
CASINO VOLUNTEER POSITIONS

General Manager

- The role of the general manager is to supervise all aspects of the casino and ensure that the casino is conducted according to the AGLC Casino Terms and Conditions and Operating Guidelines.
- Your cashiers' cage advisor(s) will explain your duties and assist and train you and your volunteers at the casino.
- Your count room advisor will provide the same support and training for your count room volunteers.

*Number of volunteers needed: 4, unless volunteers are able to work multiple shifts and/or both days.
General Managers must be ACA members.*

Friday & Saturday Shifts:

Daytime: 9:00am to 6:45pm

Evening: 6:15pm to 4:00am

Banker

- You control the main Cash Cage floats of chips and cash.
- You are assisted directly by Cash Cage Advisor for all activities.
- Your top priority is to assist cashiers by monitoring their pay outs.
- You are busiest during opening, volunteer shift changes, and closing of the casino.
- You refill ("Fill") dealers' chip trays when players leave games with chips to cash in, or to reduce the chips in dealer's tray ("Credit").
- You will receive on-the-job training.
- You use Alberta Gaming's computer terminal for all transactions and it is easy to operate.
- Some administrative experience is helpful, but not essential.

*Number of volunteers needed: 4, unless volunteers are able to work multiple shifts and/or both days.
Bankers must be ACA members.*

Friday & Saturday Shifts:

Daytime: 9:00am to 6:45pm

Evening: 6:15pm to 4:00am

Cashier

- You pay off players' chips and make change.
- You do not sell chips or cash out slot machine coupons.
- You will be required to follow defined pay-out procedures that you will learn at the casino.
- You have your own float -- you do not share your cash/chip float with anyone.
- Cash-handling skills would be an asset.
- The cashier's job is challenging, and requires concentration and accuracy.
- You should not volunteer to be a cashier if you are colour-blind.

*Number of volunteers needed: 8, unless volunteers are able to work multiple shifts and/or both days.
There are two positions for each shift. It is not required that Cashiers be ACA members.*

Friday & Saturday Shifts:

Daytime: 9:00am to 6:45pm

Evening: 6:15pm to 4:00am



Chip Runner

- You are a courier (runner) for chip orders for the casino games.
- You must be able to move around to deliver chips to the games.
- You will be using a very simple mini-computer to complete your transactions.
- You are not usually too busy except at the opening and closing of the casino day.
- You should be able to carry up to 2.5 kg or 5 lbs. of chips in their delivery racks.
- You will always be accompanied on your 'runs' to the games by a casino security guard or a manager.

Number of volunteers needed: 6, unless volunteers are able to work multiple shifts and/or both days. There are two positions for the evening and late night shifts. It is not required that Chip Runners be ACA members.

Friday & Saturday Shifts:

Daytime: 9:00am to 6:45pm
Evening: 6:15pm to 4:00am

Count Room Supervisor

- You work with the Count Room Advisor to keep records of the cash and chips in the count room.
- You use a computer terminal for all transactions.
- Some administrative skills are useful, and computer skills are very helpful.
- You are not required to handle cash.

Number of volunteers needed: 2, unless volunteers are able to work both days. Count Room Supervisors must be ACA members.

Friday & Saturday Shifts:

Evening: 11:00pm to 4:00am

Count Room Staff

- Various jobs include sorting, counting, verifying and amalgamating cash from drop boxes.
- At least three volunteers in the count room should have good cash handling skills.
- You should be good working with your hands.

Number of volunteers needed: 10, unless volunteers are able to work both days. It is not required that Count Room Staff be ACA members.

Friday & Saturday Shifts:

Evening: 11:00pm to 4:00am

Questions?

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Register as a volunteer online [HERE!](#)