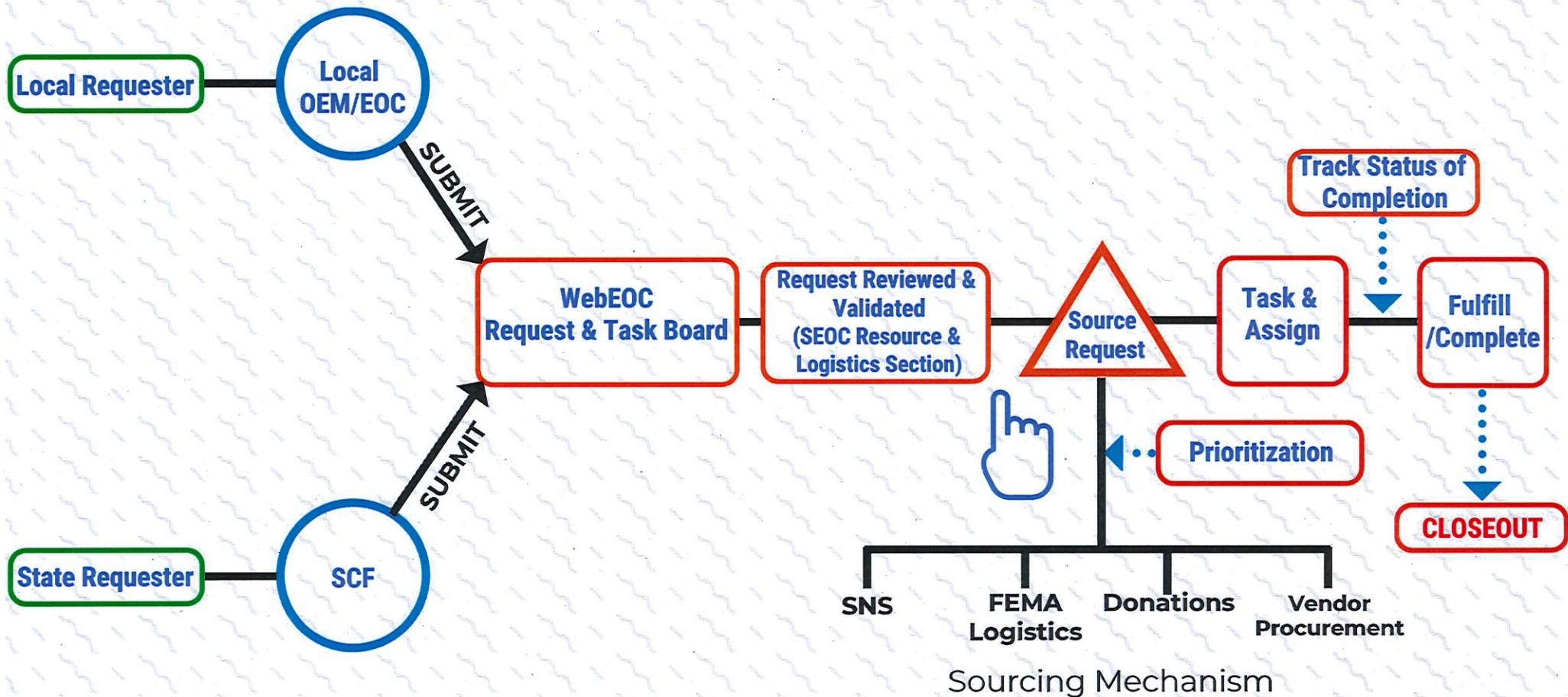


## COVID-19 Resource Request Process

March 27, 2020

1. Local health care entity identifies a need and makes a resource request
  - a. This may be the LHD, hospital, dialysis center, or other organization
  - b. All PPE requests from health care entities should be submitted with the Emergency Medical Material Request Form. Requests of this nature will not be considered without an attached form.
2. If the resource request is for medical supplies, equipment, or medication, it is reviewed by a Local Health Department Representative for completeness and to clarify request when necessary
3. Request is submitted to the jurisdictional Emergency Operations Center (EOC)/Local Emergency Manager via email
4. Once vetted by the Local EOC, the request should be in-put into WebEOC by local EOC staff and request form should be added as an attachment.
5. Via WebEOC, the request goes to the MEMA Resource Officer who will review and task out to the appropriate branch within the State Emergency Operations Center (SEOC)
  - a. It may be tasked back to the MDH desk at the SEOC to fill from SNS or other supplier(s)
  - b. PPE will be delivered to the requester by the most efficient means
    - i. Delivery to LHD for distribution of PPE to local entities
    - ii. Delivery by contracted transport
    - iii. Shipped via courier service
6. If the request from a health care entity is not medical related (such as regular cleaning items) it will be entered into WebEOC by the local EOC.
7. Feedback to requester is via the local Emergency Manager

# Statewide COVID-19 Resource Request Process



03/27/2020