



Date: November 21, 2025  
To: Mayor Farrell and the Boyne City, City Commissioners  
From: Sam Demel, City Manager  
Subject: City Manager's Report - Preliminary

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## EMS

- 55 calls in the last two weeks for service.
  - This is the calm before our storm!

## FIRE

- Approved for reimbursement for fire gear, less \$1,000 deductible.
- 8 fire runs from 11/12/25 to 11/19/25 which included assisting Melrose fire with a fully engulfed Boyne Valley Lodge.
  - 13 personnel, 5101 pumper, 5116 aerial, 5112 tanker, and 5121 equipment truck.
  - Also assisting was Boyne Valley Fire, East Jordan Fire and Resort Bear Creek.
  - Everyone got out safe, but lots of fire damage.

## POLICE

- 45 calls for service last week
  - low, however on par for the time of year calls for service at this time of year generally run lower and will pick up next month or so.
  - No calls of public interest last week other than the normal course of business.

## CWSRF CONTRACT 2 UPDATE:

- Contractors from Grand Traverse Construction are on site at WWTP continuing work on Contract 2. The ferric building construction is nearing completion. Controls for the SCADA to the Ferric and Blower Building remain in progress and contractors were on site from Windemuller and electrical subcontractor to continue wiring building and HVAC. Filter media replacement is re0scheduled for first week of December. Staged media and materials for replacement in tertiary building.

## CWSRF CONTRACT 1 UPDATE

- Hot Mix Asphalt ("HMA") has now been completed as much as possible due to plant closure. Only small section of Main between Harris and Boice will remain gravel through winter. Shoulders of roads are not being temporarily improved for winter operations and mailboxes being installed. East and Main restored and HMA applied to ensure snow removal can be achieved. One area of Main near Boice still under construction to have final section of force main properly fused and completed with back filling. The part is on order and should arrive in the first week of December.
- Work has begun between airport and WWTP to install remaining section of force main. Fence removal in preparation for trenching the remaining section of force main sewer to begin this week.

## WATER & WASTEWATER

- The contractor (Peerless Midwest) is now completing operations for installation for well #7 production well. EGLE is requiring a monitoring well and an area has been designated to drill this well this week.
- Update on Production Wells: There are currently 5 wells in Boyne City.
- EGLE has posted notice to their website tentatively approving Boyne City NPDES (National Pollutant Discharge Elimination System) Permit. The City has also posted public notice for 30 days at WWTP and on City Website to notify the new conditions within the permit that will be approved in early 2026.

## DPW

- Leaf pick up is completed. New 5 yd dump truck is completed and scheduled to be delivered on NOV20. DPW assisted Peerless with issues surrounding drill locations and needing stone pad to relocate drill rig.

## PARKS & RECREATION

- Meeting held to discuss options regarding Open Space grant opportunity. Explained to Committee that funds can be moved to cover the 30% match and receive grant for the Open Space project. Committee unanimously agreed to bid erosion control with changes and better estimate for next year's budget.

## OPEN SPACE GRANT UPDATE:

- Agenda presented to determine whether Boyne City will agree to accept MDNR Grant for \$460,000 for a 30% match.

## PLANNING

- Kyle Met with MOXIE 11/19 for an update. They are very optimistic to see the 101 unit "missing middle" housing project move forward. The MOXIE team along with their financial incentive team are looking at dates to come meet with Sam and Kyle, then present to the City Commission and public on the next steps.
- Several new residential Zoning Permits and lot reconfigurations have been reviewed this week.
- Short Term Rental renewals are picking up and the waitlist continues to grow now that the housing market has settled a bit. Azeez is working hard to transfer out GIS data and mapping from ArcMaps to the ArcPro system and doing a great job. Kyle is researching software that will help expedite our online application and tracking for open permits, STR's and Zoning Complaints.
- Bubbler licenses are being issued and equipment is being inspected.

## LDFA

- Property sale of Lot 8 in the Business Park to Temprel was completed and payment of \$45,000 has been received.