

2018 Catawba Valley Holiday Market – Application

Date: Saturday, November 17, 2018, 9:00 a.m. - 3:00 p.m.

Location: Catawba Community Center, 4965 Catawba Creek Road, Catawba, VA 24070

Vendor Fee: \$40.00 per 8' table & 2 chairs, furnished by Catawba Valley Farmers Market

Set-up: Friday, Nov. 16, 4:00 - 6:00 p.m. or Saturday, Nov. 17, 7:00 - 8:30 am

Notices:

- All items must be handmade or produced by the vendor.
- Vendors are responsible for collecting & paying any applicable state & local taxes.
- Security: read & sign security waiver at bottom of this page.
- All spaces are assigned before the event. If you have special needs relating to your space (the Center has 2 floors), contact Ann Harrell, Market Manager, catawbafarmersmarket@outlook.com or 540.864.5913, ASAP.
- Vendors must not leave booths unattended during the event.
- Application deadline: **October 10** or when all vendor spaces are filled.
- Email or mail completed application to **Ann Harrell** at the address shown below, no later than **October 10**. You will receive confirmation by email or phone. Accepted vendors will receive a bill from Virginia Tech and payment is due upon receipt. **Do not send payment until you are billed by Virginia Tech.**
- Contact info: Ann G. Harrell, Manager, CVFM, 174 Donkey Dr., Catawba, VA 24070
Email: catawbafarmersmarket@outlook.com Phone: 540-864-5913
The Catawba Valley Farmers Market is a collaborative project of the VA Tech Catawba Sustainability Center, the County of Roanoke, Catawba Valley Ruritan Club & the Catawba community.

Name: _____

Address: _____

Business Name: _____

Telephone (Day): _____ (Evening): _____

Email: _____

Website: _____

Number of spaces requested @ \$40.00 per space _____ Total Amount Due _____

Notify Market Manager Ann Harrell of cancellations by November 10th. Failure to notify the market manager of your cancellation, or canceling after the 10th, will result in a \$10.00 fee.

Items to be sold (**be specific**, info is used in advertising) _____

Electricity: Yes ___ No ___ Friday afternoon set-up: Yes ___ No ___ Saturday morning set-up: Yes ___ No ___

Waiver: I (we) hereby relieve Virginia Tech, its agents and employees, from any and all liability for any damage, loss, injury or costs associated with or arising from the applicant's use and presence at the 2018 Catawba Valley Holiday Market; and furthermore, I (we) agree to indemnify & hold Virginia Tech harmless from all claims, costs and actions occasioned by me (us) for the use and presence at the 2018 Catawba Valley Holiday Market.

Applicant's signature _____ Date _____