

How to change the lunch/snack bar credit limit through Power School parent portal

1. Login to the Power School parent portal. <https://go-vcs.powerschool.com/public>
2. On the left hand side click on Lunch Inquiry.

The screenshot shows the Power School parent portal interface. On the left is a 'Navigation' menu with various options. The 'Lunch Inquiry' option, represented by a stack of coins icon, is circled in red. The main content area shows an 'Attendance By Class' table with columns for 'Exp', 'Last Week' (M-F), 'This Week' (M-F), and 'Course'. The table lists several classes with their respective room numbers and email contacts.

Exp	Last Week					This Week					Course
	M	T	W	H	F	M	T	W	H	F	
1(A)											Bible 6 Email Reyes, Antonio - Rm: M-2
2(A)											English 6 - Advanced Email Taylor, Meredith - Rm: M-10
3(A)											Math 6 - Advanced Email Mathew, Dhanya - Rm: M-6
4(A)											Earth Science Email Stockton, Judy - Rm: M-1
5(A)											MS Intro to Spanish Email Reyes, Gabby - Rm: 204
5(A)	-	-	-	-	-	-	-	-	-	-	MS Digital Photography 1 Email Brown, Shawn - Rm: M-16
6(A)											History 6 Email Jacobs, Steve - Rm: 207
7(A)											MS PE Email Randolph, Andrew - Rm: Gym

3. Check the box next to the words "Adjust Credit Limits?"
4. Change the Daily and monthly limits under the new column.
5. Click Submit new credit limits.

The screenshot shows the 'Cafeteria Charge Limitations' form. It includes checkboxes for 'Include Point of Sale Charges?' and 'Include EE/ES Hot Lunches?'. The 'Start Date' is 9/1/2021 and the 'Ending Date' is 9/30/2021. The form title is 'Cafeteria Charge Limitations (point-of-sale; breakfast/snacks (K-12), lunches (6-12))'. Below the title, it says 'Specify Cafeteria Spending limits below: ** [help](#)'. There are 'Refresh' and 'PRINT' buttons. The 'Adjust Credit Limits?' checkbox is checked and circled in red. Below this, there are columns for 'LIMITS', 'CURRENT', and 'NEW'. The 'NEW' column has input fields for 'Daily' (10.00) and 'Monthly' (50.00), both of which are circled in red. A green 'Submit New Credit Limits' button is to the right, with a red arrow pointing to it. At the bottom, there are summary statistics for POS Item-Counts, POS Item-Totals, EE/ES Hot Lunch-Counts, and EE/ES Hot Lunch-Totals.

LIMITS	CURRENT	NEW
Daily:	10.00	10.00
Monthly:	50.00	50.00

POS Item-Counts: 0 **EE/ES Hot Lunch-Counts:** 0
POS Item-Totals: \$0.00 **EE/ES Hot Lunch-Totals:** \$0.00