



2022

## Summer of Soft Skills

22 Soft Skills

One Hour  
Per Day

Online  
or  
In Person

Upskill Your  
Team without  
Losing  
Production Time  
or Productivity

- **Creativity & Innovation ~ Critical Thinking Skills**
- **Initiative & Self-Direction ~ Integrity**
- **Work Ethic**
- **Conflict Resolution**
- **Listening & Speaking**
- **Respect for Diversity**
- **Customer Service Orientation**
- **Teamwork**
- **Big Picture Thinking ~ Career & Life Management**
- **Continuous Learning & Adaptability**
- **Efficiency & Productivity**
- **Information Literacy ~ Information Security**
- **Information Technology**
- **Job-Specific Tools & Technology**
- **Mathematics**
- **Professionalism**
- **Reading & Writing**
- **Workplace Safety**

### Exceeding Expectations

- Upskilling for a New Era: designed for the 22 identified Commonwealth of Virginia Workplace Readiness Skills - *in our new business landscape*.
- Customized for client-centricity: both the organization *and* the employees.
- Our outstanding team of corporate trainers will engage your employees and deliver training designed for *immediate learning transfer*.

**VIRGINIA WESTERN**  
SCHOOL OF CAREER &  
CORPORATE TRAINING



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