

Tax/Accounting Professional
Part Time/Full Time

Work from anywhere in the world remotely!

Why Anthony & Dodge?

- *We're growing and looking for a hands-on team player to take us even further*
- *We're excited to hear new ideas and a fresh perspective*
- *Hybrid office options – work from home and come into the office – your choice*

Anthony & Dodge is a full-service, progressive public accounting firm located north of Boston. Our firm has been providing consulting, tax, and accounting services to individuals and businesses for over thirty years. We believe in a hands-on approach which translates into an intimate knowledge of our client's personal and business financial and tax needs. We are currently seeking a self-motivated, highly organized, team player with experience in public accounting to lead tax and accounting engagements.

Responsibilities:

- Work directly with clients while developing and cultivating professional client relationships.
- Prepare tax returns and provide tax compliance and consulting services for individuals, businesses, & non-profit organizations.
- Complete financial statement review and compilation engagements including financial statement preparation.
- Research accounting and tax matters and analyze complex tax situations.

Qualifications:

- Bachelor's Degree
- 5 years of recent public accounting experience
- CPA license or on track preferred
- Prior experience preparing complex individual and business tax returns
- Experience with financial statement reviews and compilations
- Detail-oriented with strong communication, organizational, analytical, client service, and PC skills including MS Office & QuickBooks software proficiency
- ProSystem FX software proficiency, including Tax and Practice Management
- Availability to work overtime, when needed, during peak times of the year

We offer a competitive salary, a comprehensive full benefits package, professional growth opportunity, access to a wide range of experience, industries, & assignments and a caring team approach in a friendly, flexible, and collaborative work environment.

If you are looking for an excellent opportunity to grow your career and join our team in providing personal, professional client service, please contact Patty Pierro, Director of Human Resources at ppierro@anthonydodge.com or by calling 978.468.7338.

Anthony & Dodge is an Equal Opportunity Employer.