November 20th.
 - Pledge Update- 91 pledges-\$396,920

- Discussion of potential new Vestry candidates. A youth representative would be an asset; perhaps start with the school year.
- Thank you to Katherine for providing dinner for tonight's meeting. Ann will provide dinner in December.

Closing prayer was led by Katherine.

Meeting was adjourned at 8:30 pm.

Respectfully submitted,

Rita Hayek, Clerk