

SANTA MONICA ARTS PARENTS ASSOCIATION (SMAPA)
Annual Meeting
Monday, November 30, 2020

Opening:

President Lydia Muraro called the meeting to order at 6:00 PM.

Present:

Gavin DiMundo, Erin Einstein, Alejandro Hernandez, Erin Inatsugu, Andrea Kahn, Area Kramarsky, Joan Krenik, Richard Levis-Fitzgerald, Jeanne LeBlanc, Lydia Muraro, Charlene Nakamura, Alisa Stewart, Melissa Tarsky, Fred Zimmerman

Approval of Minutes:

Richard Levis-Fitzgerald moved and Andrea Kahn seconded a motion to approve the minutes of the SMAPA General Meeting on November 11, 2019. The minutes were unanimously approved.

Report on SMAPA Finances:

Each Participating Program requires a Treasurer, so that we can report income and expenses to our accountant every year.

2019-20 Bookkeeper Alisa Stewart reported that total revenue for all SMAPA Participating Programs from July 1, 2019 to June 30, 2020 was \$466,294. Total expenses were \$356,164, for a net revenue of \$110,130. The Form 990 Income Tax Return was filed on November 15, 2020.

SMAPA accounting expenses for school year 2019-20 totaled approximately \$1,000. This amount covers state and federal filing fees, registration with the California Attorney General Registry of Charitable Trusts, and the form preparation fees paid to our accountant, Farzan & Farzan AAC. Based on their share of net fundraising during school year 2019-20, Alisa recommended that the Participating Programs contribute the following amounts to reimburse the SMAPA for accounting expenses:

\$ 150 Samohi Band	15% of net fundraising income in 2019-20
\$ 0 Samohi Dance	0%
\$ 410 Samohi Orchestras	41%
\$ 170 Samohi Theatre	17%
\$ 0 Samohi Visual Arts	0%
<u>\$ 270 Samohi Vocal Music</u>	27%
\$1,000 Total	

In addition to these amounts, the members discussed the money raised by the SMAPA fundraiser at Greenleaf Kitchen in October of 2020. The fundraiser earned \$238, and there was discussion about depositing the money into the Visual Arts checking account.

Melissa moved and Jeanne Le Blanc seconded the motion to move the \$238 fundraising income into the Visual Arts checking, and for each Participating Program to reimburse the SMAPA Parent checking account for the amount listed above, to cover 2020 accounting expenses. The motion passed unanimously. Alisa will contact the Treasurers of the Participating Programs to request reimbursement.

Ratification of Board of Directors:

Member of SMAPA met to ratify the following Directors, all of whom have been designated by the SMAPA Participating Programs they represent:

- Gavin DiMundo, Band President <gkdimundo@yahoo.com>
- Alex Hernandez, Dance Representative <alexhernandez5736@gmail.com>
- Erin Inatsugu, Vocal Music President <erin.inatsugu@gmail.com>
- Jeanne Le Blanc, Visual Arts Representative <kidzat@hotmail.com>
- Richard Levis-Fitzgerald, Theatre Treasurer <rlevisfitz@gmail.com>
- Fred Zimmerman, Orchestra Representative <Frederick.zimmerman@gmail.com>

Richard moved and Gavin seconded the motion to ratify the SMAPA 2020-21 Board of Directors. The Board was ratified by a unanimous vote of all SMAPA members present.

Appointment of Officers:

In accordance with the bylaws, the Directors annually appoint a President and a Treasurer to serve on the Board of Directors. By unanimous approval of those present, the following Officers were chosen for school year 2020-21:

- Lydia Muraro, SMAPA President
- Alisa Stewart, SMAPA Treasurer

Mid-year accounting reports:

Alisa requested that the Treasurers from each Participating Program submit a mid-year report with the following information:

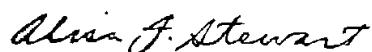
- Profit & Loss Totals for all Quickbook accounts, showing monthly totals for July 1 through December 31, 2020
- Quickbooks reconciliation reports for all bank accounts, showing that books reconcile with bank statements on December 31, 2020
- PDF copies of bank account statements

The important thing is that the sum of the starting balances for each group's accounts, plus the December 31st P&L net income (or loss) for that group, should equal the sum of the balances in that group's account on December 31st.

Adjournment:

The meeting was adjourned at 6:21 PM.

Respectfully submitted: Alisa F. Stewart, Treasurer



A	B	C	D	E	F
Timestamp	Your Group Name	Your First & Last Name	Your e-mail address	I approve the minutes for the 11/20/2020 Meeting	
4/6/2021 18:04:42	SMAPA	Alisa F. Stewart	alisafstewart@gmail.com	YES	
4/6/2021 18:06:20	SMAPA President	Lydia Muraro	lydiamuraro@mac.com	YES	
4/7/2021 9:05:02	Samohi Orchestra	Fred Zimmerman	frederick.zimmerman@gmail.com	YES	
4/7/2021 11:45:47	Visual Art	Jeanne LeBlanc	kidzat@hotmail.com	YES	
4/7/2021 15:31:35	Samohi Choral Steering	Erin Inatsugu	erin.inatsugu@gmail.com	YES	
4/7/2021 15:40:36	Dance representative	Alex Hernandez	alexhernandez5736@gmail.com	YES	
4/8/2021 11:05:37	Samohi BPA	Gavin DiMundo	gkdimundo@yahoo.com	YES	