SANDUSKY CENTRAL CATHOLIC SCHOOL

BOARD MEETING MINUTES

Wednesday, August 19, 2026 • 6:00 p.m. • SCCS PPC

Present	Tom Lucas; Bill Burch; Ryan Wikel; Ben Moncher; Michael Miller; Christine Mack; Fr. Monte Hoyles; Tara Newton; Jamie Evans; Father Chris Turner; Tad Windau
Excused	Eric Dudenhoefer

1. Call to Order and Opening Prayer

Ben Moncher called the meeting to order and began with an opening prayer. Public comments were scheduled immediately before the regular meeting; no public comments occurred at this meeting.

2. Introductions

New SCCS faculty and staff were introduced. Written reports from Brian Ferber and Lisa MacMurray were referenced.

New Board members Eric Dudenhoefer and Michael Miller were introduced. Michael Miller, a CPA with Payne Nickles and the father of two sons, shared his commitment to the school's success.

3. Approval of Prior Meeting Minutes

Motion	Approve the May 27, 2026 School Board meeting minutes.
Moved by	Bill Burch
Seconded by	Tom Lucas
Result	Approved unanimously

4. Board Dashboard

Ben Moncher noted that the dashboard requires revision and that the reporting calendar will need adjusted to account for the summer recess.

5. Informational Reports

Principal Reports

Elementary School. Lisa MacMurray's written report was referenced. Updates included K-5 executive-functioning lessons and music appreciation. The Board also considered a proposed handbook policy allowing a child who has not attended kindergarten to enter first grade when SCCS staff determine the child is appropriately prepared.

Motion	Approve the proposed handbook policy regarding assessed first-grade admission for children who have not attended kindergarten.
Moved by	Fr. Monte Hoyles
Seconded by	Jamie Evans
Result	Approved unanimously

Middle School/High School. Brian Ferber's written report was referenced. Atlas Curriculum Mapping was described as an upgrade to the prior curriculum-mapping system. Enrollment increased from the prior year, including notable local growth; reported enrollment of 644 was identified as the highest since 2008. Ten students were reported as leaving for ISA. The Board emphasized student fit, engagement, retention, and continued family outreach by the principals.

- Mr. Ceccoli: curriculum expertise, math focus, Title programming, and ACT preparation.
- Mr. Notestine: PPC, directed study, financial literacy, and coaching responsibilities.
- Mrs. Jenn Wensink: biology, physical science, forensics, and honors science.
- Mr. Foster Zalar: mathematics, with potential future college-level coursework.

Committee Reports

Catholic Identity. Fr. Chris Turner reported that the committee did not meet and will reconvene in September. Following the campus minister's late-July resignation, Brittany Sternberg, Carla Maxwell, Brett Reed, and the new youth minister will provide coverage during the current school year. The school expects to recruit a campus minister for the following year.

Curriculum. Jamie Evans reported that the committee will meet again in September, with mathematics curriculum as the next focus. The committee expressed a preference for hard-copy mathematics materials rather than an online-only program.

Facilities. Ryan Wikel reported that the full committee did not meet. An HVAC subcommittee consisting of Ryan Glass, Tim Riedy, and Ed Windau met during the summer. The Facilities Committee will reconvene in September.

Construction. The committee's written report was referenced. The committee has been meeting multiple times each month and continues to make progress.

Finance. The committee did not meet and will schedule a future meeting.

CFO Report and Preliminary Budget

The Board discussed accounting for 2025-2026 capital-campaign expenses. Fr. Monte Hoyles recommended separating building-related costs from campaign-drive expenses using the appropriate funds and/or QuickBooks classifications as per the Diocese of Toledo recommendations. Ben Moncher emphasized donor intent, transparency, and stewardship.

During discussion of the 2026-2027 preliminary budget, Christine Mack asked about enrollment-fee collections. No collection update was available in Chad's absence. Jamie Evans reported receiving an invoice after paying her enrollment fee and requested that the discrepancy be reviewed.

The Board discussed maintaining a stable expense budget after adoption while recognizing uncertainty caused by the timing of EdChoice voucher receipts. Ryan Wikel noted that delayed voucher information affects revenue estimates.

Head of School and Advancement Report

Ryan Wikel's written report was referenced. The Board requested an in-depth Advancement presentation in September.

A template was presented to track the Head of School's annual goals using a running tally that may vary by month. Fr. Monte Hoyles recommended incorporating monthly progress and notes into the Board Dashboard. Ben Moncher recommended adding a fourth column for comments and maintaining the template as a standing Board document.

The Board discussed admissions follow-up after prospective-family tours, tracking contacts in a spreadsheet, possible welcome materials, and a Family Ambassador program that would connect current families with newly enrolled families during the summer and help them navigate the school year.

Capital Campaign and Facilities Update

Ryan Wikel presented the capital-campaign update. All funding must be in place before construction begins. The annual report, aligned with the fiscal year, is expected to be distributed in October.

The HVAC subcommittee is evaluating immediate building needs and whether the heating solution should be incorporated into the capital-campaign scope. Discussion included temperature-regulation limitations, a

possible small boiler for the elementary area, a rooftop forced-air unit, and the need for a feasibility study given infrastructure concerns and unknown conditions in the elementary building.

Tim Riedy distributed a request for qualifications for firms to address current facility issues. The Board emphasized selecting appropriately qualified professionals.

Ryan Dillard prepared a procurement summary addressing conflicts of interest, the rationale for design/build delivery, and the process used to select the most qualified vendor. The summary was submitted to the Diocese.

The preliminary J&H schedule anticipates current-building work during summer 2027, annex demolition and the start of new construction in summer 2028, and overall completion by July 2029. The Erie County Land Bank is pursuing a Brownfield demolition grant that could provide approximately $500,000, subject to timeline requirements.

6. Old Business

New Board Member Orientation

Orientation was completed with the new Board members through in-person and virtual sessions. Michael Miller reported that the packet and orientation meeting were helpful.

HVAC/Facilities Discussion

The Board referred to the HVAC and facilities discussion documented in the Head of School and Advancement Report above.

Board Committee Appointments

Motion	Appoint Bill Burch to the Construction Committee.
Moved by	Jamie Evans
Seconded by	Fr. Monte Hoyles
Result	Approved unanimously

7. New Business

Owner's Contingency and Project Risk Reserve

The Board considered authorizing contingency funds so that time-sensitive design-phase decisions may be made without waiting for the next full Board meeting. The proposal authorizes Ryan Dillard and the Construction Committee to use up to 5% of the approved design-phase budget, subject to the stated line of authority. Ryan Dillard indicated that 5% should be adequate. The contingency is included within the construction budget rather than added to it. Fr. Monte Hoyles recommended confirming the arrangement with the Diocese.

Motion	Approve the Owner's Contingency and Project Risk Reserve as presented.
Moved by	Michael Miller
Seconded by	Tara Newton
Result	Approved unanimously among members voting
Note	Ben Moncher abstained.

Advancement Dashboard and Enrollment

The Advancement Dashboard report was referenced. Ryan Wikel noted that space is becoming limited as enrollment grows and recognized the principals' work. The Board discussed combining seventh- and eighth-grade students for accelerated classes to ease space constraints and noted that the planned building will provide additional flexibility.

Ben Moncher requested promotion of enrollment growth through the Sandusky Register.

8. Board Comments

Jamie Evans commended SCCS football players for the respect, courtesy, and integrity they demonstrated toward two older parishioners during a recent encounter at Wendy's.

9. Closing Prayer and Adjournment

Tom Lucas led the closing prayer. The meeting adjourned at 8:18 p.m.

NEXT BOARD MEETING • Wednesday, September 16, 2026