



# LEAP for Education's Summer Internship Program is now recruiting employers and community members!

Be a "Career Mentor" and virtually advise a youth/young adult summer intern in a six-week project-based remote learning experience.

\*By this summer, we may also be placing participants in internships and jobs that are in-person rather than just virtual.

## IMPORTANT INFORMATION ON THIS EXCITING PROGRAM:

### WHAT DOES THE MENTEE EXPERIENCE LOOK LIKE?

- Mentees will be expected to work remotely 8-12 hours per week on a summer project aligned with their career interests.
- In addition to the project, LEAP will enrich each mentee's experience with summer virtual skill-building workshops. Each Zoom workshop will focus on important workplace skills.
- Mentees will be paid for their participation, provided they finish their project and meet minimum attendance standards.

### WHAT IS THE CAREER MENTOR'S TIME COMMITMENT?

- The mentee will meet virtually with their Career Mentor 1-1 weekly for 6 weeks. This will take about 90 minutes per week of your time, including a mentee interview and orientation.
- In the first week, a LEAP staff member and Career Mentor will help the mentee develop a project.
- In weeks two through six, the mentee and mentor will meet virtually on a weekly basis to review project progress and engage in career/job skill exploration.
- LEAP will provide our Career Mentors with weekly discussion plans to cover a variety of job readiness topics.

### WHAT ARE SOME EXAMPLES OF REMOTE PROJECTS?

- Social media help for your business
- Research projects
- Community Service
- Telemarketing
- Music, art, photography, dance, journaling
- Create educational videos
- Data Entry
- Certifications such as ServSafe or CompTIA IT

### WHO ARE THE MENTEES, AND HOW ARE THEY BEING RECRUITED AND MATCHED?

- The program is free and open to all local youth and young adults age 14+, however, we are targeting participants from underserved populations such as those that may be first-generation-to-college, or economically disadvantaged.
- LEAP is currently recruiting and interviewing youth and young adults to prepare them to interview with you virtually or by phone before finalizing a mentor relationship to make sure of a good fit.

Please email JoAnn Leavitt, Program Coordinator,  
at [jleavitt@leap4ed.org](mailto:jleavitt@leap4ed.org) if you would like further information.  
Thank you so much for your consideration!

**LEAP** *for Education*

LEAP for Education delivers a portfolio of innovative programs to empower underserved and first-generation-to-college students to succeed in education, career, and life. [www.leap4ed.org](http://www.leap4ed.org)