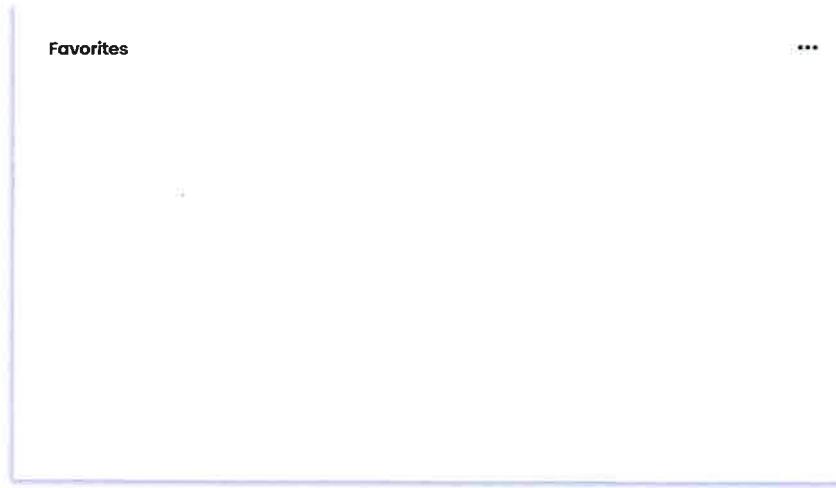


Once you login and land on your Dashboard, you will see a new Favorites panel. You will also notice the panel is blank. This is so you can add your own personal favorites applications to your personalized Favorites panel.



To add your personal favorite app tiles to your Favorites Panel, scroll down to any panel that contains the tile/s you wish to add to your favorites. Click the ... on the top righthand corner of the panel to start adding your favorites.



Click on "Copy to Favorites" from the drop down menu

 Copy to favorites

To add the Tile to your favorites panel, simply click the Heart next to each tile you wish to add.



Click Done to save your settings.

Refresh the page for the changes to take effect.

After you refresh the page, you will now see all your selected tiles located in your Favorites panel.



To remove a favorite from the Favorites Panel, Click the ... dots in the upper right-hand corner of the Favorites panel.

Simply click the heart to remove the favorite and click done.

Refresh the page for the changes to take effect.