

AGMAzine AI Use Guidelines

This policy is intended as a living document, reflecting the rapidly evolving nature of artificial intelligence and its applications. As technologies, standards, and best practices continue to develop, this policy may be updated to remain responsive, relevant, and effective.

For decades, *AGMAzine* has served as a living time capsule of our members' experiences; a place where AGMA Artists share their own stories, reflections, and creative work in their own voices. The strength of *AGMAzine* has always come **from the authenticity and diversity of those voices.**

As new technologies emerge, including generative AI, **we want to ensure that what appears in *AGMAzine* continues to reflect the lived experiences, artistry, and perspectives of AGMA members themselves.** AI can be a helpful tool to support aspects of the creative process, but it can never replace the depth, nuance, or personal truth that comes directly from our members, their craft, their history, their imagination, and their *voice*.

MMRC's goal is not to limit creativity, but to protect the integrity and legacy of *AGMAzine* by making sure that member submissions remain as authentic as possible. MMRC and AGMA staff remain committed to a human-led editing process that invites authors to submit work in their most authentic voice and offers a variety of pathways for members to share their stories. These guidelines are designed to support transparency and accountability, empower those submitting, and preserve the authenticity that has defined *AGMAzine* for many years.

The guidelines outlined below constitute a dynamic, responsive policy that will undergo regular review and revision by MMRC and APC to ensure it is up to date with the changing AI landscape.

1. Disclosure Requirement

- o All submissions must disclose any use of generative AI (e.g., large language models [LLMs] like ChatGPT, Claude, Gemini, etc.) in their preparation.
 - Disclosure should include: name of tool, version (if known), and how it was used (e.g., brainstorming, drafting, editing, polishing).
- o MMRC may reach out to verify whether AI disclosure or scope of use is in question. *AGMAzine* strives to elevate members' voices above all.

2. Permissible Use

- o Using app- and software-embedded AI tools such as enhanced spell check, predictive text, and Grammarly is permitted and does not require disclosure.

- o Using AI tools for basic editing (such as grammar, spelling, or clarity) is welcome. We simply ask that contributors note when more substantive generative AI tools, such as LLMs have shaped the content.
- o Idea generation (e.g., brainstorm, outline, research) with AI is acceptable, provided the author critically reviews, revises, and “owns” the content. Ownership means that the author has independently reviewed the material for accuracy, tone, and originality; substantially revised it in their own voice; and takes responsibility for all claims, facts, and framing in the published piece.

3. Authorship & Credit

- o Human authors remain fully responsible for the integrity, accuracy, and originality of the submission.

4. Verification & Responsibility

- o AI may not be used to fabricate facts, data, or references.
- o Authors must carefully check AI-generated text for factual accuracy, bias, and false citations.
- o Any AI-generated content presented in the piece must be revised, verified, and integrated meaningfully by the author and *AGMAzine* editors. AI screening tools may be used in the editing process to identify, verify, and integrate AI-generated content.

5. Results of Non-Disclosure / Misuse

- o Submissions that violate this policy (e.g., undisclosed AI usage, entirely AI-written pieces) may be rejected or returned for revision.

6. Policy Review & Updates

- o The Committees (MMRC and APC) will review these guidelines annually or as needed to reflect changes in AI technology and ethical use standards.