



## Annual Recharter Overview for 2024

Again this year, the important unit rechartering process will be online in a BSA National system called Internet Rechartering 2.0, which is described below and on the following pages. The system is currently open and there are NO Access Codes needed.

Use this overview with screen shots to help guide you through the process step-by-step. Once you "SUBMIT" your recharter in Internet Rechartering 2.0, bring the final paperwork copies to the Marin Council Service Center for payment and approval NO later than Friday, December 1, 2023.

### Steps to prepare for the Unit Recharter process:

- 1) New Membership Applications: submit all new-member applications for any youth or adults in advance online so that these will be included on your unit recharter roster (after 24 hrs) for final processing. Make sure to include any transfer members into your unit from other units (such as Webelos who crossed over to troops this year).
- 2) Youth Protection Training (YPT): all registered adult members (except Institutional Heads/ Executive Officers of the chartering organization who are not in any other unit position) must have a YPT certificate of completion valid throughout all of 2024 for the current training modules.
- 3) Position-Specific Leadership Training is standard for all registered adult leaders. Training reports for each unit can be found at [www.my.scouting.org](http://www.my.scouting.org) under the "Training Manager" tab. Run a training report to view the YPT and Position-Specific training status for all registered adults.
- 4) Review the illustrated Marin Council Internet Charter Renewal 2.0 User Guide on the following pages, and refer to the FAQ document also attached.

### Log-in to access BSA Internet Recharter 2.0

- 1) To begin Internet Recharter 2.0 online: go to the Internet Advancement portal ([www.Advancement.Scouting.org](http://www.Advancement.Scouting.org)), and log-in using your existing ScoutBook account or [www.my.Scouting.org](http://www.my.Scouting.org) username & password.
- 2) Then, follow the illustrated directions on the next few pages of this document.
- 3) Should you require any assistance, please contact the Marin Council Service Center staff for further guidance. Don't forget to have your final paperwork submission completed and delivered to the Marin Council offices by Friday, December 1, 2023.