

# Morning Drop-Off and Afternoon Pick-Up Directions

## Car Rider Drop-off and Pick-up in the Back of the School

**MORNING:** Enter the car rider drop off line on Main Street through the far east entrance in front of the Parish Life Center/Gym. Pull up to the drop-off area (volleyball court). Once children have been dropped off, continue to proceed south through the gate and exit on to 2nd Street. Please yield to school buses. **The gate will close promptly at 8:00am. At that time, any car still in line will be redirected to the front office.**

**AFTERNOON:** **Prior to pick up**, place a sign (min. 8.5x11) in the passenger side front window that indicates, in LARGE LETTERS, the children's last name(s). It will make it faster and easier to get through the line.

Sample:

DOE

Take Miller Rd. to Main St. to enter the car rider pick up line, approaching the far east entrance in front of the Parish Life Center/Gym. Once children have been picked up, continue to proceed south through the gate and exit on to 2<sup>nd</sup> Street. The gate will open at 2:55pm and will close at 3:15pm. After 3:15pm, proceed to the front office to pick up your child.

## Parent Accompanied “Park & Walk” and “Park & Meet”

**MORNING:** Enter the front parking lot on Miller Road. **Park, get out of your car, and walk with your child to the front office.** You may leave your child in the front office, or if you are fully Safe Environment compliant, you may sign it at the front desk with your photo badge and walk your child to his/her classroom. **At no time should a child be walking in the front parking lot without an adult walking with him/her.** Children CANNOT be dropped off in the front parking lot. Drop-off is in the back of the school only.

**AFTERNOON:** Enter the front parking on Miller Rd. **Park, get out of your car and meet your child at the appropriate gate** (grades K-1 at the gate closest to the Church, grades 2-3 at the gate by the Health Office, grades 4-5 at the gate by the STEAM Lab, and grades 6-8 at the gate by Maguire Hall). **At no time should a child be walking in the front parking lot without an adult walking with him/her.** A child may not walk to a car that is waiting in the parking lot. Pick-Up is in the back of the school only.