



City of Boyne City

MEMO

Date: August 22, 2025
To: The Boyne City, City Commission
From: John Matthews, Interim City Manager
Subject: City Manager Report

Boyne City Police:

- 100 Calls of service from August 5 through August 19, 2025

Other Police updates:

- The evening of August 12, 2025, BCPD assisted the Charlevoix County at Boyne Mountain. The Sheriff's Department, Boyne Mountain security and others conducted a search for a potential drowning victim. BCPD Ofc. Wiley was called to utilize the drone for the enhance and expedite the search which went into the dark of night as the evening progressed. As the last set of batteries were depleting on our drone, Ofc. Wiley was able to locate the woman in the middle of Deer Lake. The police drone is equipped with an auto return to home feature that brings the drone back to the launch origin when the battery is at 25% life. Due to the necessity of keeping visual contact of the victim, Ofc. Wiley flew the drone beyond the warnings. This enabled Ofc. Wiley to utilize the spotlight feature on the drone which marked the victim's location for responders to complete the rescue. The drone eventually auto landed in the lake just short of the shoreline 3/4 submerged in the lake. A warranty claim is in process with the drone manufacturer. Should our warranty claim be denied administration will contact the city insurance carrier. Without Ofc. Wiley's actions with the drone, there is a very high probability the victim would have perished.

Boyne City EMS

- 70 call for service August 5 through August 19, 2025
- Kudos to Director Willson and the Boyne City EMS Team:
 - The BC EMS passed the Michigan Department of Health and Human Services State Agency Inspection with 100% compliance
 - The BC EMS passed the Michigan Department of Health and Human Services State Vehicle Inspection with 100% compliance
 - This is the third year in a row the BCEMS has achieved the score of 100% on state inspections.

Boyne City Fire Department

- The Fire Department had 19 calls for service from August 5 through August 19, 2025
- The Pumper truck has been repaired, tested and placed back in operation.

Boyne City DPW

- DPW Superintendent Doug Varney will present verbal update on projects and department
- Pine Street asphalt is complete.
- Asphalt on Brockway will be set on Saturday, August 23, 2025



City of Boyne City

MEMO

- Alice & Earl Streets – Water & sewer services have been completed except for two connections which will be completed on Monday, August 25, 2025. This not interrupt any services.
- Final directional bore on east main will begin the week of August 25, 2025.
- The screening machine has been in operation since its arrival last week
- Still awaiting the final connection for Pump #3 at River Mount Pump Station
 - Awaiting on part for the power panel
- New cameras arrived and have been scheduled for installation
- Call Street is scheduled for additional drainage cleaning
- Awaiting letter from Evangeline Township to approve their pro-rata share of the engineering expense for Call Street project.
 - Verbal approval has been received, contract will be executed upon receipt of Township letter.

Boyne City Harbor:

- Total Harbor Slips: 50
 - Total Seasonal Slips: 32
 - Total Transient Slips: 18
 - The Transient Occupancy rate is up:
 - Transient Occupancy rate August 1 – 24, 2025 = 83.51%
 - Transient Occupancy rate August 1 – 24, 2024 = 43.11%
- The electric sub-panel was received at the end of June
 - The panel will be connected when we receive the switch in September
- The “No Wake / No Anchor” sign has been ordered. It will replace the current sign on the attenuator.
- Power warning light will be installed upon receipt of materials.
 - This visual aid will alert the city staff if there is a power failure to the harbor slips
- Flotation Docking Systems is requesting they be allowed to install the new E-Dock on September 15, 2025.

Boyne City Treasury Update:

- See memo from City Clerk/Treasurer, Jessica Puroll

Ireland Sister City Dignitary’s summary of August 18 – 21, 2025, visit to Boyne City.

- See memo from Jen Eads

Main Street Update

- Harvest Festival is scheduled for September 22, 2025 from 9am to 3pm
- Boardwalk repair schedule is in process. The goal is to complete the project before the snow arrives.
- Speed on the Water posted a video of the Boyne Thunder event on YouTube.
 - Incredible shots of the boats on the open water.
- Final reconciliation of the event proceeds will be completed in October.

Boyne City Airport

- The Airport Advisory Board is scheduled for August 28, 2025 at 5:30pm
 - The agenda will be distributed on Tuesday, August 26, 2025.



- All airport related items will be discussed
- Vendors are being evaluated for installation of a new fuel system.
- A meeting with the MDOT Aeronautics Officer occurred Thursday afternoon, August 14, 2025
 - A review of the issues was conducted which noted the following:
 - Additional trees must be removed from the west end of the runway (09)
 - Clearing of trees/bushes along the north and south side of the runway
 - All Aspect Tree removal is working on quote
 - Weed removal around all signs and lights
 - Aeronautics Officer recommended rubber mats around all signs and lights.
 - Asphalt repairs are needed at various locations on taxi-ways
 - Recommend seal taxi-way and restripe
 - Runway needs additional tar to seal gaps in asphalt
 - Restripe once completed
 - Strongly suggest enclosing the airport with fencing
 - This can be included in the next FY Budget
 - Quotes for the work is in process.
 - Anticipate quote for tree removal on Monday, August 25, 2025.
- An official inspection will be scheduled when work is complete.
- There are currently three open board positions
 - Recruitment in process

Boyer City Signage & steps to the water

- The road-end sign has been installed at the end of Bay Street, John Street and Woodland Street.
 - Other locations are being scheduled
- Public parking sign for Stiggs area remains in the design phase – it has not been ordered.
- Stairs at the waters edge and the end of Bay Street & John Street will be installed the week of August 25, 2025.

Boyer City Planning & Zoning

- 508 Court Street Development Project; Moxie update
 - Awaiting submission of offer and purchase agreement.
- The office received thirty-six resumes for the Planning and Zoning position. Of the resumes reviewed, three have been scheduled for an in-person interview. Interviews are being scheduled.
 - Interviewers will be:
 - Kevin Spate, Boyne City Police Chief
 - Jessica Puroll, Boyne City Treasurer/Clerk
 - Scott McPherson, Wilson Township Planning & Zoning Director
 - Rod Cortright, Evangeline Planning & Zoning Director
 - John Matthews, Boyne City Interim City Manager
- The Master Plan was approved during the Planning & Zoning commission meeting.



Boyne City Drag Race update

- Airport Closure times for event set-up
 - Airport closes at Noon on Saturday, August 30, 2025
 - Airport opens at 8pm on Sunday, August 31, 2025
 - NOTEM for Airman has been posted
- Meeting Scheduled for Friday evening, August 22, 2025
 - Volunteers will be in attendance
 - Duty assignments will be issued
- Port potties & dumpsters have been reserved
- Water & power has been tested and confirmed

Boyne Heritage Center (BHC)

- The Historical Collections Policy of the Boyne Heritage Center and the City of Boyne City, which was executed by the City Manager on September 9, 2020, states;
 - Clause B1: The City of Boyne City, a Michigan municipal corporation governed by a City Commission who has full ownership of the Collection and provides properties that house the Boyne Heritage Center's exhibit and storage facilities".
 - Clause D1: The objects, present and future, belong to the City of Boyne City, and are required and preserved because of their potential value as examples, as reference material, or as objects of aesthetic or educational importance, all relating to the BHC's mission and themes of the Interpretative Framework.
 - As per previous memo, cost to store items currently in the DPW equipment storage building in rental units is approximately \$105 to \$120 per month per unit.
 - Degradation remains a concern.
- Reaffirming the Boyne Historic Center is working to compile a comprehensive list of assets.

Boyne City Little League ("BCLL"), and the Baseball-Softball Fields of Boyne, Inc. ("BSFB")

- The agreements have been reviewed and approved by Matt Cross, Boyne City attorney and the representatives from each of the respective organizations.

DTE Energy: Gas Valve Easement

- DTE is asking the Commission permission to install a new gas valve system inside the perimeter fencing of the cemetery. The system would occupy a 20' x 20' space. See photo of valve system.
 - The location in the cemetery would impact approximately 14 unsold gravesites on the Northwest corner of the cemetery.
 - DTE is offering the City \$10k for an easement and \$5k for landscaping.
 - The relocation of the valve system is required because it currently runs under a bridge in town which impedes construction and maintenance.
 - Another location option is on Boyne Ave, just west of the cemetery. DTE has a concern this location has a potential risk of an automobile crashing into the unit.
 - Another other option is just outside the fence at the school. DTE is concerned a child may climb over the fence should a ball or item fall into the fenced area.
 - DTE states they have not been able to identify another viable option.



City of Boyne City

MEMO

Date: August 19, 2025
To: The Boyne City, City Commission
From: Jessica Puroll, City Clerk/Treasurer
Subject: Liquidity Portal – Interest Earnings Update

The City of Boyne City typically maintains a balance between \$13.5 and \$15 million in its common cash account. This account represents a pooled collection of all funds within the City's budget. Operating under a pooled cash system, a widely used and nationally recognized cash management approach, allows us to consolidate resources for more efficient management while ensuring each fund's balance is separately tracked and protected.

Maximizing interest earnings while maintaining the highest standards of safety and compliance remains a top priority. Following a recommendation from Interim City Manager John Matthews, Deputy Treasurer Jacob Duncan and I recently evaluated opportunities to further optimize returns through liquidity investment accounts.

Through professional networks and peer engagement, we received strong feedback from other municipalities already using these accounts, noting both their safety and their ability to generate meaningful interest earnings. Direct conversations with other Treasurers confirmed similar positive results. After consultation with our bank and a careful review of the City's investment policy, staff confirmed these accounts fall within the guidelines of Public Act 20 of 1943 and our adopted policy. Transfers to and from the common cash account can be completed on a same-day basis when processed before 4:00 p.m. on a weekday, ensuring the funds are always accessible.

After establishing the accounts, on July 9, the City completed its first transfer into the liquidity portal. By July 31, this investment had generated \$30,399.93 in interest earnings. As with all pooled investments, these earnings represent the combined benefit of all funds and will be allocated proportionally based on each fund's share.

These results highlight the value of continually reviewing and refining our financial processes. Exploring opportunities like liquidity investment accounts demonstrates our ongoing commitment to building Boyne City's financial strength, ensuring fiscal responsibility, and reinvesting earnings back into the services and projects that benefit our community.

*Enclosed is the City's investment policy for reference, and supporting details from our bank.

CITY OF BOYNE CITY INVESTMENT POLICY

PURPOSE: The purpose of this investment policy is to aid the City of Boyne City in the investment of its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the City of Boyne City and comply with all State of Michigan statutes governing the investment of public funds.

SCOPE: This investment policy applies to all financial assets of the City of Boyne City. These assets are accounted for in the various funds of the City of Boyne City and include the General fund, Special Revenue funds, Debt Service funds, Capital Project funds, Enterprise funds, Internal Service funds, Trust and Agency funds (except deferred compensation funds) and any new fund established by the City of Boyne City.

OBJECTIVES: safety, diversification, liquidity and return on investment: The primary objectives, in priority order, of the City of Boyne City's investment activities shall be:

SAFETY: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

DIVERSIFICATION: The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

LIQUIDITY: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

RETURN ON INVESTMENT: The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Delegation of Authority to Make Investments: Authority to manage the investment program is derived from the following: City of Boyne City Charter requiring the City Treasurer to be the custodian of the City of Boyne City's funds and Home Rule City - per Charter Provision. Management responsibility for the investment program is hereby delegated to the City of Boyne City Treasurer who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase or delivery vs payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the City of Boyne City Treasurer. The City of Boyne City Treasurer shall be responsible for all transactions undertaken

and shall establish a system of controls to regulate the activities of subordinate officials.

Ethics and Conflicts of Interest: Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City of Boyne City, particularly with regard to the time of purchases and sales.

List of Authorized Investments:

The City of Boyne City Treasurer is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- a. US TREASURY BILLS - Obligations of the United States Government sold at a discount from par with a specific maturity date up to a maximum of one year.
- b. CERTIFICATE OF DEPOSIT - CD - is a receipt of funds deposited in a financial institution for a specified period at a specified rate of interest with non-negotiable terms.
- c. SAVINGS ACCOUNT - a deposit evidenced by a passbook or monthly statement. Entries are made for each deposit and withdrawal and interest is paid in accordance with the policy of the financial institution.
- d. COMMERCIAL PAPER - Short term unsecured debt obligation issued by a bank holding company, finance company, utility or industrial company to raise short term cash.
- e. Investment Pools - those investment pools organized under the authority of the urban cooperation act of 1967, 1967 (Ex Sess) PA 7 (MCL 124.501 to 124.512), the surplus funds investment pool act, 182 PA 367 (129.11 to 129.118) and the local government investment pool act, 1985 PA 121, (MCL 129.141 to 129.150). Those pools are managed by contractual agreement contained in the interlocal agreement, banks and city treasurer , respectively.

SAFEKEEPING AND CUSTODY:

All security transactions, including financial institution deposits, entered into by the City of Boyne City shall be on a cash (or delivery vs payment) basis. Securities may be held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

PRUDENCE:

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

CITY OF BOYNE CITY INVESTMENT PROCEDURES

The established procedures used as a guideline when investing City funds are as outlined.

SAFEKEEPING: All CD Investment and Bank Agreements shall be held secure in the City's safe located at City Hall. Any investment securities held by a third party will be evidenced by receipts deposited in the City safe.

DELIVERY vs PAYMENT: All investments shall be purchased by cash or wire transfer. Likewise delivery at maturity shall be in the same manner and documented.

ACCOUNTING: Investment accounting shall be recorded in the City Treasurer's cash ledger to the proper fund. Likewise the investment shall be posted to the City's budgetary computer system in a timely manner and balanced by fund monthly.

AGREEMENTS: All financial institution agreements shall bear the signature of the City Manager, City Clerk, City Treasurer or an authorized subordinate official and shall be held in safekeeping by the City Treasurer on behalf of the City. Only subordinate officials authorized by the City Treasurer may transact city investment on behalf of the City.

Jacob Duncan

From: Jamie J Hebebrand <Jamie.Hebebrand@huntington.com>
Sent: Monday, August 18, 2025 4:41 PM
To: Eric Meulenber; Jacob Duncan
Cc: Jessica Puroll
Subject: RE: Liquidity Investments
Attachments: Government & Agency Portfolio fast facts_ Institutional class (3).pdf

Hi Jacob,

Thanks for reaching out---happy to help!

Overall, the funds you have access to on Huntington's liquidity portal are all PA20 compliant treasury & government money market funds that consist solely of government backed securities. The city has its funds placed into the Invesco Government & Agency Fund (AGPXX) within the liquidity portal. The funds you have in AGPXX are same day liquid to/from your pooled Huntington deposit account up until 4:00pm each day.

Attached is the July 2025 Fact sheet specifically for the Invesco Government & Agency Fund (AGPXX). As of 7-31-25, AGPXX had a total of \$75.83 Billion in it with a weighted average maturity of 14 days. The Fact sheet also lists the "permissible investments" within AGPXX which are direct obligations of the US Treasury & other securities issues or guaranteed as to principal & interest by the US government or by its agencies or instrumentalities, as well as repurchase agreements secured by such obligations.

Your AGPXX fund is rated AAA by S&P, Moody's, & Fitch.

Please let me know if you have any questions or need anything additional.

Thanks!



Jamie J. Hebebrand
SVP & Managing Director
Huntington Capital Markets®
The Huntington National Bank

(616) 235-8832 Office
(616) 441-4113 Text

Huntington Securities, Inc.
150 Ottawa St NW – 9th Floor
Grand Rapids, MI 49503
huntington.com

Internal Use

From: Eric Meulenber <Eric.Meulenber@huntington.com>
Sent: Monday, August 18, 2025 4:24 PM
To: Jacob Duncan <jduncan@boyncacity.gov>; Jamie J Hebebrand <Jamie.Hebebrand@huntington.com>



Invesco Government & Agency Portfolio

Short-Term Investments Trust

Data as of July 31, 2025
Institutional Class

Fund Information

Inception	September 01, 1998
CUSIP	825252885
NASDAQ	AGPXX
Total Net Assets	\$75.83 billion
Reflects all classes of the portfolio.	
Weighted Average Maturity (WAM)	14 days
Weighted Average Life (WAL)	107 days

SEC Portfolio Liquidity Requirements (%)

1-day	41.60
7-day	72.34

Ratings²

Standard & Poor's	AAAm
Moody's	Aaa-mf
Fitch Ratings	AAAmf

Management Team

Laurie Brignac, Joe Madrid, Brandon Maitre, Justin Mandeville, Marques Mercier, Wesley Rager, Jennifer Brown, Ripal Tilara, and Bryn Zinser

All data provided by Invesco unless otherwise stated.
1 iMoneyNet, Inc. is an independent mutual fund performance monitor. The Government Institutional Category is an unmanaged group of money market funds with similar investment objectives and pricing structures as the Institutional Class of the Invesco Government & Agency Portfolio. iMoneyNet performance figures represent the category average. An investment cannot be made into the category.

2 A credit rating is an assessment provided by Nationally Recognized Statistical Ratings Organization (NRSRO) of the creditworthiness of an issuer with respect to debt obligations, including specific securities, money market instruments or other debts. Fund ratings are subject to change and are based on several factors, including an analysis of a portfolio's overall credit quality, market price exposure and management. Fund ratings are provided to indicate the creditworthiness of the underlying holdings in the portfolio and offer a forward-looking opinion about fixed income funds' capacity to maintain stable principal (net asset value). The ratings will generally range from AAA (highest) to D (lowest). For more information on rating methodologies, please visit the following NRSRO websites: www.standardandpoors.com and select "Understanding Ratings" under Rating Resources on the homepage; www.moody.com and select "Rating Methodologies" under Research and Ratings on the homepage; www.fitchratings.com and select "Ratings Definitions" on the homepage. @FSIA_CashDisclosureLeft: 3 Portfolio composition is subject to change. An investment category listed with "other" in the name indicates that the underlying holdings did not fall into the SEC's more narrowly defined investment categories.

You could lose money by investing in the Fund. Although the Fund seeks to preserve your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the Fund is not a bank account and is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. The Fund's sponsor is not required to reimburse the Fund for losses, and you should not expect that the sponsor will provide financial support to the Fund at any time, including during periods of market stress.

Investment Objective

Provide current income consistent with preservation of capital and liquidity.

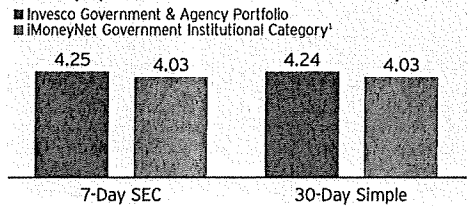
Permissible Investments

The fund pursues its objective by investing primarily in short-term, high-credit-quality money market instruments. These instruments are direct obligations of the US Treasury and other securities issued or guaranteed as to principal and interest by the US Government or by its agencies or instrumentalities, as well as repurchase agreements secured by such obligations.

Fund Highlights

- The portfolio management team follows a conservative investment process with respect to minimal credit risk, interest rate risk and liquidity.
- The fund is designed for short- to medium-term cash investments, operating cash, cash sweeps and the liquidity components of investment portfolios.
- The fund aims to preserve capital, maintain liquidity and produce a competitive yield.

Yields (%)

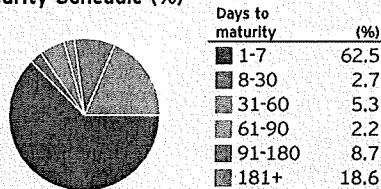


The performance data quoted represents past performance. Past performance does not guarantee future results and current performance may be lower or higher than the performance data quoted above. The investment return and principal value of your investment will fluctuate so that your shares, when redeemed, may be worth more or less than their original cost. You may obtain performance data current to the most recent month-end by visiting invesco.com. Average annual total returns reflect reinvested distributions, net of expenses for the periods. The 7-day SEC yield more closely reflects the current earnings of the fund than the total returns shown.

Portfolio Composition (%) ³

SEC Investment Category	(%)
U.S. Treasury Repurchase Agreement	40.2
U.S. Agency Debt - Coupon Note	25.7
U.S. Government Agency Repurchase Agreement	21.2
US Treasury Debt	12.8

Maturity Schedule (%)



Maturity schedule is based on weighted average maturity and is subject to change.

Average Annual Total Returns (%)

as of July 31, 2025

Period	(%)
Inception	2.11
10 Years	1.96
5 Years	2.86
3 Years	4.70
1 Year	4.59

Simple Monthly Yields

as of July 31, 2025

Period	(%)
July 2025	4.24
June	4.22
May	4.24
April	4.67
March	4.27
February	4.29
January	4.32
December	4.49
November	4.62
October	4.79
September	5.04
August 2024	5.18

30-day simple and simple monthly yield are the sum of the distribution rates for the number of days in the yield period annualized by 365 and divided by net asset value (NAV).

This does not constitute a recommendation of any investment strategy or product for a particular investor. Investors should consult a financial professional before making any investment decisions.

NOT A DEPOSIT | NOT FDIC-INSURED | NOT GUARANTEED BY THE BANK | MAY LOSE VALUE | NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY

This report must be accompanied or preceded by a currently effective fund prospectus, which contains more complete information, including fees and expenses. Read it carefully before investing.



Date: August 22, 2025
To: John Matthews, City Manager, and City Commissioners
From: Jennifer Eads, Executive Assistant
Subject: Twinning Visit Update

No action is required at this time. This memo is for informational purposes only.

The recent visit from our Twinning City delegates from Boyne Valley, Ireland was an outstanding success. We hosted four visitors and are pleased to report that the entire visit stayed well under budget.

Highlights of the Visit:

- **Transportation:** Charlevoix County Transit provided excellent transportation services throughout the visit. Director Joe Kroll served as the driver and was wonderful to work with—ensuring smooth travel and making the experience enjoyable for our guests. Routes were planned to showcase areas of interest, and we included a surprise stop at the Ironton Ferry, which the group greatly enjoyed.
- **Meals & Hospitality:**
 - Dinners were hosted at Café Santé, Red Mesa, and Stiggs.
 - Breakfast at Gilda’s was a highlight.
 - A staff lunch was provided by Lake Street Pub; while moved indoors due to weather, the food was exceptional.
 - Family Fare generously donated food platters for the Tuesday evening open house.
- **Events & Activities:**
 - The open house at the Heritage Center was well-received. Their staff assisted with setup and takedown and provided an engaging museum tour for our guests. Special thanks also to Mike LeMay from the Heritage Center, who assisted during multiple events and provided transportation for the delegates back to Traverse City Airport.
 - Business Walking Tours: These went very well. Tricia Wilcox, Chamber of Commerce Director, led the tour and was warm and welcoming to our visitors. Highlights included The Fibershed and Lavender Hill Farm, and the delegates were pleasantly surprised to see Slane Whiskey featured at Provisions.
 - The delegates toured the Charlevoix County building and also enjoyed an informative tour of East Jordan Iron Works in Elmira.
- **Community Engagement:**
 - The parting gift, a print of the “Greetings from Boyne City” mural by Dan Duncan of Duncan Studios, was very meaningful to the visitors.

- A full busload of community members has already signed up for the planned return trip to Ireland in 2026.
- Special thanks to Mayor Tim Nemecek for his active participation in all events and for warmly welcoming our guests.

Overall Experience:

The visit exceeded expectations in every way. Our guests expressed deep appreciation for the hospitality and experiences provided, and they are eager to welcome a delegation from Boyne City, Michigan.

Photos from the visit will be uploaded to the City's Facebook page soon.

Please let me know if you have any questions or would like additional details.





Memorandum

To: Boyne City Commission and the Public
From: Mayor Tim Nemecek
Date: August 26, 2025
Subject: City Manager Hiring Process Update

The Boyne City Commission recently selected Elle Cole as the top candidate for the position of City Manager and extended an employment contract to her. After careful consideration, Ms. Cole has made the very difficult decision to decline the offer.

In her message to me, Ms. Cole explained that unforeseen family logistics arose after she accepted the position, making it impossible for her to fully commit to Boyne City in the way she feels the community deserves. She emphasized that her decision is not a reflection of Boyne City, its leadership, or the contract offered, but rather the result of personal family circumstances outside her control. Ms. Cole expressed deep admiration for our community, appreciation for the confidence the Commission placed in her, and assurance that she continues to hold Boyne City in the highest regard.

While this is an unexpected development, the City Commission remains committed to moving forward in the selection of our next City Manager. The process from this point will be determined by the Commission, with the assistance of our executive search consultant, Pivot Municipal Services.

James Freed of Pivot has provided a professional recommendation that the Commission consider appointing the second-place candidate, John Matthews. Mr. Matthews possesses the qualifications required for the role and has the support of a super majority of the Commission. Mr. Freed has also expressed doubt that reopening the search would result in a stronger candidate than Mr. Matthews.

At today's Commission meeting, we will discuss the path forward and make decisions together as a body. The community can be assured that Boyne City will continue moving ahead with a thoughtful, deliberate approach to selecting our next City Manager.

We remain grateful for the interest in serving our community shown by all candidates and appreciate the continued support of our residents throughout this important process.

Respectfully,
Mayor Tim Nemecek

An Equal Opportunity Provider and Employer
Hometown Feel, Small Town Appeal

Mission Statement:

The people of Boyne City are the reason we are here; we are therefore committed to working with the community to provide ethical and responsible local government so everyone can enjoy the benefits of living and working in Boyne City.



Commissioner Nemecek <commissionernemecek@gmail.com>

Lead Candidate Replacement

James Freed <james@thinkaboutpivot.com>
To: Commissionernemecek@gmail.com

Tue, Aug 26, 2025 at 10:43 AM

Dear Members of the Boyne City Council,

I am writing to recommend that, in light of the lead candidate withdrawing from the City Manager position, the Council moves to appoint the second-place candidate, John Matthews.

In my professional opinion, Mr. Matthews possesses the professional qualifications required for the position. Additionally, he has the apparent consent of a super majority of the Council. I am doubtful another candidate could gather this level of support.

I am not confident that reopening the search will yield a better candidate than Mr. Matthews. His qualifications and the Council's support make him an excellent choice for the role.

Thank you for considering my recommendation.

-James



James R. Freed
Lead Executive Recruiter
Email: James@ThinkAboutPivot.com
Phone: 810.300.7147
www.PivotGroupMunicipalServices.com