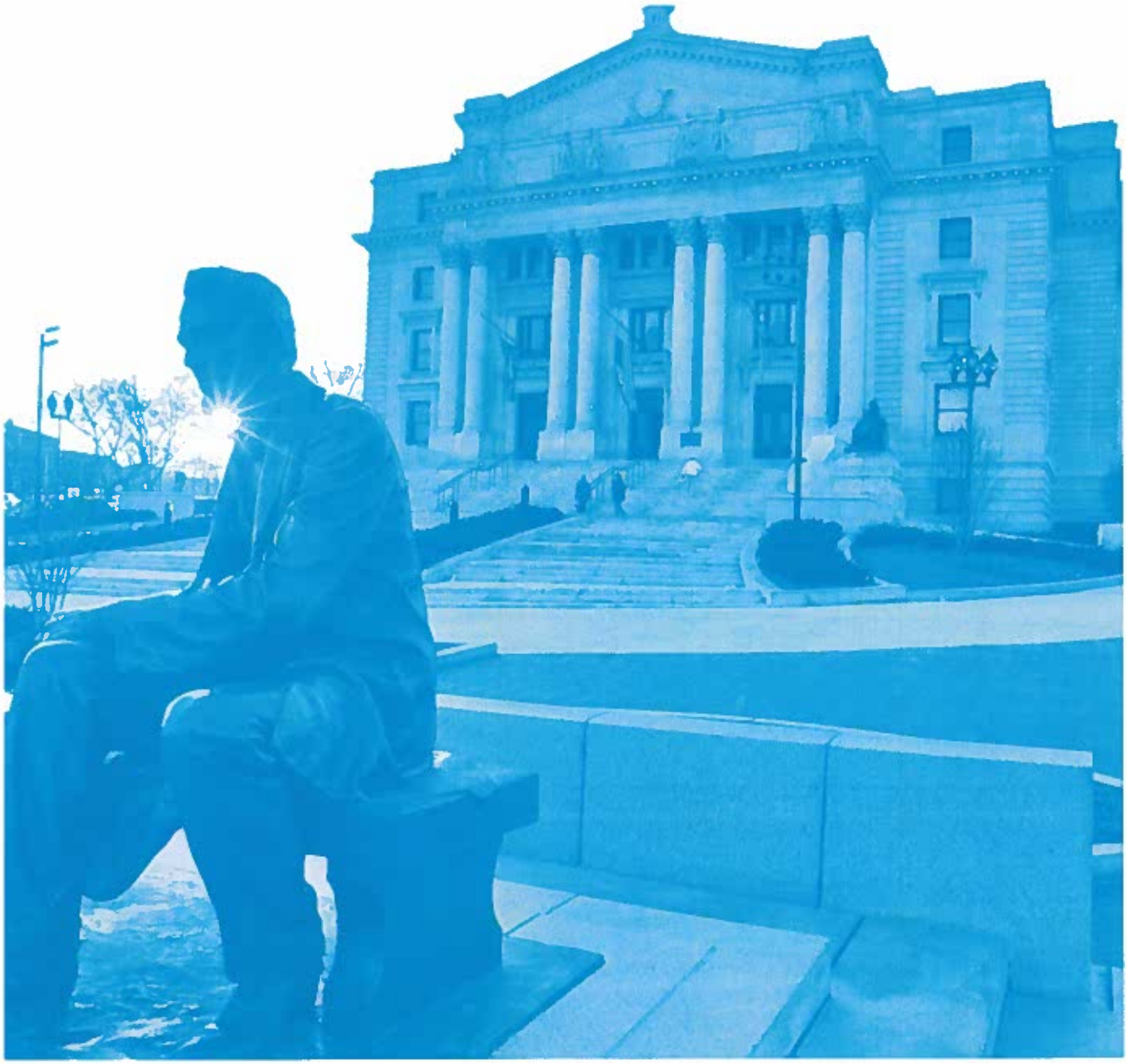
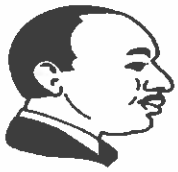
COUNTY OF ESSEX
EMPLOYEE HANDBOOK



HOLIDAYS

Paid holidays are granted to most full-time employees in accordance with the schedule adopted by the Board of Chosen Freeholders. The holidays generally observed by the County are:



- New Years' Day
- Dr. Martin Luther King, Jr. Day
- Lincoln's Birthday
- Washington's Birthday
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veterans Day
- Election Day
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Day





Holidays that occur on Saturday will be celebrated on the Friday immediately preceding and holidays that occur on Sunday will be celebrated on the Monday immediately following. Holidays falling within a scheduled vacation period shall not be lost by an employee.

To qualify for holiday pay, an employee must have worked the scheduled day before and the scheduled day following the holiday unless such failure to work is caused by:

1. Jury duty;
2. Death in the immediate family;
3. Union business;
4. Verifiable sick day (may require a medical certificate); and,
5. Incapacitating injury, workers' compensation, but not illness.