

FOR THINKHR CUSTOMERS

# Everything you need, all in one place.

Mineral™ is powered by an innovative mix of data, technology and human expertise to help you tackle the most complex HR and compliance challenges. We're bringing the best of ThinkHR into a new and improved experience.

## What's New?

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| <b>User experience and navigation</b>                | New, modern design and experience, making it easier to find what you need.   |
| <b>Customizable dashboard</b>                        | Personalized dashboard displays what is most important to you and your company.  |
| <b>Mineral Intelligence™</b>                         | Stay ahead of the compliance curve with proactive notifications and tangible action items tailored to your business.   |
| <b>To Do</b>   | Easily manage to do's and act on important notices related to employee handbooks or Mineral Intelligence.  |
| <b>My Favorites</b>                                  | Bookmark the documents and information you use most frequently with My Favorites.  |
| <b>Onboarding emails</b>                             | Receive emails with links to resources and tools to help new users get started with Mineral.   |
| <b>Centralized support and Mineral Expert™ cases</b> | Easily track Mineral Expert and technical support questions in a single location. Submit a new question, view current status, and maintain a record of all responses for future reference. |
| <b>User assistance</b>                               | View in-platform walkthroughs and tour guides to help you navigate Mineral.  |
| <b>Mobile responsive experience</b>                  | Access the mobile-friendly experience anywhere, anytime.   |

## What's Improved?

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| <b>Search</b>                            | Find what you need with improved search and filtering.   |
| <b>HR Assessment</b>                     | Identify and resolve HR and compliance gaps with the improved version of risk audit tool.              |
| <b>Job description builder</b>           | Easily search, customize and save job descriptions.  |
| <b>Ask a policy or document question</b> | Upload documents or policies for the Mineral Expert team to reference and answer your questions.       |
| <b>What Matters newsletter</b>           | Regular HR and compliance updates straight to your inbox to keep you on top of the changing landscape. |
| <b>Support chat</b>                      | Get immediate in platform assistance for all your technical and product inquiries.                     |
| <b>System Administration</b>             | Improved ability to manage users, location, roles, configurations and subscriptions.                   |