

POSITION ANNOUNCEMENT

OFFICE OF THE DISTRICT ATTORNEY | NASSAU COUNTY

Job Title	<i>Assistant District Attorney – Technology Specialist</i>
Reports to	<i>Chief Technology Officer</i>
Salary Range	<i>Commensurate with experience</i>

POSITION DESCRIPTION

NCDA Technology Services supports all aspects of information technology in the office, from network operations and cyber security to case management. This role leverages legal training along with numerous possible technology skills, inclusive of coding, development, case management analysis, database administration, and cyber security administration. Dependent on candidate's specific skillset the role may also work closely with NCDA's Information Management team.

Technology Services is seeking an Assistant District Attorney to add to its permanent staff.

DUTIES AND RESPONSIBILITIES

The Assistant District Attorney will be responsible for case evaluation in keeping with the bureau's mandate. To that end, he or she will:

- Execute operational directives of the Chief Technology Officer
- Assist Case Management Team with development and reports
- Assist with cyber security policy formulation and systems monitoring
- SQL database administration skills
- Litigation and Trial Presentation Support

QUALIFICATIONS

Required: Strong technology and/or development skills. Motivated self-starter, a strong work ethic, and adherence to the NCDA's high ethical standards.

Preferred: Prior technology experience, technology related degrees and certifications

TO APPLY

In order to apply, please contact ADAResumes@NassauDA.org.

*The County of Nassau is an Equal Opportunity Employer. Applicants for employment with disabilities may request reasonable accommodation. For more information, please visit:
<https://www.nassaucountyny.gov/1683/Equal-Opportunity-Employment-Policy-Info>*