Instructions for Participating in the City of Cooper City’s Virtual Commission Meeting
Tuesday, April 28, 2020 at 6:30 PM

**Through the City’s Website:**

Go to [www.coopercityfl.org](http://www.coopercityfl.org)
Go to “Government” > View Commission Meeting > Live Via Webcast
Click on the live Meeting under Upcoming Events.

**Through Comcast Channel 78:**

If you are a Comcast/Xfinity customer, please go to Channel 78 to view the meeting.

PRIOR to the start of the meeting, email Public Comments to [info@coopercityfl.org](mailto:info@coopercityfl.org). Please include your name and address in the email (*all public comments that are 4 minutes or less will be read into the record. All public comments over 4 minutes will become part of the record, but not read at the meeting*).

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**Alternate Option for Viewing and Participating in the Meeting:**

**Through Zoom technology:**

Instructions for Attendees/Participants:

**Topic:** “Cooper City - Virtual Commission Meeting”

Please click the link below to join the webinar:

[https://us04web.zoom.us/j/412149008](https://us04web.zoom.us/j/412149008)

**Telephone:**

Dial (for higher quality, dial a number based on your current location):

US: 1-669-900-6833 or 1-929-205-6099 or 253-215-8782 or 301-715-8592 or 312-626-6799 or 346-248-7799

**Webinar ID:** 412 149 008

*To virtually raise hand and be acknowledged to speak:*

1. Users who call in can dial *9 to raise their hand
2. If going through mobile (phone/tablet) app, to raise hand select "Participants", then see option to raise hand.
3. On the computer users should click "Participants" then see option to raise hand.
4. Once you have been selected to speak, you will be prompted to unmute your device or stay muted.
5. The last four digits of your phone number will be called. You then be instructed to state your name and address for the record.