

DULUTH SUPERIOR AREA COMMUNITY FOUNDATION

COVID-19 NORTHEAST MINNESOTA RESPONSE FUND GUIDELINES

FUND MISSION

The mission of the COVID-19 Northeast Minnesota Response Fund is to respond to the needs identified in our community to deploy resources to non-profit organizations at the frontlines of the coronavirus outbreak. These organizations are those working with communities who are disproportionately impacted by coronavirus and its consequences.

Please note: the COVID-19 Response Fund does not grant directly to individuals and families but to the nonprofit organizations that serve individuals and families. Individuals and families should contact local agencies for immediate help.

The COVID-19 Response Fund focuses on the following priorities:

- Addressing the needs of staff of nonprofit organizations impacted by reduced or lost employment or benefits, as well program providers (e.g., contractors, volunteers, etc.)
- Supporting adaptations necessary to continue functioning (e.g., protective equipment for staff and volunteers, technology, supplies)
- Developing community wellbeing for coping and healing, including youth development, mental health, healthy relationships, etc.
- Providing one-time operating support to organizations experiencing increased demand for services, diminishing volunteer support, and those serving vulnerable populations, including Black, Indigenous, People of Color, people with physical and mental disabilities, people experiencing homelessness, people with low incomes, people with limited English proficiency, etc.

This funding must not duplicate other federal or state funding the organization or individuals served have received or are eligible to receive.

ELIGIBILITY

To be eligible to apply for funding, an organization must:

- be classified as a charitable organization under Section 501(c)(3) of the Internal Revenue Code; or classified as an organization under Section 170(c)(1) of the Internal Revenue Code; and
- be located in or provide service to residents within the seven counties of northeast Minnesota (Aitkin, Carlton, Cook, Itasca, Koochiching, Lake and St. Louis).

APPLICATION PROCEDURES

Potential applicants should first submit a Letter of Intent, via the Community Foundation's website at <http://www.dsacommunityfoundation.com/apply-for-a-grant>. Inquiries will be reviewed daily, Monday to Friday, during normal business hours. Staff will contact applicants within 24 hours of receipt and provide direction on next steps within 48 hours.

Based on the outcome of the Letter of Intent, an organization may be encouraged to submit a full proposal through the online portal. Please note: if an applicant cannot meet all of these application requirements because of COVID-19-related limitations, please contact the Community Foundation.

RESPONSE TIMELINE

Because of the urgency of the COVID-19 crisis, proposals will be accepted and reviewed on a rolling basis beginning immediately. Proposals for these funds begin with a very brief "letter of intent" through the online application portal, as described above. Proposals submitted by noon on Thursday will be included in the next review of proposals. Reviews will be conducted by representatives of Duluth Superior Area Community Foundation, Head of the Lakes United Way, Lloyd K. Johnson Foundation, Northland Foundation and Ordean Foundation. Applicants who are awarded grant funds will receive a notification letter and grant agreement.

FOR MORE INFORMATION OR ASSISTANCE:

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