

Boyne Citizen

Community-supported non-profit news for the Boyne area

1119 West Street, Boyne City MI 49712 * www.boynecitizen.com * Phone 231-675-8793

Boyne Citizen Summer Journalism Intern

Position Overview:

We are seeking a highly motivated and enthusiastic individual to join our team as a community journalist for the Boyne Citizen weekly newsletter. The ideal candidate will possess excellent communication skills, a passion for storytelling, and an understanding of the local community. The Boyne Citizen is a 501c3 nonprofit organization that started publishing in September 2024 and has grown to more than 1,400 subscribers with an 80% open rate. Subscriptions are free, and 17% of our subscribers make voluntary donations to support our efforts. Visit www.boynecitizen.com to see past issues and further information on our staff and mission.

Responsibilities:

Reporting and Content Creation:

- Gather and research local news stories in Boyne City, Boyne Falls, Walloon Lake, Horton Bay, and Charlevoix County, including community events, government activities, and other topics of interest.
- Conduct interviews with local residents, community leaders, and other relevant sources to gather information for news stories.
- Write clear, concise, and engaging news articles for publication in our weekly newsletter and social media platforms.
- Adhere to ethical journalism practices, ensuring accuracy, fairness, and objectivity in reporting.
- Capture and edit photographs to accompany news articles and add visual appeal to storytelling.
- Utilize social media platforms to share news updates, engage with the community, and promote the Boyne area.

Community Engagement:

- Establish and maintain strong relationships with community members, local organizations, and government officials.

- Attend events and meetings to stay informed about local happenings and build a network of contacts.
- Act as a liaison between the community and the Boyne Citizen, addressing questions and concerns from the public.

Requirements:

- Excellent written and oral communication skills.
- Use of your personal laptop computer and camera/phone.
- Strong interpersonal skills to conduct interviews, build relationships, and engage with the community.
- Knowledge of journalistic principles and ethics.
- Familiarity with multimedia content creation, including photography and (optional) video editing.
- Ability to work independently and meet deadlines in a fast-paced environment.
- Strong organizational and time management skills.
- Ability to work as part of a team, including helping others when needed.
- Flexibility to work irregular hours, including evenings and weekends, as required by the news cycle and community events.
- Knowledge of and familiarity with the Boyne City/Boyne Falls/Walloon Lake area is preferred but not required.

If you are passionate about storytelling, community engagement, and delivering accurate news to the public, we encourage you to apply for this position.

Job Type: Part-time, 20 hours per week for approximately 8 to 12 weeks in the summer of 2025. Work is remote and requires flexibility.

Pay: \$15 per hour, mileage reimbursement for travel related to assignments.

Housing: Candidates with housing connections in the Boyne area are preferred, although we will attempt to assist those who do not have local connections.

Experience: Journalism course work and/or college or community journalism experience.

License/Certification: Driver's License and access to a vehicle with proof of insurance.

To apply, please send application materials to: Editor Jim Baumann at jim@boynecitizen.com:

- A cover letter explaining your interest in this position.
- A resume.
- Three writing samples of published or unpublished work.
- Three professional references with contact information.