# Highland Hospital Staff Excellence Awards

### 2024 Nomination Form

| Please complete each section below to nominate an individual or a team for a Highland Hospital Staff Excellence Award. These are very special awards, and it is a wonderful opportunity to recognize and show appreciation for our outstanding employees.  **Submit nominations via email to:** Janet\_mangano@urmc.rochester.edu  **Deadline for submission is Friday, February 9, 2024** | | | |
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| CANDIDATE INFORMATION | | | |
| **Candidate/Team Name(s):** |  | | |
| **Department(s):** |  | | |
| award category – please select one award for the selected candidate or team | | | |
| **John R Williams Legacy Award for Innovation and Improvement: \****Individual Award\**    **Diversity, Equity & Inclusion Champion: \****Individual Award\** | | **Individual:**  Administrator/Director/Manager  Clerical Staff  Clinical Staff  Facilities/Security/Engineering/IT  Nurse/PCT  Business/Administration Support  Support Services | **Team:**  Clinical  Non-clinical |
| *John R. Williams is granted to honor and recognize an employee, physician or member of the Leadership team who demonstrates perseverance and commitment to process improvement. This person takes ownership of an issue and sees it through to completion with an unwavering commitment to quality outcome.*  *DEI Champion: displays a commitment to the spirit of equity and inclusion, bridges gaps among people of different cultures, serves as an ally and promotes an organizational environment free from bias and prejudice. May be full-time or part-time staff members.* | | *There will be seven Individual Awards. We will consider both nominated individuals and individuals with exemplary performance as reflected by submissions to the “Highland Stars” program. Individuals may be full-time or part-time staff members.* | *Teams must reflect a commitment to ICARE values and patient- and family-centered care, in addition to clinical excellence. Teams may be clinical or non-clinical. We will consider both nominated teams and teams with exemplary performance reflected by results from surveys such as the Press Ganey or HCAHPS satisfaction surveys.* |
| General Criteria – indicate which criteria was met or write in applicable criteria | | | |
| Promoted high quality care | | Ensured patient safety | Added value to Highland Hospital |
| Broke down barriers | | Followed a problem through to satisfaction | Promoted an inclusive environment |
| Supported employee morale and engagement | | Developed and implemented changes that helped a patient or staff member | Took ownership of a problem and helped to attain the ultimate solution |
| Identified opportunities for improvement within our systems | | Implemented a successful education program | Set examples for others or went the “extra mile” |
| Other: | | | |

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| Detailed description of achievement – Be as specific as you can about how the team or individual met the selection criteria. Reference any available data or supporting information that demonstrates the candidate(s) success. | | | |
|  | | | |
| Nominator information | | | |
| nominated by: |  | | |
| Email ADDRESS: |  | | |
| Title: |  | PHONE: |  |
| Department: |  | | |