ADMISSIONS OVERVIEW

Our online application system allows students to manage their application process. Review the steps below for a quick overview of the process.

1. PREPARE ADMISSION CHECKLIST ITEMS

To expedite a faculty review of an application, students may upload the following items:

o Admission Essay
o Student copies of transcripts from every college/university attended
o Student copies of GRE scores**＊** GRE: Verbal: 150-170, Writing: 3.7-6
o Request letters of recommendation—after submitting the application, students will need to provide their recommender's name and email address in order to complete the request process.
o Evidence of NYS teaching certification

＊ Full admission **REQUIRES** the submission of official transcripts and test scores.
SUNY New Paltz students and Alumni are NOT required to submit an official transcript.
o **Literacy Education B-6 (Rockland) Program ID: 30AR**
o **Literacy Education 5-12 (Rockland) Program ID: 30BR**

2. CREATE AN ACCOUNT

1. **SUNY New Paltz** students and alumni may access the application system by logging into my.newpaltz.edu with their New Paltz credentials (NPCUID) and selecting the "Graduate Studies" link.
2. **NEW** students may create an account by selecting the New User option and verifying their email address.
3. **RETURNING** users may access the application system using their email address and password that was included when creating their account.

3. SUBMIT YOUR APPLICATION

o Once you have logged into the system, select the term that you would like to begin your program. **NOTE:** Certain programs restrict admission to a specific term. Please email gradstudies@newpaltz.edu if you do not see the program that you would like to pursue.

Order OFFICIAL transcripts and test scores be sent to:

SUNY New Paltz
Graduate & Extended Learning
800 Hawk Drive
New Paltz, NY 12561-2442