

## **Terms of Reference (TOR) for Leaders of Subgroups under the Child Health Task Force**

Each subgroup will designate two chairpersons

### **The co-chairs work together to**

1. Create the vision for the Subgroup drawing its mandate from the TOR for the Task Force (see Task Force TOR attached)
2. Recruit members, share the Subgroup vision and keep them informed of progress, activities and plans
3. Lead the development of a subgroup scope of work and workplan (refer to template) with members and informed by the Task Force objectives, themes and workplan
5. Lead the subgroup to implement planned activities
6. Identify and report to the Steering Committee on progress, issues/gaps that the Task Force needs to address, in relation to the theme of the Subgroup, to keep the Task Force and subgroup relevant to child health programming at the country and global levels
7. Keep all Task Force members informed about the Subgroup and ensure that the learning, tools and materials from the Subgroup are accessible to all child health stakeholders at global and country levels who want to use them
8. Contribute to advancing the child health global agenda by informing stakeholders and policy makers on strategic issues related to their thematic area
9. Serve as members of the "Expanded Steering Committee" of the Child Health Task Force (Note: based on need the core SC will invite Subgroup leads to participate in the SC meetings for strategic planning).

*PS: Because this is a non-paid position, we encourage interested individuals to consult their organizations or supervisors and to get approval and recognition for playing this role.*