

**Saint Andrew Catholic School  
Home and School Association  
Minutes from the Meeting on August 27, 2021**

Members Present: Laura Behee (Principal), Alison Daley (Assistant Principal), Rose Hall Welborn (Development), Lisa Harrington (Communications Coordinator), Katie Rangel (Business Manager), Summer Riney (President), Megan Soyer (President-Elect), Andrea Sanchez (VP Programs), Karen Schroder (VP Wildcat Committee), Dee Estrada (VP Spiritual Life), Amber Aguirre, Ginger Baker, Meghann Cornelius, Megan Corpening, Alexandra Cruz, Loretta Endres, Amy Etheridge, Gina Guirola, Allison Hunt, Amanda Jimenez, Sofia Maravi, Debbie Miles, Wayne Miles, Cheryl Moehling, Annie Mora, Amy Patterson, Jeremy Rainer, Travis Soyer, Rachel Taylor, Rebecca White, Sue Ann Van Winke

Proceedings:

- **Summer Riney, President – President’s Report**
  - Meeting called to order at 8:05 a.m.
  - Meeting began with a prayer led by Mrs. Behee, Principal
  - Brief introductions by Summer Riney.
  - Explanation of Home and School Association Meeting format, which includes brief updates from the vice presidents over various programming and events. Meetings are a great time to ask questions.
  - Announcement: We are looking for a chair of the Color Run (5K run) to help Coach Irwin plan and organize the Run. Contact Summer Riney if you are interested.
  
- **Travis Soyer, Chair of the Saint Andrew Catholic School Advisory Board**
  - The role of the Advisory Council is to advise the pastor and the principal regarding the strategy and operations of the school.
  - The Advisory Council meets monthly (normally the third Thursday of the month). There are two sessions – open and closed sessions. The open session is open to all school and church members. Various reports are provided by Father Jim, the Principal, the Home and School Association, and Development. The Advisory Council moves to closed session to discuss strategic topics, including, the school budget and finances, strategic planning, academics, marketing and communication, capital planning, fundraising, etc.
  - The Advisory Council acts as a whole council and there are several committees that work between meetings.
  - Other responsibilities of the Advisory Council:
    - Review and approve the budget.
    - Work on capital and fundraising campaigns (Second Spring Campaign).
    - Provide advice on construction projects (the design of the cafeteria, preschool building, middle school building and outdoor learning space).
  - Advisory Council members are elected for a three-year term. If you have interest, the nominations process takes place in the spring.
  - Question: Will meetings be recorded this year?
    - Answer: The plan to is have meetings exclusively in person.
  
- **Katie Rangel, Business Manager – Treasurer Report**
  - Review of the Statement of Activities, as of July 2021.
  - Minimal activity is included, but next month will have more transactions recorded.

- **Andrea Sanchez – Vice President Programs**
  - Events include: Mother/Son Dance, Butterfly Ball (Father/Daughter Dance), Pre-K and Kindergarten Christmas Event, Faculty/Staff Christmas Reception, PreK and Kindergarten Popsicles on the Playground, Welcome Back Night, Mentor Families
  - Mentor Family Updates:
    - Over 70 new families this year. Each new family has been matched to a Mentor Family. If you are a new family, please let Megan Soyer know if you have not been matched to a Mentor Family.
  
- **Megan Taylor – Vice President Standing Committees (not present; report by Summer Riney)**
  - Homeroom Coordinators – Chaired by Nicole Minshew
    - All homeroom coordinators have been assigned. Homeroom coordinators send information regularly to homeroom families via email. They also plan official class parties.
  - Teacher Birthday Treats – Chaired by Stephanie Matous
    - Each month Stephanie selects two or three treats for the teacher and staff birthdays that month. A sign-up genius will be sent each month for families to bring treats for specific teachers.
  - Teacher Lunches – Chaired by Colleen Conlon
    - Colleen orders breakfast and/or lunch for teachers and staff several times during the year.
  - Teacher Appreciation Week (in May)
  - Catholic Schools Week (in January) – Coordinated by Loretta Endres
  
- **Karen Schroder – Vice President Wildcat Committee**
  - Class of the Week
    - Class of the Week is determined by the class assigned to lead mass each week.
    - There is a committee of parent volunteers that visit the classroom and give students a paw cookie and voucher for a Creamistry treat. Parent volunteers lead a brief discussion of the Gospel. With the younger grades, the students have an informal talent show.
  - Advent Trees – Trees are placed in the foyer after Thanksgiving for students to bring donations. Last year, we provided donations to Catholic Charities and Sisters of Saint Mary of Namur.
  - Merit Stones – Teachers assign a character trait or attribute for each student. At the end of the year, each student receives a river rock with the attribute on the rock. Parent volunteers are needed to write the traits/attributes on the rocks.
  - Mardi Gras Cakes – Chair coordinates a cake for each classroom on Mardi Gras.
  - Uniform Resale – Chaired by Megan Corpening. We had a few successful resales over the summer. The next resale is Saturday, September 11<sup>th</sup> from 10:00 to 2:00.
    - There will be no sign-up genius for the next resale.
    - Megan is looking for parent or student volunteers. Students can receive service hours for volunteering.
    - Resales use “FACTS-only” billing system (no cash or credit card).
    - Parents may drop off donated uniforms at the front office any time.
    - Parker uniforms are no longer allowed.
    - Helpful items: Shoes in good shape, accessories (boys ties) and socks.
    - Please do not send monogrammed items or undergarments (i.e. girls bloomers).

- Social Committee – Chaired by Casey Oliver
  - Goal is to build relationships between families, parents and kids outside of school in an effort to create a strong community.
  - First event was Moms Night Out at Wine Haus.
  - Future events may include Dads Night (burgers and drinks) and “Make and Take” parties.
  - There is no budget, so some events will be free and some may have a low cost to attend/participate.
  - Two types of events: School-wide events and Grade-level events
    - We are looking for 1-2 parents per grade to volunteer to be Grade-level Social Chairs.
    - First meeting for Social Chairs will be Wednesday, September 8.
  
- **Vice President Spiritual Life – Dee Estrada**
  - Parent-led Rosary – every Monday morning at 8:00 a.m.
  - Prayer Partners – Chaired by Gina Guzman
    - Opportunity to pray for a faculty or staff on your own time all year long.
  - Day of Prayer – All day adoration
    - One day designated each month (first Thursday).
    - Sign up for one hour of adoration (goal is to have three people per hour).
    - First day of prayer is Thursday, September 2.
  - Prayer Announcements – send requests to Lisa Harrington
  - Marian Statues – Chaired by Karen Schroder
    - We have two statues that are sent home each week.
    - Use the sign-up genius to indicate when your family would like to take the statue home (Wednesday to Wednesday).
  - Meals for Families – Chaired by Jennifer DeSantis and Jeanne Lott
    - Opportunities to provide meals to families in times of need.
  - Coffee and Discussion – We are looking for a new chair. Contact Dee if you are interested.
    - Community comes together to read a book and meet for discussion.
  
- **Vice President Fund Development – Rose Hall Welbourn**
  - Annual Fund
    - Gift solicitation packets have been sent in the mail.
    - September 23<sup>rd</sup> is North Texas Giving Day.
    - The Annual Fund officially closes on December 31, 2021. However, you can pay on a pledge until May 31, 2022.
  - Fall Festival – Chaired by Ginger Baker and Meghann Cornelius
    - Saturday, October 9<sup>th</sup> from 11:00 a.m. to 3:00 p.m.
    - Event moved to Saturday due to construction and parking restrictions.
    - Most of the festival will be held on the grassy fields and baseball fields.
    - Almost all of the booth chairs are filled.
    - With a shortened time, the parent volunteer is a one-hour commitment, not a two-hour commitment.
    - There will not be a dinner with Los Vaqueros. Instead, we will have a “Food Row” and space to eat outside under tents.
    - The annual 3x3 basketball tournament for grades 5<sup>th</sup> through 8<sup>th</sup> will continue.
    - Information on requests for donated items (i.e. cakes, silly string, confetti eggs) will be sent in the coming weeks.

- **Comments from Administration – Mrs. Behee, Principal**
  - The administration continues to monitor the arrival and dismissal processes with the intent to make improvements and changes. Several options are being considered for this year and future years (once construction is complete).
    - A change was made to involve all faculty and staff in a part of the process every day.
    - Continue to remind parents to pay attention during dismissal.
  - All vacant staff positions have been filled.
  - The school is implementing Households and Faith Families. Students will be doing a service project each month in their Faith Families. More information coming soon.
  - We are looking for volunteer parents to cover lunches for teachers (20-minute segments each day). Lunch coverage is needed because there is not enough staff to give teachers breaks.
    - Volunteers must have an up-to-date safe environment training.
  - Introduction of Mrs. Daley, the New Assistant Principal
- **Other Questions/Business**
  - Closing prayer (led by Summer Riney).
  - Meeting adjourned at 9:15 a.m.

Next meeting September 24, 2021, at 8:00 a.m. in the Parish Hall.

*Minutes prepared by Megan Soyer, President-Elect (covering for Adrienne Makens, Secretary)*