



SAGES

School for **AG**ricultural and **E**nvironmental **S**tudies



8th Annual

Craft Fair

Held in conjunction with Fox Lake Fire Department's Annual Classic Car Show
(Average attendance: 1000-1500 people)

⇒ **When:** Saturday, July 27, 2019 ❖ 9:00 am – 3:00 pm

Vendor Set-up:

⇒ Friday, July 26 ❖ 4:30 – 6:30 pm

⇒ Saturday, July 27 ❖ 7:30 – 9:00 am

⇒ **Where:** School for Agricultural & Environmental Studies (SAGES)
200 South Depot Street (Adjacent to Fireman's Park)
Fox Lake, WI 53933

Questions: Call Maggie Drewa (920) 960-6604 or Sheri Hicken (608) 293-2227

Other Event Highlights:

- ❖ SAGES PTO Bake Sale
- ❖ Self-guided School Garden Tours (*ABC Flower Garden, Sunflower House, Rain Garden*)
- ❖ Music, Flea Market, Food, and Much More!

Proceeds to support SAGES "Living Schoolyard" project!

The School for Agricultural and Environmental Studies (SAGES), part of the Waupun Area School District, is a 4K-6 public charter school located in Fox Lake, Wisconsin. Doors to this unique school with a project-based, agricultural and environmental science focus first opened for the 2012-2013 school year.



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SAGES Craft Show Guidelines

1. Completion of a Registration Form and payment of applicable fee(s) is required to participate as a Craft Show Vendor. Payment is non-refundable. Make check payable to SAGES.
2. You must check-in/register at the Sign-In booth prior to any unloading or set up the day of the Craft Show or during the advanced set-up on Friday evening from 4:30 - 6:30 pm. Please do so even if you believe you know your assigned space.
3. Doors will open 1 ½ hours prior to event start time to allow for set-up.
4. Our advertised Craft Show hours are 9:00 am – 3:00 pm. Vendors must remain set-up during these hours. Please do not begin tear-down until 3:00 pm. Doors will remain open until 4:30 pm. Please complete deconstruction of your booth by this time.
5. Booth assignments are made by the SAGES Craft Show Committee members. Preference will be given on a first come basis, but space assignments are not guaranteed. Please confirm with Craft Show staff that a particular booth is available before placing any items in that area.
6. Only one vendor will be allowed for each direct sales company, based on a first come basis.
7. Spaces will be assigned Outdoors unless Indoors is requested. Indoor spaces are limited.
8. Outdoor spaces are adjacent to the sidewalk leading people inside the SAGES' school gym.
9. Tents are NOT provided for Outdoor spaces.
10. Early set-up is NOT available for outdoor spaces. We can NOT secure your items outdoors.
11. When setting up your booth, please stay within the lines. Kindly keep in mind the spaces to the sides and behind your booth may be taken by another vendor. Customers may only be able to access your booth from the front.
12. Vendors should provide their own tables and chairs. We'll provide one chair per booth.
13. If you have pre-registered, your space will be held until 8:00 am the morning of the event. If you have not arrived by this time, or made arrangements with us by phone to hold your space, it will be released to another vendor. If you arrive after 8:00 am, we will assign a space to you based on what is available at that time.
14. If you are pre-registered and will not be attending the SAGES Craft Show, please contact us in advance so your space can be reassigned to another vendor. Call Maggie Drewa at (920) 960-6604 or Sheri Hicken at (608) 293-2227.
15. A raffle item will be requested from each vendor for use in a "Bucket" Raffle.

Thank you!



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SAGES Craft Show Vendor Registration

1. Vendor Information *(required)*

Name(s): _____ Phone: _____

Address: _____ County: _____

City: _____ State: _____ Zip: _____

Email: _____

2. Business Information *(as applicable)*

Business Name: _____ Phone: _____

Address: _____ County: _____

City: _____ State: _____ Zip: _____

3. Please list types of items you wish to sell: _____

4. Fees / Space Requirements *(check all that apply)*

- 10x10 Indoor Space (\$30)
 10x20 Indoor Space (\$50)
 10x10 Outdoor Space (\$25)
 Electricity (\$5)
 "Green" or "Recycled" Craft = \$5 discount
 Other Requests _____

The information I have given is correct and complete to the best of my knowledge. I agree to be bound by all Craft Show Guidelines as set forth by SAGES. I also assume all responsibility for my booth, and hereby release SAGES, Maggie Drewa, City of Fox Lake, and the coordinators of this event from all liability for loss, damage, or injury during the course of the event.

Yes, I have received and reviewed a copy of the SAGES Craft Show Guidelines.

Signature: _____ Date: _____

Return to: Maggie Drewa
307 S Watertown St.
Waupun, WI 53963

Make Checks Payable to: SAGES
Questions? Call Maggie at (920) 960-6604 or
Sheri at (608) 293-2227.

For Office Use: Paid: _____ Space #: _____

Thank you!