FY 2027-2036 Ten-Year Plan
Call for Letters of Intent

Ten Year Plan: Regional Project Solicitation & Prioritization Process

1. **Letters of Intent:** Due Monday, March 25, 2024.
2. **Full Applications:** Due Summer 2024 (TBD)
3. **UVLSRPC Staff Review:** Staff review proposals for completeness and develop project cost estimates. Staff work with project review committee to develop initial ranking of proposed projects (August 2024).
4. **TAC Review:** UVLSRPC Transportation Advisory Committee (TAC) reviews and updates initial project rankings October 2024.
5. **NHDOT Review:** UVLSRPC submits the highest-ranked projects to NHDOT for review and final cost estimation (December 2024). UVLSRPC meets with NHDOT in spring 2025 to discuss modifications to project scope/cost made by NHDOT. UVLSRPC communicates any changes in project scope/cost to applicants and TAC (Spring 2025).
6. **Final Regional Rankings:** UVLSRPC TAC and Commissioners approve final regional project rankings. The highest-ranked projects that fit within regional funding allocation are submitted to NHDOT for inclusion in draft FY 2027-2036 Ten Year Plan (Spring 2025).

For more information on the *NH Ten Year Plan* process, visit: www.dot.nh.gov/projects-plans-and-programs/ten-year-plan

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The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) is requesting **non-binding letters of intent** for projects being proposed for the *FY 2027-2036 NH Ten-Year Plan*.

For the *FY 2027-2036 Ten-Year Plan*, the following projects will be considered:

- **New emergency projects** that address an immediate safety concern;
- **New long-term projects** proposed for construction during the final two years (the "out-years") of the *Ten Year Plan* (2035 and 2036);
- **Existing *Ten Year Plan* projects** that are in need of adjustments to the project scope, timeline, and/or budget;
- While not required, projects that address transportation needs identified in UVLSRPC's ***Regional Corridor Transportation Plan*** will receive priority consideration: www.uvlsrpc.org/corridorplan.

The purpose of the letter of intent is:

- To allow UVLSRPC to review proposals for eligibility and project readiness.
- To provide an opportunity for UVLSRPC staff to assist municipalities in the development of project proposals.

Letter of intent requirements:

- Identify the specific project location and facility owner (e.g., municipality, NHDOT, etc). A simple map is recommended but not required.
- A brief (several sentence) but specific description of the project scope.
- A brief explanation of why the project is needed. For existing projects in the *Ten-Year Plan*, please describe why the project scope/schedule must be altered.
- Existing planning/engineering documents can be submitted as well, if available.
- **Deadline:** letters of intent should be submitted via email to Majestic Terhune (mterhune@uvlsrpc.org) no later than ***Monday, March 25, 2024***.

Next steps:

- Once the letter of intent is received, UVLSRPC will review the letter and provide feedback to municipalities regarding project eligibility and readiness. Eligible applicants will be invited to submit full applications.
- UVLSRPC staff will also be available to meet with communities to provide input and/or technical assistance for project development.

Ten-Year Plan project eligibility and prioritization:

- The project must be located on or along a **federal aid-eligible** roadway or transportation facility. This includes most numbered state/federal highways.
- **Eligible project types**: asset management projects; bicycle and pedestrian improvements; infrastructure-related travel demand management projects; planning studies; and roadway improvements
- Project proposals that address transportation needs identified in UVLSRPC's ***Regional Corridor Transportation Plan*** will receive priority consideration.
- Project proposals with a well-defined scope, purpose, and need will receive priority consideration.
- In addition to the above, project proposals will be evaluated using a standard set of project review criteria.

Upper Valley Lake Sunapee Regional Planning Commission
10 Water Street, Suite 225, Lebanon, NH 03766
603.448.1680 | www.uvlsrpc.org