



Request for Proposal PHEFA LOCAL SUMMER INTERNS

The Entomological Society of America (ESA) is looking to partner with vector control districts and/or Regional Centers of Excellence to foster a more diverse, equitable, and inclusive profession by introducing entomology to second-year college students at Minority Serving Institutions and other minoritized groups.

About ESA

ESA is a nonprofit organization that serves the scientific and professional needs of entomologists and scientists in related disciplines throughout the world. We are a small staff of 18 people, and our core values include inclusiveness, collaboration, experimentation, accountability, and customer service. ESA is committed to increasing diversity, inclusion, and equity with the Society and entomological profession.

Background

In 2021, ESA and the Centers for Disease Control and Prevention – Vector Borne Disease Division (CDC) entered into a Cooperative Agreement to create Public Health Entomology for all (PHEFA) a workforce development program to recruit students from Minority Serving Institutions and introduce them to public health entomology. The 2022 inaugural class of six interns and two fellows began working at CDC facilities in Summer 2022.

In 2022, PHEFA will grow to include up to ten interns hosted by local vector control districts or Regional Center of Excellences (Hosts). Selected interns will intern for ten weeks. Compensation to interns will be paid by ESA.

Scope of Work

Host sites will:

Introduce interns students to the study of insects

- Train interns in basic lab techniques relevant to the study of insects
- Provide field experience in insect collection, study, and/or management
- Support ESA's efforts to administer the program
- Allow interns to attend regular meetings with ESA and other entomologists
- Allow interns to attend classes if required by their university
- Provide feedback regarding the selection and performance of interns, if necessary

- Be provided a basic curriculum for interns which they will have some flexibility in implementing
- In some rare cases, be asked to help locate housing for interns

Commitment Term

May 30, 2023, through August 18, 2023 depending upon schedule of interns.

Compensation

Hosts will receive \$1,000 per intern

RFP Process and Due Dates

July 15: ESA disseminates invitations to submit proposals

September 1: Proposals due to ESA

September 1-8: ESA evaluates proposals and selects finalists

September 12-16: Finalists to meet with ESA.

September 19: ESA selects partners

Evaluation Criteria:

Proposals will be evaluated on the following criteria:

- Ability to create and maintain a safe and engaging environment in which interns will learn the basics of insect science for ten weeks.
- Commitment to educating underserved communities

Requirements for proposal

To be considered, please provide the following information:

1. Contact Information
 - a. Name of facility
 - b. Address
 - c. Point of Contact
 - i. Phone number
 - ii. Email address
2. How many interns would you like to host?
3. Identify and describe potential academic, field, and lab experiences.
4. Does your facility have the ability to provide accommodations for interns? If so, please describe the accommodations.
5. Please describe your facility's experience engaging with underserved communities.
6. Please describe recent experience hosting undergraduate interns.
- 7.

Point of Contact:

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