



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

MOLLY M. SPEARMAN
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: District Superintendents
School Business Officials

FROM: Nancy W. Williams, CPA
Chief Financial Officer

DATE: May 10, 2022

RE: Fiscal Year 2022 Federal Grant Close Out

Budgets

The due date is Thursday, **June 30, 2022**, for any budget amendments for all grant expenditures that will be incurred on or before June 30, 2022. No amendments will be allowed for these funds from July 1, 2022, through August 15, 2022. Recipients are required to report deviations from budget and program plans and request prior approvals for budget and program plan revisions.

Expenditure Claims

Expenditure claims in GAPS for any expenditures from July 1, 2021, through June 30, 2022, received after Monday, **August 15, 2022**, will not be paid. **This deadline will be strictly enforced.** Expenditure claims in GAPS must be in the status of "Submitted to SCDE Finance" by August 15, to meet the deadline. Please make sure your Finance Approver has approved your claims by August 15. If your grant has an **earlier** Final Report Date listed on your subgrant award notification (GAN), then that is the date you must have all your expenditure claims submitted to Finance at the SCDE in order to be paid. If your grant has a Final Report Date listed on your GAN later than August 15, then you still must submit your expenditure claims for all expenditures through June 30, 2022, by August 15. You may then submit any expenditure claims from July 1, 2022, through the end of your grant by the Final Report Date listed on your GAN.

If you have any questions or need additional information, please email Pearlie Gantt at pjgantt@ed.sc.gov.