

PARLOR CITY SHOPPING FAIR REGISTRATION FORM

December 12, 2020



- Parlor City Shopping Fair will be held at the **Parlor City Plaza** (Plaza by the Courthouse) on **Saturday, December 12, 2020 from 10:30am-1:30pm**. The Shopping Fair will be hosted outside due to COVID-19.
- **There is a \$10 Space Reservation Fee for the Shopping Fair.**
- Each vendor will be issued a space permit so consumers know that you are part of the Shopping Fair. This permit must be displayed at the booth. The Vendor must also display legible price markers for goods offered for sale. The Parlor City Christmas committee reserves the right to verify that the rules are followed and to reject any item the vendor has for sale if it does not fit within the guidelines.
- In order to keep our Bluffton Parlor City Plaza area clean and safe, each vendor is responsible for keeping their space clean and carrying their trash out at the end of the Shopping Fair.
- Due to COVID-19, we will not be able to provide lunch for our vendors, so please plan accordingly.
- There are no public restrooms available during this time, but there are local businesses that are open and will allow you to use their restrooms. A list of those businesses will be given at a later date. You will receive a vendor badge that will need to be worn the entire time of the Shopping Fair and to gain access to the local business restrooms.
- Due to COVID-19, the Wells County Health Department requires (as of now) that masks be worn by vendors during the event and that we practice social distancing. We will have all the proper information posted for vendors, community members, and volunteers.

If you are interested in participating in this year's Parlor City Shopping Fair, please fill out the Registration Form on page 2 and send the Registration Form and Space Rental Payment to the below contact:

Sarah Campbell-Parlor City Christmas Chair

Phone: 260-824-0510 ext. 1

Email: parlorcitychristmas@gmail.com

Address: Parlor City Christmas

211 Water Street, Bluffton IN 46714

**Parlor City Shopping Fair
December 12, 2020 Contract**

I (we), the undersigned, have read and agree to comply with the Parlor City Shopping Fair guidelines; and take personal responsibility for compliance with any local or state regulations regarding the sale of goods at the Shopping Fair.

Printed Name

Signature

Date

Address

City

State

Zip

Email

Phone #

Company Name (if applicable)

Each space is a \$10.00 per 10'x10' area.

I/We will need a total of # _____ spaces.

Tent Accommodations: _____ I will be using a tent

_____ I will not be using a tent

I/We plan to sell the following at the shopping fair: _____

Make Checks payable to: **Parlor City Christmas**

Mail to: **Sarah Campbell
Parlor City Christmas
211 Water Street
Bluffton IN 46714**

Please Note: If you have already paid for your space at the beginning of the year, please do not send payment again!