



**TOWN OF HILLSDALE
ORGANIZATIONAL MEETING
January 6, 2025**

NOTE: After a public hearing on April 25 and at a Special Town Board Meeting the Town Board approved a resolution to allow "Extraordinary Circumstances Videoconferencing", "ECV". this allows a Town Board member who has a qualifying disability to attend, be part of a quorum and vote at all Town Board Meetings.

An organizational meeting of the Hillsdale Town Board will be held on January 6, 2025, at 5:00 pm at the Town Hall with the following members present:

PRESENT:

| | |
|---------------|--------------------------|
| Supervisor | D. Michael Dvorchak |
| Councilperson | Tom Carty |
| Councilperson | Irwin Feld |
| Councilperson | Jamie Carano Nordenström |
| Councilperson | Joanna Virello |

OTHERS PRESENT:

| | |
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| Town Clerk | Robina Ward |
| Deputy Town Clerk | Emily Stalker |

Town Elected Officials:

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| Town Supervisor | 2024-2027 | D. Michael Dvorchak |
| Town Clerk | 2024-2027 | Robina Ward |
| Town Councilmembers | | |
| | 2022-2025 | Tom Carty |
| | 2024-2027 | Irwin Feld |
| | 2024-2027 | Jamie Carano Nordenstrom |
| | 2022-2025 | Joanna Virello |
| Town Highway Superintendent | 2024-2027 | Richard Briggs |
| Town Justices | | |
| | 2024-2027 | Russ Immarigeon |
| | 2024-2027 | Robert W Werner |
| Town Tax Collector | 2024-2027 | Joe Hanselman, Jr. |

1. Appointments and Designations:

Resolved that the Town Board of the Town of Hillsdale does hereby make or reaffirm the following official appointments and designations for the year 2025, with all appointments to continue at the pleasure of the Board, except as otherwise noted:

APPOINTMENTS:

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| Town Attorney | Kenneth J Dow ESQ |
| Town Accountant & Bookkeeper | Robert H. Patterson, CPA |
| Town Assessor, (shared services) | Cheryl Kaszuga |
| Town Budget Officer, (NYS Comptroller regulation) | D. Michael Dvorchak |
| Town Building Inspector, Zoning and Code Enforcement Officer, (shared services) | Lee Heim |
| Town Building Inspector Secretary | Ramona Bellamy |
| Town Supervisor Deputy, (appointed by the Town Supervisor) | Steven Tiger |
| Town Clerk Deputy, (appointed by the Town Clerk) | Emily Stalker |
| Town Clerk Assistant | TBD |
| Town Court Clerk, (Justice referral) | Elizabeth Angello |
| Town Court Secretary | Peter Prado |
| Town DEC Licenses (NYS) | Town Clerks Office |
| Town FOIA Officer | Robina Ward |
| Town Grants Administrator | Tom Carty |
| Town Historians | Lauren Letellier and Chris Atkins |
| Town Human Resources Representative | D. Michael Dvorchak |
| Town Human Resources Deputy | Steve Tiger |
| Town Human Resources Administrator | Robina Ward |
| Town Marriage Officer | D. Michael Dvorchak |
| Town Newsletter Administrator | Town Clerks Office |
| Town Planning Board Secretary | TBD |
| Town Records Management Officer, (NYS) | Robina Ward |
| Town Policy Lead | Jamie Carano Nordenström |
| Town Registrar of Vital Statistics, (NYS) | Robina Ward |
| Town Registrar of Vital Statistics, Deputy (NYS) | Emily Stalker |
| Roe Jan Park Events Coordinator | Meghan McCann |
| Roe Jan Park Lead | Joanna Virello |
| Sewer Billing Clerk | Robina Ward |
| Town Social Media Lead | Joanna Virello |
| Town Summer Youth Program Director | Joe Raco |
| Town Tax Collector Deputy | Carol Hanselman |
| Town Zoning Board of Appeals Secretary | Ramona Bellamy |
| Town Website Administrator | Robina Ward |

SERVICES:

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|-----------------------------|--------------------------------|
| Town Animal Control Officer | Kyle Miller |
| Town Engineer | CPL/Tim Moot |
| Town Payroll | Adirondack Payroll Services |
| Kennels | Columbia-Greene Humane Society |

TOWN ACCOUNT AUDITORS:

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| Town Building Inspector Account Auditor | Irwin Feld |
| Town Clerk Auditor | TBD |
| Town Court Auditor | Robert Patterson |
| Town Supervisor, Account Auditor | TBD |
| Town Tax Collector Account Auditor | Robert Patterson |

DESIGNATIONS:

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| Official Town Bank/Depository | Bank of Greene County |
| Town Justices Depository | Bank of Greene County |
| Town Clerk Depository | Bank of Greene County |
| Official Newspaper | Register Star |

TOWN REPRESENTATIVES TO COLUMBIA COUNTY and COLUMBIA COUNTY LAND CONSERVANCY:

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| Representatives to the Advisory Council to the Office of the Aging | Rene Gibson and Joyce Ferrentino |
| Representative to the County Environmental Management Council | Mary King |
| Representative to the Open Space Plan for the Columbia Land Conservancy. | Jamie Carano Nordenström |
| Representative to the Climate Smart Task Force | Jamie Carano Nordenström |

CLIMATE SMART AND CLEAN ENERGY COORDINATORS (State mandated appointments)

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| Climate Smart and Clean Energy Co-coordinator | Jamie Carano Nordenström |
| Climate Smart and Clean Energy Co-coordinator | Tom Carty |

ASSOCIATION OF TOWNS

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| Association of Towns Delegate | D. Michael Dvorchak |
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OFFICIAL POLLING PLACES:

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| District #1 | Hillsdale Fire House |
| District #2 | Hillsdale Fire House |

2. SALARY AND HOURLY PAY RATES FOR 2025

Resolved that the Town Board of Hillsdale does hereby authorizes the Town Supervisor to compensate elected officials and officers, appointed officials and employees of the Town for duties performed as outlined in the attached table and in the 2025 Town Budget.

3. AUTHORIZATIONS, POLICIES & PROCEDURES:

Resolved that the Town Board of the Town of Hillsdale approves the following authorizations, policies & procedures:

4. HIGHWAY SUPERINTENDENT:

4.1. The Highway Superintendent will submit the proposed annual 284 Contract to the Town Board for review and approval at or before the regular January Town Board Meeting.

4.2. The Highway Superintendent is authorized to spend up to \$10,000 on an expenditure without prior Town Board approval and is authorized to spend up to the budgeted amount per line item for routine highway repairs and maintenance outlined in the annual 284 agreement, for snow control activities, and for routine repairs and maintenance on vehicles and equipment without prior Town Board approval.

4.3. The Highway Superintendent is authorized to bid, as necessary, materials such as calcium chloride and gravel.

4.4. The Highway Superintendent is authorized to enter into written and verbal mutual aid agreements with NYS, counties, towns and villages, school districts and fire districts to provide support for and to receive support from these governmental entities; the Highway Superintendent shall notify the Town Board of all mutual aid agreements and file a copy of each agreement with the Town Clerk.

4.5. Shun Pike Road is a seasonal road. Maintenance is limited to spring, summer, and fall. There will be no winter maintenance, including snow and ice removal from December 1 until April 15.

4.6 The disposal of Town-owned Highway property or equipment requires the prior approval of the Town Board over the value of \$10,000.

5. GENERAL

5.1. Mileage reimbursement for Town employees and officials performing their duties on Official Town Business will be set at the 2025 IRS rate.

5.2. All conferences and training that will be attended by any Town official or employee and paid for by the Town more than \$500 must be approved, in advance, by the Town Board.

5.3. All Town employees, elected officials, staff, and committee members complete the Workplace Violence and Sexual Harassment and Discrimination Prevention Trainings annually. The Town Board is responsible for the enforcement of its principles and guidelines.

6. SUPERVISOR

6.1. In accordance with State guidelines, the Supervisor may call a Special Meeting and must give two days' notice in writing to the members of the board. When two members of the board other than the Supervisor request a special meeting in writing, the Supervisor must, within 10 days of the request, call a special meeting, giving at least two days' notice in writing. (Town Law, Section 62).

6.2. The official meeting of the Hillsdale Town Board will be the third Tuesday of each month, beginning at 7:00 pm at the Hillsdale Town Hall, with informational meetings and public hearings scheduled at the discretion of the Board. Videoconferencing is available, and personnel trained as per approved Local Law #2 of 2022 and consistent with State Law and Governor's directives.

6.3 A Town of Hillsdale credit card issued to the Town Supervisor has been established by the Town according to guidelines established by the State Comptroller and a Credit Card Policy approved by the Town Board.

6.4 The Town Supervisor shall be the Town's primary contact with state, regional and county agencies, including the DOT, DEC, and DOH.

6.5 If the Town Supervisor is unavailable, the Deputy Supervisor is authorized to sign Town checks to pay approved vouchers.

6.6 The Town Board delegates to the Town Supervisor, and in his absence the Deputy Town Supervisor, the powers and duties necessary for the day-to-day administration of the Town.

6.7 Beginning in September 2025, the Supervisor will issue a budget call to department chairs and other stakeholders, and followed by the Supervisor's budget recommendations, the Hillsdale Town Board will hold up to three or more Budget Workshops and a Public Hearing and will adopt the annual Budget at a November Town Board meeting.

6.8 Agendas and documents will be distributed digitally in pdf format but the Town Supervisor has the discretion to distribute in another format. A majority of the Town Board may request another format.

7. TOWN CLERK

7.1. The Town Clerk is authorized to advertise for, accept and open all bids, RFP's, RFQ's presented before this Board, with such bids in sealed envelopes, marked "sealed bids". Bids are also published and submitted via Bidnet. Bids are required for projects and purposes over \$10,000. Per State guidelines, the lowest bidder shall be accepted unless the Town Board votes an exception to the local procurement law and submits an explanation in writing.

7.2. The Town Clerk is authorized to purchase all necessary supplies, stationery, and equipment not to exceed the total budgeted amounts included in the budget.

7.3. A Town of Hillsdale credit card issued to the Town Clerk has been established by the Town according to guidelines established by the State Comptroller and a Credit Card Policy approved by the Town Board.

7.4. A Zoom account is maintained by the Town and managed by the Deputy Town Clerk, who will provide public access for meetings of the Town Board. The Town conducts in-person meetings as ordered by the Governor and consistent with Columbia County Board of Supervisors' practice.

7.5. The Town will follow NYS and Town of Hillsdale FOIL laws and will respond to FOIL requests within 20 business days, except in situations where the amount of information requested is significant enough to make the 20-business day turnaround impractical. There will be a 25 cent per page fee for all physical copies requested.

7.6. The Town Clerk is required to certify the annual budget as adopted by the Town Board. The Town Clerk must add a copy of each fire district budget to the town's annual budget and, within five days, will deliver two copies of the budget to the Town Supervisor. The Supervisor must then present the copies of the annual budget within 10 days of receipt to the County Board for levy of the taxes specified in the budget.

7.7. The Town Clerk shall be responsible for the disbursement and oversight of keys and security codes to Town Hall.

8 TOWN BOARD

8.1. Whereas Town Law requires the Town Board to audit the Town Supervisor's financial records before January 20 of each year, and whereas prior year financial reports and the Annual Update Report (AUD) are not usually available by January 20, therefore it is the policy of the Hillsdale Town Board that, annually, the Town Board will review and audit, or have reviewed and audited by a qualified outside auditor, the books and records of the Town Supervisor, Town Clerk and Town Tax Collector and the books and records of the Building Department and Town Court prior the end of May each year, and make comments regarding the quality of the Town's financial management process and underlying books and records, and suggest ways to improve the financial management process of the Town. The Town Clerk and Tax Collector accounts should have procedures applied per the Comptroller's check list.

8.2. Abstracts and claim vouchers with supporting documents will be submitted to the Board for review and approval via email communication from the Accountant/Bookkeeper on a two-week schedule, with a summary of expenditure reported in the Town Board minutes on an ongoing basis. All board members must respond within forty-eight hours. The Town Board responses will be included in the Town Board minutes.

9 TOWN COMMITTEES

9.1. Citizen Advisory Committees and Community Organizations are authorized to use Town Hall subject to availability and confirmation from the Town Clerk.

9.2. Citizen Advisory Committees and Town Board Committees are required to seek approval from the Grants Administrator and the Town Board before submitting grant applications. All grant applications and documentation is to be given to the Town Clerks Office for filing in the Town records.

9.3 Citizen Advisory Committee chairs or Town Board Liaisons are required to provide Meeting Notes to the Town Board and Town Clerks Office, for posting on the Town Website no later than two weeks following the meeting in compliance with the NYS Open Meeting Law as it may pertain. Town Committee chairs must submit potential members' names for approval by the Town Board.

9.4 Chairs of Boards and Chairs of Citizen Advisory Committees shall be residents of the Town of Hillsdale.

10 ROE JAN PARK

10.1. The Town Supervisor is authorized to approve a community organization's request to use the designated "community forum" area (adjacent to the Silo in the Roe Jan Park) according to guidelines as specified on the town's website. This responsibility can be delegated to the Town Board Roe Jan Park lead.

10.2. The Harvest and Hilltop barns located inside the Roe Jan Park are available for rent assuming the renter has completed all necessary forms, agreed to town-established fees and guidelines, and has secured appropriate insurance.

11 PLANNING AND ZONING BOARDS

11.1. **Mandatory Training for Planning and Zoning board members:** All members and alternate members of the Planning and Zoning boards shall comply with the requirements of New York State Town Law Section 271 that require all board members and alternate members to complete a minimum of four (4) hours of training each year. No member shall be eligible for reappointment if they have not completed this training as required unless a special waiver is provided by the Town Board. Planning and Zoning Board secretaries should provide training reports to board chairs and the Town Board by October 15, 2025.

11.2. **Removal from Planning or Zoning boards:** The Town Board shall have the power to remove, after public hearing, any member for cause. Any member may be removed for non-compliance with minimum requirements relating to meeting attendance and training. Cause for removal of a member may include one (1) or more of the following:

Any undisclosed or unlawful conflict of interest.

Failure to attend 66% of the meetings during the course of one (1) calendar year.

Failure to attend four (4) consecutive meetings.

Failure to complete their mandatory training requirements. No member who has been removed for cause shall be reappointed.

12 SEWER DISTRICT #1

12.1. **Sewer District. Determination of Costs (Local Law # 4, 2007, Local Law #1, 2021)**

The Town Board shall annually determine, during the budget workshops, the total cost of the operation and maintenance of the sewage treatment system necessary to maintain the capacity and performance for which such a system was designed and constructed. The total annual cost of operation and maintenance shall include, but not be limited to, labor, repairs, equipment, replacement maintenance, necessary modifications, utilities, sampling, laboratory tests, and a reasonable contingency fund.

12.2 The Town Board shall also annually determine the annual cost of the amortization of both principal and interest of the financing of the capital costs of the construction of the treatment facility, and all modifications and extensions thereof, together with a reasonable contingency fund.

13 TOWN FEE SCHEDULE

13.1 Planning Board Fees:

Resolved that the Town Board of the Town of Hillsdale approves the following fees for 2025:

Lot Line Adjustment: \$165

Minor Subdivision Fees:

Planning Board fee: \$500 plus \$185 for each new lot created

Park and Rec fee: \$825 for each new lot created *(separate check to Park and Rec Reserve Account)

Major Subdivision Fees:

Planning Board fee: \$775 plus \$300 for each new lot created

Park and Rec fee: \$825 for each new lot created*(separate check to Park and Rec Reserve Account)

Site Plan Review: \$500 plus \$9.50 per acre

Plan Re-Stamping: \$155

*The Park and Recreation Reserve Fund will be used for Town owned parks, new equipment or the acquisition of property for use as a Town Park in accordance with NYS Town Law 277.4c.

13.2 Building Inspector Fees:

Resolved that the Town Board of the Town of Hillsdale approves the following fees for 2025:

Building Permits:

Residential: \$4/\$1000 cost of construction \$25 minimum

Commercial: \$5/\$1000 cost of construction \$25 minimum

Fence permit: \$10

Building Permit Renewal: 50% of original permit fee \$25 minimum

Any work performed before obtaining a building permit will be charged double the permit fee when it is issued.

Late Fees:

For any work obtained prior to obtaining a building permit

Residential: \$8/\$1,000

Commercial: \$10/\$1,000

C/O Fees:

\$75

Driveway Permits:

\$25

Demolition Permit Per Building:

Accessory structure: \$25
Residential structure: \$50
Commercial structure: \$100

Certificate Of Occupancy/ Compliance:

Residential: \$25
Certificate of Occupancy not associated with a building permit: \$150
Commercial:
\$0 – \$100,000: \$50
\$100,001 – \$150,000: \$100
over \$150,000: \$150

Certificate Of Visual Inspection:

1 – 2 family dwelling: \$75
All others: \$150

Certificate Of Compliance:

Order to Remedy Violation: \$75

13.3 Zoning Board Fees

Area Variance: \$50.00
Special Permit: \$50.00

13.4 Town Clerk Fees

The following fee schedule is mandated by the State of New York, NYS Department of Health, NYS Department of Agriculture and Markets, Columbia County Waste Department for 2025.

Birth Certificate certified copies and transcripts: \$10.00

Death Certificate certified copies and transcripts: \$10.00

Dog Licenses:

Annual license \$11:00, 3 Year license \$33.00 for spayed and neutered dogs,

Annual license \$18:00, 3 Year license \$54.00 for intact dogs.

Garbage Bags: Small \$1.00, Medium \$3.00, Large \$5.00 per bag sold in sets of 5

Genealogy search: \$22.00 standard fee, plus a charge of from \$22.00 to \$162.00 for a 1-to-70-year period search fee.

Marriage Licenses: \$45.00

Marriage License certified copies and transcripts: \$10.00

Recycle Stickers: Standard \$75:00, Seniors \$50.00

13.5 Summer Youth Program Fees

Hillsdale Residents fee per child: \$125.00

Out of Town Residents fee per child: \$200:00

13.5 Roe Jan Park Fees

| EVENT | FORMAT | ACCESS | INSURANCE | FEE |
|----------------------|--|---------------|-----------|--------------------------------------|
| Large Rental | Wedding/Large Event (approximately 100+) | 36 hours | Yes | \$1000 plus \$500 refundable deposit |
| Small Rental | Small wedding or event | 12 hours only | Yes | \$500 plus \$250 refundable deposit |
| Free Community Event | Dance Movie Speakers Rally | 5 hours | Yes | \$125 |

14 TOWN BOARDS, COMMITTEES and COUNCILS

Resolved that the Town Board of the Town of Hillsdale does hereby approve or reaffirm the following appointments, reappointments, and reaffirmations of earlier appointments of Chairpersons and members as indicated. All appointments are at the pleasure of the Board unless otherwise noted or governed by applicable law:

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| Board of Assessment Review (BAR): | The Town Board appoints members for 5-year terms expiring 12/31 of year listed |
| Mission: | The BAR's sole purpose is to guarantee taxpayer rights by hearing real property assessment complaints and arriving at fair and impartial determinations regarding those complaints. This work is conducted on the Town's Grievance Day. |
| Members: | Craig Norton, Chair, 2024 Mike Stertz (2026) Open (2025) Bill Sullivan (2027) Christopher Bellamy (2028) |

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| Zoning Board of Appeals (ZBA): | 5-year terms expiring 12/31 of year listed |
| Mission: | The Zoning Board of Appeals serves the Town to review and adjudicate land-use projects which require exceptions to the standards of the Zoning Enforcement laws. In Hillsdale Zoning Law there are very few activities that do not require a special permit. Though property owners are afforded the greatest possible freedom in how they use their land, the town also provides the greatest possible protection against incompatible uses to neighbors and to the town. |

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| Members: | Craig Norton, Chair, 2024 Barbara Barrantes, 2026 Robert Bradway, 2025 Steve Smith 2028 | Bill Sullivan, 2027 Alternate: Jeff Sills Ramona Bellamy, Secretary Tom Carty, TB Liaison |
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| Planning Board (PB): | 7-year terms expiring 12/31 of the year listed | |
| Mission: | The charter of the Planning Board is to review and guide proposed development projects so that they are in compliance with the regulations set forth in the Hillsdale Comprehensive Plan and Zoning Ordinance, 5/1/1995 (Revised 6/20/2000 and further revised 6/18/2007). The principal goals of the Comprehensive Plan are to maintain the rural character of Hillsdale and protect our environment. | |
| Members: | Barbara Olsen Pascale, Chair (2026) John Avenia (2028) Mark Barbato (2025) Open (2029) | Kyle McGraw (2024) Brandon Lentine (2027) Dan Latinsky (2030) Alternate: Open Secretary: Open Mike Dvorchak, TB Liaison |

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| Conservation Advisory Council (CAC): | 2-year terms expiring 12/31/25 | |
| Mission: | The mission of the Hillsdale Conservation Advisory Council (CAC) is to gather and disseminate information, conduct science-based research, and advise other Town agencies in matters related to the conservation of natural resources. The CAC role in policy-making and environmental reviews is advisory only. | |
| Members: | David Lewis, Chair Amy Davidsen Mary King Gretchen Stevens Open Jamie Carano Nordenström, TB Liaison | |

TOWN BOARD COMMITTEES, (Appointed by the Supervisor):

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| Grant Town Board Committee | |
| Mission: | Investigate and track possible grants for Hillsdale |
| Members: | Tom Carty and Jamie Carano Nordenström |

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| Comprehensive Town Board Committee | |
| Mission: | Investigate procedures for updating the Town Comprehensive Plan. |
| Members: | Tom Carty and Jamie Carano Nordenström |

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| Housing Town Board Committee | |
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| Mission: | Keep the Town Board informed of Housing Initiatives and spearhead Hillsdale's certification as a Pro-Housing Community. |
| Members: | Irwin Feld and Joanna Virello |

CITIZEN ADVISORY COMMITTEES: 1-year terms expiring 12/31 of 2025

| Broadband Citizen Committee | |
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| Mission: | It is the mission of the Hillsdale Broadband Committee to promote and facilitate access to affordable, modern, high-speed broadband internet service to all residential and business addresses in the Town. |
| Members: | Andy Dash, Chair Marcy Feld Sally Lesser Stewart Lesser Tod Wohlfarth |

| Climate Smart – Clean Energy Communities Citizen Advisory Committee | |
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| Mission: | The mission of the Climate Smart Community Citizen Advisory Committee is to explore reliable clean energy options that help reduce Hillsdale's greenhouse gas emissions from the burning of fossil fuels and other sources, and to mitigate the impact of climate change on the Town and its quality of life. |
| Members: | Amy Davidsen Heather Canetto Gretchen Stevens Tom Carty, TB Liaison Jamie Carano Nordenstrom, TB Liaison |

| Economic Development Citizen Advisory Committee | |
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| Mission: | The mission of the Economic Development Citizen Advisory Committee is to promote Hillsdale as a dynamic environment in which to do business. The committee will pursue its mission by helping to implement the goals of the Comprehensive Plan and the Hillsdale Branding and Marketing Plan. |
| Members: | Matthew White -chair Trident's Crimi Robina Ward Irwin Feld-Town Board Liaison Kathy Bluestone Dana Bowen Tod Wolfarth Joanna Virello-Town Board Liaison |

| Hamlet Citizen Advisory Committee | |
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| Mission: | The Hamlet Citizen Advisory Committee works to improve the cohesiveness of the Hamlet of Hillsdale while fostering the development of a safe, attractive, accessible, and friendly town center in which Hamlet residents and businesses can flourish. The primary role of the committee is to advise the Town Board and help realize the vision set forth in the Hillsdale Comprehensive Plan. |
| Members: | Tom Carty, TB Liaison D. Michael Dvorchak, TB Liaison Shannon Bell (Chair) Alex Bloomstein Lynda Brenner Jennifer Chase Christine Doctor Brandon Lentine Dan Levy Timothy Stookesberry Kelly Fox Sweet Steve Tiger Alfred Tessier Bart Ziegler |

| Housing Citizen Advisory Committee | |
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| Mission: | The mission of the Housing Citizen Advisory Committee is to preserve the unique character, culture and economic vitality of our community by ensuring that it welcomes and supports a diverse population, representative of every income level. Toward that goal, the Housing Committee is committed to preserving and increasing opportunities for low- and middle-income individuals, couples, and families to make Hillsdale their permanent home. |
| Members: | <div> Ellen Grob Levy, Chair Shirley Bresler Joe Browdy Tom Carty, TB Liaison Rene Gibson </div> <div> Richard Kumro Frank Upham Janis Smythe Joan Wallstein Laurie Winfrey </div> |

| Safe at Home Citizen Advisory Committee | |
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| Mission: | The Safe at Home Committee was established in the fall of 2018 with the mission to help Hillsdale seniors age safely in their homes. The overarching goals are for the Committee to connect with the senior community and provide information about local resources and services to ensure the highest quality of life; to assess the |

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| | needs of this community through surveys and personal contacts; and to develop programs when appropriate. | |
| Members: | Joyce Ferrentino, Chair Timi Bates Lynda Brenner Shirley Bresler Tom Carty, TB Liaison Lynne Colclough Deepak Crawford | Rene Gibson Beth Gordon Natalie Kahan Mary Lou Kersten Joyce Lapenn Patricia "Patti" Rohrllich |

Sewer Task Force Citizen Advisory Committee

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| Mission: | To advise the Town Board on matters relating to Hillsdale Sewer District #1. | |
| Members: | Steve Bluestone D. Michael Dvorchak, TB Liaison Irwin Feld, TB Liaison Kevin Hinds Brandon Lentine Bill Sullivan Robina Ward | |

Infrastructure Citizen Advisory Committee

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| Mission | To advise the the Town Board on various infrastructure projects throughout he town. | |
| Members: | Steve Bluestone D. Michael Dvorchak, TB Liaison Irwin Feld, TB Liaison Kevin Hinds Brandon Lentine Bill Sullivan Robina Ward | |

Historic Hillsdale Citizen Advisory Committee

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| Mission: | The mission of the Historic Hillsdale Committee is to research and promote the historic significance of our area. | |
| Members: | Irwin Feld TB Liaison Mike Dvorchak TB Liaison Christopher Atkins Lauren Letellier Jeanne Kiefer | |

Emergency Preparedness Committee

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| Mission: | To keep the community informed and to help with implementation of any measures found in the Hillsdale Emergency Plan | |
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| Members: | Emily Stalker Mike Dvorchak, TB Liaison Alex Bloomstein Richard Briggs Nicholas “Nico” Hernandez |
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| Bicycle Task Force Citizen Advisory Committee | |
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| Mission: | Hillsdale will soon become a trail head for the Harlem Valley Rail Trail. As such, the mission of Bicycle Task Force is to create amenities for bikers, such as bike rack and a soliciting a bike repair/sales business for Hillsdale. In addition, the Task Force will work to promote Hillsdale as a biking destination. |
| Members: | D. Michael Dvorchak, TB Liaison Joanna Virello, TB Liaison Ken Stahl Shirley Ripullone Jose Calle Robert Dembo Francisco Camacho Michael Knopf Alex Bloomstein |

| Roe Jan Park Steering Citizen Advisory Committee | |
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| Mission: | TBA |
| Members: | Jamie Carano Nordenström, TB Liaison Ron Bixby Alessandra Cho Bautista Philippe Cao, Ann Marie Farrell John Farrell Zelda Furner Tamara “Tammy” Gaskell |

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| TOWN OF HILLSDALE - 2025 | | | | | | | | |
| SCHEDULE OF SALARIES AND PAY RATES | | BUDGET | ADJUSTED | TOTAL | HOURLY | BUDGET | HOURLY | TOTAL YEAR |
| PRELIMINARY | | 2024 | 2024 | 2024 | RATE | 2025 | RATE | HOURS |
| | | | | | | | | |
| ELECTED OFFICIALS | | | | | | | | |
| TOWN BOARD (4) | A1010.1 | 20,410.00 | | | | 26,000.00 | | |
| TOWN JUSTICE (2) | A1110.1 | 19,942.00 | | | | 19,942.00 | | |
| SUPERVISOR | A1220.1 | 12,367.00 | | | | 19,000.00 | | |
| TAX COLLECTOR | A1330.1 | 5,500.00 | | | | 6,000.00 | | |
| TOWN CLERK | A1410.1 | 32,000.00 | | | | 36,000.00 | | |
| HIGHWAY SUPER INTENDENT | A5010.1 | 84,503.00 | | | | 88,114.00 | | |
| | | | | | | | | |
| TOWN EMPLOYEES | | | | | | | | |
| ASSESSOR | A1355.1 | 30,000.00 | | | | 30,000.00 | | |
| DEPUTY TOWN CLERK | A1410.12 | 12,500.00 | 2,800.00 | 15,300.00 | 20.00 | 21,700.00 | 25.00 | 868.00 |
| CLERK ADMIN | A1410.13 | - | 7,530.00 | 7,530.00 | 20.00 | 6,552.00 | 21.00 | 312.00 |
| COURT CLERK | A1420.1 | 18,000.00 | | | 20.00 | 11,700.00 | 25.00 | 468.00 |
| COURT CLERK SEC | A1420.12 | 2,800.00 | | | 19.00 | 9,828.00 | 21.00 | 468.00 |
| BUILDING MAINTENANCE | A1620.1 | 5,000.00 | | | 20.00 | 5,250.00 | 21.00 | 250.00 |
| BUILDING INSPECTOR | A3620.1 | 37,500.00 | | | | 46,332.00 | | |
| BUILDING INSPECTOR SEC | A3620.8 | 3,000.00 | | | 20.00 | 4,200.00 | 21.00 | 200.00 |
| ZONING BOARD CLERK | A8010.1 | 2,500.00 | | | | 3,150.00 | 21.00 | 150.00 |
| PLANNING BOARD CLERK | A8020.1 | 2,400.00 | | | 20.00 | 3,150.00 | 21.00 | 150.00 |
| PLANNING BOARD Asst Clerk | A8020.12 | 2,400.00 | | | 20.00 | - | | |
| SEWER OPERATOR-CONTRACT | G8120.4 | 21,500.00 | | | | 25,800.00 | | |
| SEWER MOWING | G8120.4 | - | | | | 11,200.00 | 21.00 | 533.00 |
| RJ P EVENTS, MOWING,MANAGERS | SP7110.1 | 10,500.00 | | | 20.00 | 25,000.00 | | |
| | | | | | | | | |
| HIGHWAY DEPT EMPLOYEES | | | | | | | | |
| MEO | DA5110.1 | | | | 25.00 | | 26.00 | |
| WELDER | DA5110.1 | | | | 25.35 | | 26.35 | |
| MECHANIC | DA5110.1 | | | | 25.50 | | 26.50 | |
| FOREMAN-MEO +.50c/HR | DA5110.1 | | | | 25.50 | | 26.50 | |
| DEPUTY-MEO + .75c/HR | DA5110.1 | | | | 26.25 | | 27.25 | |
| LABORER | DA5110.1 | | | | 23.00 | | 24.00 | |
| PART TIME | DA5110.1 | | | | 19.50 | | 20.50 | |
| PART TIME SNOW PLOWING | DA5142.1 | | | | 23.50 | | 24.50 | |
| PROBATIONARY ALL CLASSES | DA5110.1 | | | | 24.50 | | 25.50 | |
| | | | | | | | | |
| SCHEDULE OF PAY RATES | | | | | | | | |
| BUDGET OFFICER | A1340.1 | 1,000.00 | | | | 1,500.00 | | |
| BOARD OF ASSESSMENT REV | A1355.4 | 400.00 | | | 80.00 | 400.00 | 80.00 | |
| ANIMAL CONTROL OFFICER | A3510.1 | 3,152.00 | | | | 3,500.00 | | |
| REGISTRAR | A4020.1 | 500.00 | | | | 1,000.00 | | |
| | | | | | | | | |
| YOUTH PROGRAMS | A7310.1 | 23,000.00 | | 21,199.85 | | 25,160.00 | | |
| DIRECTOR x1 | | | | | 17.50 | 5,220.00 | 29.00 | 180.00 |
| DIRECTOR- BONUS | | 2,000.00 | | | 2,000.00 | - | - | |
| ASSISTANT DIRECTOR x1 | | | | | 14.35 | 3,240.00 | 18.00 | 180.00 |
| SENIOR COUNSELOR x1 | | | | | 14.35 | 3,200.00 | 16.00 | 180.00 |
| COUNSELOR x 5 | | | | | 14.20 | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |

| | | | | | | | | |
|------------------------------------|----------|-----------|----------|-----------|----------|-----------|--------|------------|
| TOWN OF HILLSDALE - 2025 | | | | | | | | |
| SCHEDULE OF SALARIES AND PAY RATES | | BUDGET | ADJUSTED | TOTAL | HOURLY | BUDGET | HOURLY | TOTAL YEAR |
| PRELIMINARY | | 2024 | 2024 | 2024 | RATE | 2025 | RATE | HOURS |
| | | | | | | | | |
| ELECTED OFFICIALS | | | | | | | | |
| TOWN BOARD (4) | A1010.1 | 20,410.00 | | | | 26,000.00 | | |
| TOWN JUSTICE (2) | A1110.1 | 19,942.00 | | | | 19,942.00 | | |
| SUPERVISOR | A1220.1 | 12,367.00 | | | | 19,000.00 | | |
| TAX COLLECTOR | A1330.1 | 5,500.00 | | | | 6,000.00 | | |
| TOWN CLERK | A1410.1 | 32,000.00 | | | | 36,000.00 | | |
| HIGHWAY SUPER INTENDENT | A5010.1 | 84,503.00 | | | | 88,114.00 | | |
| | | | | | | | | |
| TOWN EMPLOYEES | | | | | | | | |
| ASSESSOR | A1355.1 | 30,000.00 | | | | 30,000.00 | | |
| DEPUTY TOWN CLERK | A1410.12 | 12,500.00 | 2,800.00 | 15,300.00 | 20.00 | 21,700.00 | 25.00 | 868.00 |
| CLERK ADMIN | A1410.13 | - | 7,530.00 | 7,530.00 | 20.00 | 6,552.00 | 21.00 | 312.00 |
| COURT CLERK | A1420.1 | 18,000.00 | | | 20.00 | 11,700.00 | 25.00 | 468.00 |
| COURT CLERK SEC | A1420.12 | 2,800.00 | | | 19.00 | 9,828.00 | 21.00 | 468.00 |
| BUILDING MAINTENANCE | A1620.1 | 5,000.00 | | | 20.00 | 5,250.00 | 21.00 | 250.00 |
| BUILDING INSPECTOR | A3620.1 | 37,500.00 | | | | 46,332.00 | | |
| BUILDING INSPECTOR SEC | A3620.8 | 3,000.00 | | | 20.00 | 4,200.00 | 21.00 | 200.00 |
| ZONING BOARD CLERK | A8010.1 | 2,500.00 | | | | 3,150.00 | 21.00 | 150.00 |
| PLANNING BOARD CLERK | A8020.1 | 2,400.00 | | | 20.00 | 3,150.00 | 21.00 | 150.00 |
| PLANNING BOARD Asst Clerk | A8020.12 | 2,400.00 | | | 20.00 | - | | |
| SEWER OPERATOR-CONTRACT | G8120.4 | 21,500.00 | | | | 25,800.00 | | |
| SEWER MOWING | G8120.4 | - | | | | 11,200.00 | 21.00 | 533.00 |
| RJ P EVENTS, MOWING,MANAGERS | SP7110.1 | 10,500.00 | | | 20.00 | 25,000.00 | | |
| | | | | | | | | |
| HIGHWAY DEPT EMPLOYEES | | | | | | | | |
| MEO | DA5110.1 | | | | 25.00 | | 26.00 | |
| WELDER | DA5110.1 | | | | 25.35 | | 26.35 | |
| MECHANIC | DA5110.1 | | | | 25.50 | | 26.50 | |
| FOREMAN-MEO +.50c/HR | DA5110.1 | | | | 25.50 | | 26.50 | |
| DEPUTY-MEO + .75c/HR | DA5110.1 | | | | 26.25 | | 27.25 | |
| LABORER | DA5110.1 | | | | 23.00 | | 24.00 | |
| PART TIME | DA5110.1 | | | | 19.50 | | 20.50 | |
| PART TIME SNOW PLOWING | DA5142.1 | | | | 23.50 | | 24.50 | |
| PROBATIONARY ALL CLASSES | DA5110.1 | | | | 24.50 | | 25.50 | |
| | | | | | | | | |
| SCHEDULE OF PAY RATES | | | | | | | | |
| BUDGET OFFICER | A1340.1 | 1,000.00 | | | | 1,500.00 | | |
| BOARD OF ASSESSMENT REV | A1355.4 | 400.00 | | | 80.00 | 400.00 | 80.00 | |
| ANIMAL CONTROL OFFICER | A3510.1 | 3,152.00 | | | | 3,500.00 | | |
| REGISTRAR | A4020.1 | 500.00 | | | | 1,000.00 | | |
| | | | | | | | | |
| YOUTH PROGRAMS | A7310.1 | 23,000.00 | | 21,199.85 | | 25,160.00 | | |
| DIRECTOR x1 | | | | | 17.50 | 5,220.00 | 29.00 | 180.00 |
| DIRECTOR- BONUS | | 2,000.00 | | | 2,000.00 | - | - | |
| ASSISTANT DIRECTOR x1 | | | | | 14.35 | 3,240.00 | 18.00 | 180.00 |
| SENIOR COUNSELOR x1 | | | | | 14.35 | 3,200.00 | 16.00 | 180.00 |
| COUNSELOR x 5 | | | | | 14.20 | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |
| | | | | | | 2,700.00 | 15.00 | 180.00 |