Ohio Department of Commerce
Medical Marijuana Control Program

Packaging and Labeling Application Processor Guidelines

Please follow the steps below for submitting Packaging and Labeling Applications for both Edible and Non-Edible Medical Marijuana products. For processing purposes, it is necessary to be registered with the Medical Marijuana Control Program's e-Licensing Self Service Portal. If you are not registered with the Ohio Department of Commerce's e-Licensing Self Service Portal, please review the user manual previously provided or contact the Department at mmcplicensing@com.state.oh.us.

1. Along with the Packaging and Labeling Application Form, be sure to provide an attachment with information regarding the proposed labeling and/or packaging.
2. Submit the application and all necessary documents needed to complete the review of the packaging and labeling request to mmcplicensing@com.state.oh.us.
3. Once the proposed application is submitted, the Ohio Department of Commerce will notify you when the review is complete and/or if further review is needed. Remediation may be necessary to address applications that need further review.

Please ensure that the following requirements for Packaging and Labeling of ALL Products are met and included in your packaging and labeling request to consider your request complete.

Requirements outlined in 3796:3-2-02 for **ALL Products** regardless of product classification:

1. The proposed packaging is child-proof, tamper evident, and light resistant.
2. The proposed packaging will maintain the integrity and stability of the Medical Marijuana product.
3. An image of the proposed packaging
4. A copy of the proposed packaging Certificate of Testing
5. The proposed labeling template must contain the following:
    a. The name and license number of the processor where the product was manufactured.
    b. The name and license number of the dispensary receiving the product shipment.
    c. The product identifier registered with the Seed-to-Sale system.
    d. The registered name, form, and dose of the product that has been registered with the department.
    e. The unique batch or lot number assigned prior to testing for traceability.
    f. The dates on which the product was manufactured, tested, and packaged.
    g. The total weight in grams of medical marijuana or medical marijuana product in each package.
    h. The name and license number of the testing laboratory that performed the required tests.
    i. The results of the laboratory analysis and cannabinoid profile in percentage by weight or total milligrams and milligrams per unit for Delta-9-tetrahydrocannabinol (THC); Delta-9-tetrahydrocannabinolic acid (THCA); cannabidiol (CBD); and cannabidiolic acid (CBDA).
    j. The expiration date not exceeding one calendar year from date of manufacture.
    k. The universal symbol approved by the State of Ohio denoting that the product contains Medical Marijuana on each portion.
    l. The marketed quantity of product (Tier 1 or Tier 2 for plant material).

m. The following statement: “This product is for medical use and not for resale or transfer to another person. This product may cause impairment and may be habit-forming. This product may be unlawful outside the State of Ohio."
n. The intended method of administration of the Medical Marijuana product.
o. **If** a marijuana extract was used in the manufacturing of the product, a disclosure of the type of extraction process and any solvent, gas, or other chemical used in the extraction process or any other compound added to the extract.
p. **If** the product was manufactured using plant material that was acquired from a dispensary, a statement with the following language: "This product was manufactured using medical marijuana that exceeded the expiration date defined in OAC 3796:1-1-01."

In addition to the requirements outlined in 3796:3-2-02 for all products, the following items are specific to **Plant Material** and are required:

1. The name of the cultivator where the plant material was cultivated.
2. The registered name of the plant material strain that has been registered with the department.

In addition to the requirements outlined in 3796:3-2-02 for all products, the following items are specific to **Edible Products** and are required:

1. A list of all ingredients and sub-ingredients.
2. A list of all major food allergens identified in 21 USC 343.
3. The following statement: “Caution: When eaten or swallowed, the effects and impairment caused by this drug may be delayed.”

The label **may not** contain any of the following:

1. Any false or misleading statement or design.
2. Any depictions of the product, cartoons, or images that have not been registered with the department including any government related insignia.
3. Any sum totals of cannabinoids or terpenes apart from the THC content as defined in 3796:1-1-01.
4. Any information that would violate the advertising restrictions in paragraph (F) of rule 3796:5-7-01 of the Ohio Administrative Code.

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Packaging and Labeling Application for Products

Instructions: The Packaging and Labeling Application for Products has been created to allow for licensed Processors to apply for approval of facility Packaging and Labeling as defined in Chapter 3796 of the Ohio Administrative Code.

Please note that all Packaging and Labeling Applications must be submitted electronically to the Ohio Medical Marijuana Control Program at **mmcplicensing@com.state.oh.us** with a subject line including the business name and the phrase "Packaging and Labeling Application."

Licensee Information:

Business FEIN:		**Facility License #:**	
Business Name:			

Product Information:

Product Classification:	☐ **Edible**	☐ **Non-Edible**	☐ **Plant Material**
Was the Plant Material acquired from a Dispensary? OAC 3796:3-2-02(A)(2)(n)	☐ **Yes**	☐ **No**	
Product Description:			

Attestation:

☐ By completing this application, the licensee acknowledges that the signature provided below belongs to a person that has legal authority to sign on behalf of the holder of the Certificate of Operation or Provisional License identified above and that the information provided is true, correct, and complete.

☐ The licensee or representative also acknowledges that they have read and understand all the rules and regulations that apply to packaging and labeling found in Chapter 3796 of the Ohio Revised Code and Chapter 3796 of the OAC, and that the facility will comply with all enacted/adopted rules and regulations pertaining to packaging and labeling.

Requested By:

Name:		**Phone #:**	

Authorized Representative Signature: _____ **Date:** _____