



## Applications Accepted January 1-February 14, 2022

Learn more at <https://spas-elca.org/gleaning-from-the-harvest-ministry-grants/>

Below are the questions you will be asked when applying for a **Gleaning From the Harvest Ministry Grant** from the Saint Paul Area Synod. You may wish to write out your answers elsewhere, then paste them into the Google form. And see page 2 for tips and guidelines to help you submit a good grant application!

### **SECTION 1**

- Name of Regular Ministry\*
- Mailing Address (including city + zip code)\*
- Physical Address – if different from mailing address (including city + zip code)
- Website\*
- Main Contact Person\*
- Phone\*
- Email Address\*

### **SECTION 2 - RATIONALE/PURPOSE FOR FUNDING THIS MINISTRY**

- What is the compelling vision driving this initiative?\*
- What do you intend to learn from this project/ministry?\*
- Additional information that will be helpful

### **SECTION 3 - OBJECTIVES FOR THIS MINISTRY**

- What are your objectives? Include: goals, context, leadership, what you intend to learn, how you intend to share what you have learned\*

### **SECTION 4 - STRATEGY FOR THIS MINISTRY**

- How do you intend to reach your objectives?\*
- Who will you learn with in this initiative (partners)?\*

### **SECTION 5 - EVALUATION PROCESS**

- How will you know you have reached your goals?\*
- What is your timeline?\*

### **SECTION 6 - PROJECTED BUDGET**

- What is your projected budget for the project?\*

*\*required field*

**Questions? Contact the Rev. Justin Grimm at 651-224-4313 or [justin.grimme@elca.org](mailto:justin.grimme@elca.org)**

## Tips for Your *Gleaning From the Harvest Ministry Grant Application*

Whether this is the first time your congregation is applying for a grant or the 50th, here are some general guidelines for making the application process easier, meaningful, and successful.

Remember that a good grant application:

- **Connects us in mission:** Grant proposals are not about your need for dollars; they are about how your project engages or reinforces your mission and how that aligns with the stated goals of the grant program *to meet a particular need in your community*.
- **Tells a clear story:** What is the problem and what is the solution you are proposing? How do you know this is needed? Who is affected? Can you provide any proof or examples (stories)? The clearer you can be on this, the easier it will be to complete the application. Think about your congregation's identity: is this project related to something you have been good at in the past or does it align with a current mission priority? If so, why will this grant help you do it more fully? Is this something you want to try for the first time? If so, will you have partners to learn from?
- **Pays attention to details:** Leave time to complete the application carefully—consider the questions on page 1 and then gather the information. A well-written application shows that you care about the details. Follow the directions on the application—provide everything that is asked for; don't provide things that aren't.

A grant application is a **combination of broad vision and smaller details**. You don't have to know *everything* before you start writing, but here are some questions — practical and reflective — you should consider in your planning process:

Practical Questions	Reflective Questions
<ul style="list-style-type: none"><li>• Who will make this happen?</li><li>• Do we have a clear idea of what this will cost? Can we secure quotes?</li><li>• Does anyone in our congregation have experience with grant writing or reviewing grant applications?</li><li>• What will success look like?<sup>1</sup></li></ul>	<ul style="list-style-type: none"><li>• When did this idea first come to us? How has it developed or become clearer to us that this is a good project for us right now?</li><li>• Does our budget tell the same story that we are telling when we talk about our vision for this project?</li><li>• What do we hope to learn?</li><li>• What are we hopeful for?</li></ul>

These questions don't have to be daunting — working through these should be illuminating for you!

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<sup>1</sup> Consider using the rubric of SMART outcomes: Specific, Measurable, Attainable, Relevant, and Time-bound.