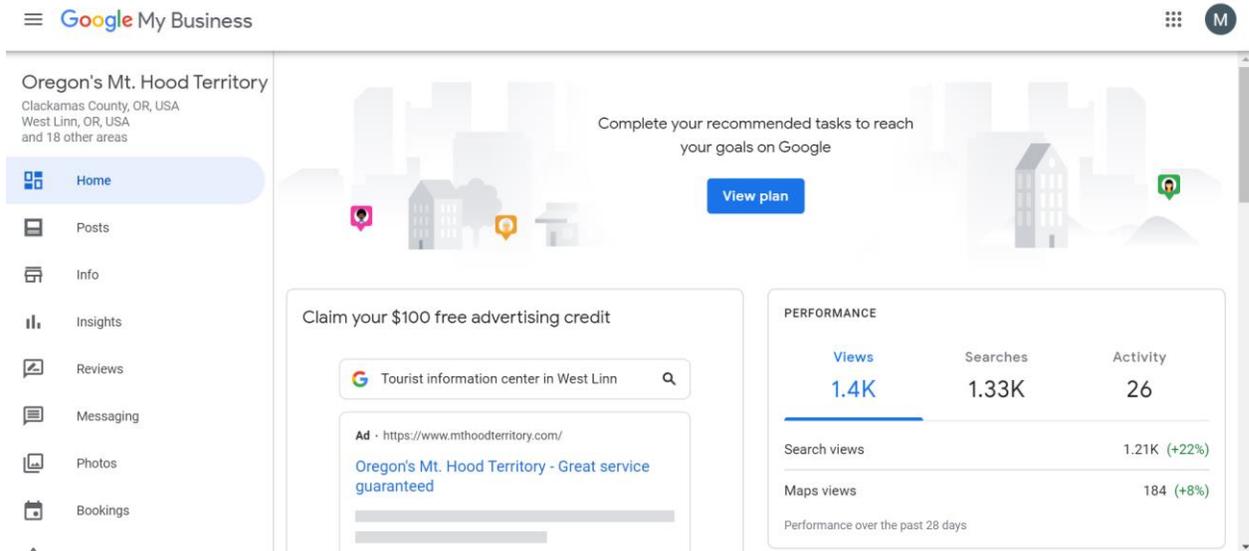


How To: Update Temporary/Special Hours in Google My Business

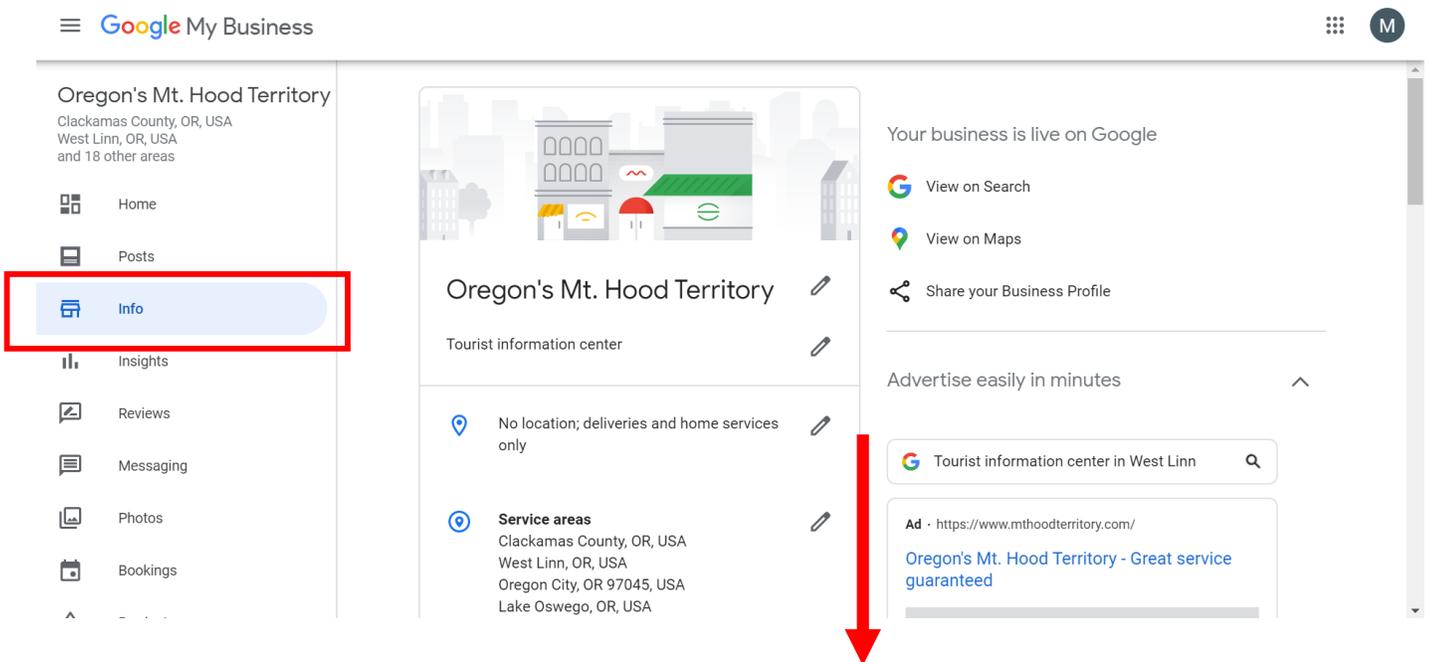
1

Log in to your Google My Business account at <https://www.google.com/business/>. If you do not know how to access your Google My Business account, the Mt. Hood Territory team can help. Contact Ithaca Janzen at ithaca@mthoodterritory.com.



2

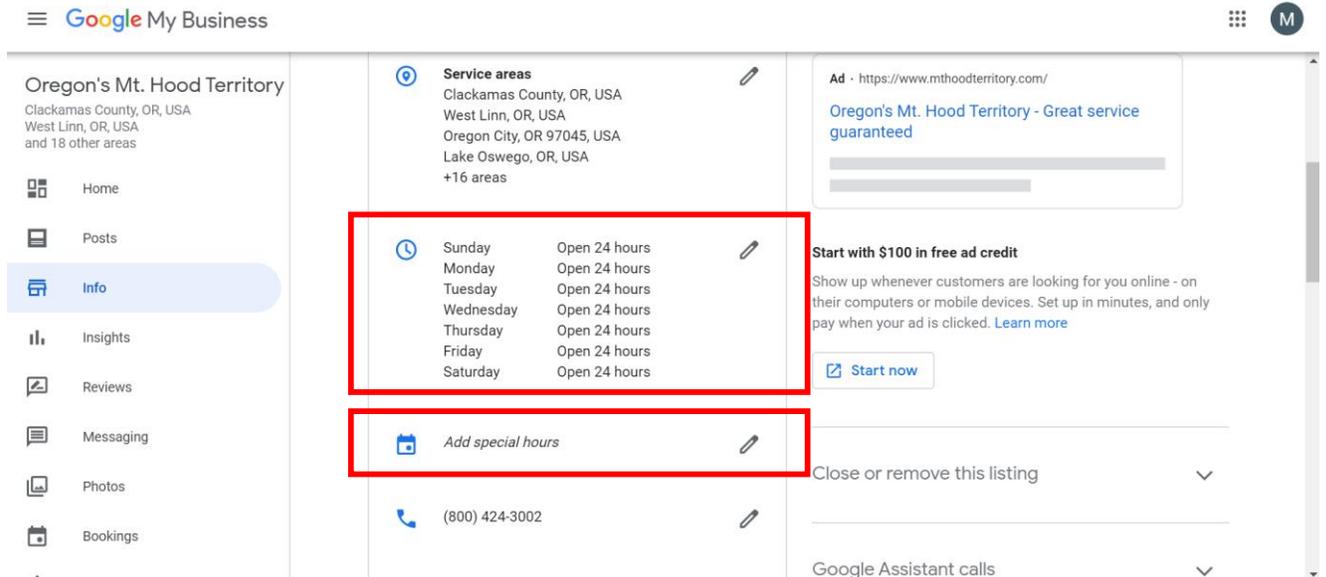
To update your business information click INFO in the left menu. Scroll down the page to find hours.



3

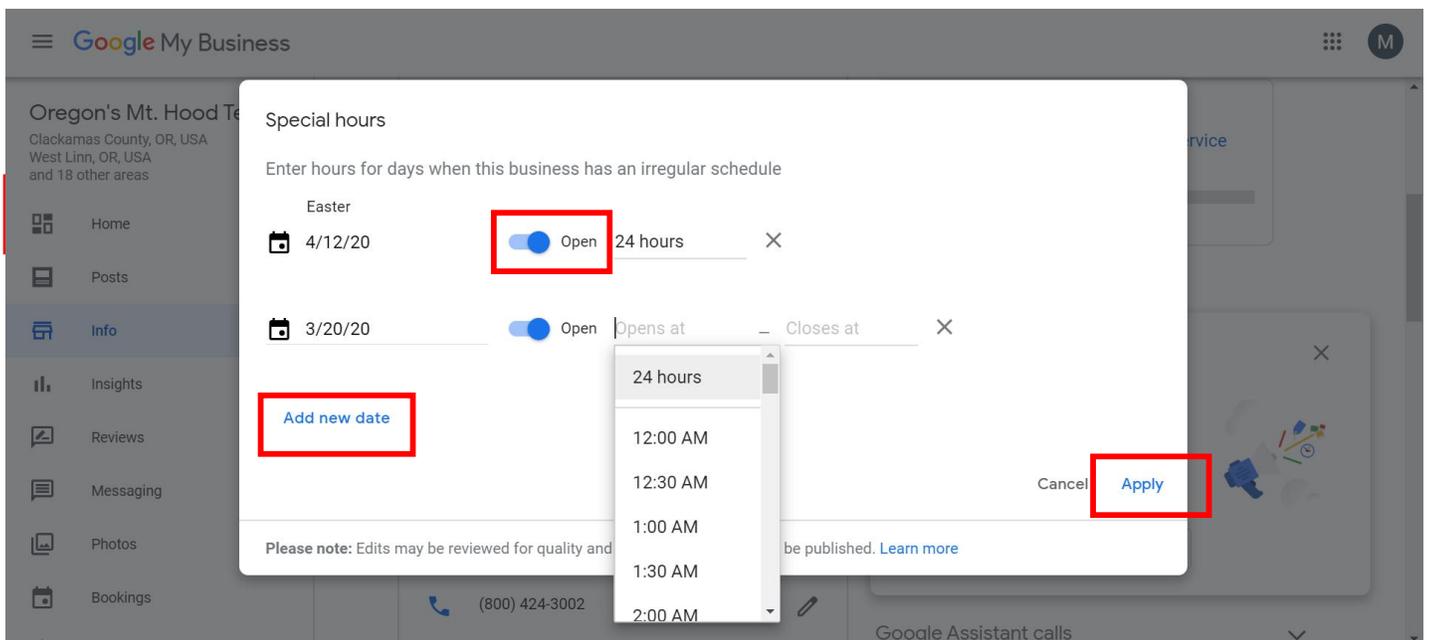
For long-term schedule changes, you can update your REGULAR HOURS (shown below Sunday – Saturday). You can also use the ADD SPECIAL HOURS section to update hours only for certain days (it will require you to enter the schedule one date at a time in the Special Hours section).

Please note: If you change your Regular Hours to indicate you are closed every day, Google will list your business as permanently closed. To indicate a short-term closure you will need to use the Special Hours section. If you are temporarily closed for business, we recommend setting your regular hours to be open only one day/week. Then you can use the Special Hours to override that single date each week for the duration of your closure.



4

In the Special Hours tab you can update your hours for specific dates. Use the blue toggle to indicate that you are CLOSED on an identified date, or set the toggle to OPEN to enter special hours. You can use ADD NEW DATE as many times as needed to complete your special hours schedule. When finished, click APPLY.



5

When you update information in Google My Business there is usually a short period for Google to review the changes you made. During that time your information will be UNDER REVIEW, and will not appear live in Google results until it has been approved (usually less than 24 hours).

Google My Business

Oregon's Mt. Hood Territory
Clackamas County, OR, USA
West Linn, OR, USA
and 18 other areas

- Home
- Posts
- Info**
- Insights
- Reviews
- Messaging
- Photos
- Bookings

Service areas
Clackamas County, OR, USA
West Linn, OR, USA
Oregon City, OR 97045, USA
Lake Oswego, OR, USA
+16 areas

Hours

Sunday	Open 24 hours
Monday	Open 24 hours
Tuesday	Open 24 hours
Wednesday	Open 24 hours
Thursday	Open 24 hours
Friday	Open 24 hours
Saturday	Open 24 hours

4/12/20 Open 24 hours
Under review

(800) 424-3002

Ad - <https://www.mthoodterritory.com/>
Oregon's Mt. Hood Territory - Great service guaranteed

Start with \$100 in free ad credit

Info updated

Next, create a Post to share updates and offers with your customers directly on your listing in Google Search and Maps.

[Create post](#) [Remind me later](#)

Google Assistant calls

6

If you would like to provide some additional context about your current business hours (ie. by appointment only; carryout orders only, etc.), you can add that to your DESCRIPTION, also in the INFO tab. Scroll down past hours to edit this text blurb about your business with any relevant information. If your information is changing often, you could also include a "Last Updated" date here.

Google My Business

Oregon's Mt. Hood Territory
Clackamas County, OR, USA
West Linn, OR, USA
and 18 other areas

- Home
- Posts
- Info**
- Insights
- Reviews
- Messaging
- Photos
- Bookings

Accessibility
Add attributes

Amenities
Add attributes

Highlights
Add attributes

Offerings
Add attributes

Oregon's Mt. Hood Territory is Clackamas County, located just southeast of Portland. It starts at the eternally snowy peak of Mt. Hood that caters to mountain sports enthusiasts and lovers of breathtaking views. It spills into the farms and vineyards of the Willamette Valley, where rolling hills are steeped with heritage and cut by mountain-fed rivers meandering toward the Portland area. With so many things to do, see and learn, how will you know where to start? We are

Oregon's Mt. Hood Territory

Website Save

You manage this Business Profile

Hours: **Open 24 hours**

Phone: (800) 424-3002

Edit your business information

Add missing information
Add appointment link

Know this place? Answer quick questions

Send to your phone Send

Reviews
Get reviews Add a photo
Get your first review

From Oregon's Mt. Hood Territory

"Oregon's Mt. Hood Territory is Clackamas County, located just southeast of Portland. It starts at the eternally snowy peak of Mt.

The description information shows up in the Google Infographic panel in search results for your business below hours, information and reviews.

