



# Ontario Sailing Race Management & Judges Course Request

[www.ontariosailing.ca](http://www.ontariosailing.ca)

For information on Ontario Sailing Race Management & Judges Courses, see [www.ontariosailing.ca](http://www.ontariosailing.ca) and the last two pages of this form.

Once completed, please email this form to Krystal Smith [info@ontariosailing.ca](mailto:info@ontariosailing.ca)

We would like to hold an Ontario Sailing Race Management and/or Judges Course (s) as outlined below.

Date of Request
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## Contact information

Contact's Name	
Contact's Position	
Contact's Organization	
Contact's Email	
Contact's Phone	

## Venue for course(s):

Location's Name	
Location's Address	
Maximum number of students in classroom style	

## Race Management Course(s)

Select one or more of the following:

Assistant Race Officer (ARO) (*)	
Combined Course Race Officer/Assistant Race Officer (ARO/CRO) (**)	
Would like to discuss what Ontario Sailing on what's best	

\* Course is three to four hours in length, normally given in one session

\*\* Course is 14 to 16 hours in length, normally given in two sessions on a consecutive Saturday and Sunday

<b>Expected number of students</b>
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**Please list several potential dates and times**

Option	Times & dates
1	
2	
3	

<b>Please provide any additional information or comments below:</b>
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### **Judges Course**

Select one or more of the following:

Club Judges Course (*)	
Would like to discuss what Ontario Sailing on what's best	

\* Course is six to seven hours in length, normally given in one session

<b>Expected number of students</b>
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**Please list several potential dates and times**

Option	Times & dates
1	
2	
3	

<b>Please provide any additional information or comments below:</b>
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## **Course Request Background and Information**

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Once completed, please email this form to Krystal Smith [info@ontariosailing.ca](mailto:info@ontariosailing.ca)

Ontario Sailing Courses are publicly advertised and open to all who register.

All registrations and payments must go through Ontario Sailing and all participants must pre-register for the course on our website.

The minimum registrants are 10 for the course to go forward, usually determined about a week before. This number includes registrations outside your club, unless a smaller is authorized by the course conductors.

Ontario Sailing will attempt to accommodate the listed dates; however, the final dates are subject to availability of instructors and other courses in the same geographical area. To help provide courses in a geographical area, Ontario Sailing may work with requestors from the same area for same course to combine to achieve the minimum numbers.

Students need to bring or obtain

- Current Race Rules of Sailing (RRS) Rule Book
- Pencil or pens

The following are required:

- A learning environment (tables and chairs and a separate room would be ideal --- away from distractions)
- A projector with a screen and computer,
- A white board or flip chart with markers,

The following are recommended:

- A coffee/tea/water station for the participants is also encouraged.
- Wi-Fi access if possible

Arrangements for lunch need to be available and announced from:

- Lunches can be ordered by the students from the facilities F&B operations
- Lunches can be ordered in by the students
- Students need to bring their own lunches