

# NEW JERSEY FBLA STATE OFFICER CANDIDATE AGREEMENT

## 2021-2022

Name: \_\_\_\_\_ School: \_\_\_\_\_ Date: \_\_\_\_\_

Being an FBLA State Officer is both an honor and a working commitment. Each year only eleven people are elected by the student members to represent them on the state level.

1. State Officers must represent thousands of New Jersey FBLA members, not solely the members of his/her chapter and/or region. They must serve in any capacity as directed by New Jersey FBLA staff, serve to promote the growth and development of New Jersey FBLA in accordance with the Program of Work during his/her term of office; and to make him/herself available, as necessary, in promoting the general welfare of FBLA-PBL, Inc. and New Jersey FBLA.
2. The entire organization will be judged by other people's impression of you. Consequently, you must always be mindful of the image you project in appearance, in speaking and in manners. State officers must conduct themselves in a mature, businesslike manner at all times.
3. A State Officer is expected to devote their social media networking outlets (Facebook, Twitter, LinkedIn, Instagram, etc.) to communicating messages to their constituents during his/her term in office. Considering this, you must provide New Jersey FBLA and the New Jersey FBLA State Staff visibility into your social media pages, even if they are marked private. This includes, but is not limited to, Twitter, Facebook, Instagram, LinkedIn, Google+, Pinterest, Flickr, and Tumblr. You need to provide your usernames or links to your profiles to the State Office as part of your application. You also must accept the friend/follow request from the State Chair or their designee to be declared an eligible candidate. We do not ask for passwords or other access but need to be able to ensure your activity is representative of your office. If it is discovered that a candidate has a non-disclosed account (secret accounts, rant accounts, fake accounts, "finsta" accounts, etc), they will be dismissed as a candidate immediately. This does not mean you cannot post personal items, but you are expected to utilize your network to promote FBLA-PBL.
4. State officers representing New Jersey FBLA are expected to wear FBLA blazers or designated uniforms at all times. An officer must be neat, honest, intelligent and responsible with a well-developed sense of right and wrong and willingness to maintain the integrity of FBLA and their office. They must have the fortitude to carry out all obligations even when alone.
5. State officers must maintain at least a 2.5 out of 4.0 cumulative unweighted average during their term. Keep in mind that FBLA does not take preference over your education. However, FBLA activities shall take precedence over any other athletic or extra-curricular activity. Requests for adjustments in other activities shall be made to accommodate FBLA activities, not the other way around.
6. The NJ State Chapter Bylaws state that if a state officer misses one State Executive Board meeting or one of the conferences (New Jersey or National Fall Leadership Conferences and New Jersey State Leadership Conference) without notice or two meetings with notice, it will be a sign of resignation and another member will be appointed to the office by the State Executive Board at the next E-Board Meeting..
7. State Officers and Candidates will abide by all the policies described in the FBLA State Officer Code of Professional Conduct.
8. The example that you set will affect each member's enthusiasm, involvement, and emotions toward FBLA through its many members. In reaching for higher goals in self-improvement, so you will instill in those you meet the desire for self-improvement and the attainment of higher goals.
9. State officers and candidates make a commitment of time and energy for sixteen months.
10. The FBLA-PBL state office may assume registration and partial room fees for the state officer at the New Jersey and National Fall and State Leadership Conferences and State Officer Leadership Training Seminar and for the state president and his/her adviser for the NLC Institute for Leaders. A stipend may be given to the state officer toward expenses for the National Leadership Conference.

11. State officers must attend all planned activities. Each chapter adviser or (in an emergency) a qualified representative will chaperone his/her student (state officer) to all activities. If a state officer is absent from more than one activity, the State Chair may replace or dismiss the student from office. This is the decision of the State Chair. Furthermore, Summer Officer Training is a required activity and NO PORTION OF THE TRAINING MAY BE MISSED IN ORDER TO SERVE AS AN OFFICER. There is no excused absence for training, and if any portion of training is missed, the officer will be immediately dismissed, and billed for any incurred expenses for travel, uniforms, etc. Specifically, The state officer and his/her adviser (or adult designated by adviser and approved by the school) must attend the FBLA-PBL New Jersey (1 day/October or November) and National (2½ days/November) Fall Leadership Conferences, FBLA State Leadership Conference (3 days/late February or March), all FBLA State Executive Board meetings (each 1 day/tentatively September, December, January, and May) and the National Leadership Conference (June or July). The state officer must also attend the State Officer Training (4 days in July) as well as Local Chapter Officer Training. The state president and his/her adviser must attend the Institute for Leaders (2 days prior to NLC). Depending upon local school policy, the school or parent is responsible for providing transportation to and from meetings and a chaperone for the state officer.
12. The School Board of Education must be made aware of the state officer candidate's interest in running for a position, so that the Board is supportive of the student's activities, both financially and in spirit. Signature of the school official on these documents is verification of this notification and support for both the student and adviser.
13. Students who are removed from office, are considered to have resigned or abandoned their office or voluntarily resign during their term are responsible for reimbursing New Jersey FBLA for all expenses they incurred during their term of service, including uniforms, travel expenses, meals and all other expenses.
14. Officers are prohibited from entering into contracts or financial obligations on behalf of New Jersey FBLA-PBL without the explicit consent of the State Chair/State Adviser.
15. Officers shall not hold official meetings or appoint individuals or committees without the consent of NJ FBLA-PBL.
16. State officers report to the State Chair/State Adviser and shall complete all assignments from the State Chair/State Adviser in a timely fashion and at the highest level of quality possible. Officers should not release official communication, including social media posts, without the consent of the State Chair/State Adviser.
17. Behavior of state officers is crucial to the success of New Jersey FBLA. Behavior which is unbecoming a New Jersey FBLA State Officer as determined by a committee of the officers or the State Adviser will not be tolerated. Failure to comply with these principles/behaviors will result in the disqualification of candidates and forced resignation or dismissal of the State Officer by the State Chair or State Adviser.
18. We agree to hold New Jersey FBLA-PBL, Kean University, the State of New Jersey, FBLA, Inc., and any of the entities staff, affiliates, consultants, and any other associated entities harmless for any and all actions arising from this agreement, or any other past, present, or future interaction with the organization and we waive our rights to any legal action as a result of same.
19. NJ FBLA State Officers agree not to utilize their position as officers to serve as endorsers of any product, person, or service, including for National Officer Candidates.
20. If you are willing to abide by the above statement and believe in the goals of FBLA, sign below indicating your agreement to conduct yourself as described above. Please secure the required signatures as indicated below:

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Student Signature & Date

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Chapter Adviser Signature & Date

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Parent/Guardian Signature & Date

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School Principal or Superintendent Signature & Date