



Promoting all libraries in Indiana and fostering the professional growth of our members

February 16, 2017

To the Members of Indiana Library Federation:

As a member in good standing within ILF, you may vote on certain actions according to the By-Laws.

The Board of Directors has approved a change to the fiscal/tax reporting year from current year of July 1 through June 30 to a period of January 1 through December 31. This change will bring in line our membership year, board term year and fiscal/tax reporting year, as was recommended by an external accounting firm that conducted a formal financial review starting last November.¹

The change primarily affects the way ILF provides financial reports to ILF members and Form 990 Tax Returns to the Internal Revenue Service. The change does *not* affect your membership.

We ask for your affirmative support of this change by voting electronically or submitting a paper ballot. You may vote [ELECTRONICALLY](#) or sign and return the attached ballot to the office no later than March 17, 2017.

As has been described in many member communications over the last six months, ILF initiated a strategic visioning process to consider the best ways for ILF to advance Indiana's libraries in the future. If you have been engaged in the process so far, thank you. If not, we invite you to consider the many ways to get involved (surveys, advocacy, volunteering). We will be in touch about this visioning process and about the resulting changes for our organizing documents this year.

Still have questions? Join a short conference call/online meeting between members and officers on Friday, February 24, 2017, at 10am. [Register online](#). Materials will be available after the call.

On behalf of the officers, thank you for your membership in Indiana Library Federation and your active engagement as we advance Indiana's libraries for the future.

David Peter, PhD
Vincennes University
ILF Board President

Edra Waterman
Hamilton East Public Library
ILF Board President-Elect

Robyn Young
Avon High School
ILF Board Past-President

Diane Huerkamp
Mooresville Public Library
ILF Board Secretary

Stephanie Davis
Wells County Public Library
ILF Board Treasurer

¹ ILF contracted with KB Parrish, an external accounting and auditing firm, to conduct a formal financial review that started on November 11, 2016. The firm identified areas for improvement and alignment with nonprofit best practices, which were approved by the ILF Board of Directors in meetings on 12/8/16 and 2/9/17. The practice of maintaining different fiscal/tax year from membership/board year requires a process for reporting deferred income, with different board officers responsible for parts of overlapping years. The firm recommended a change to either the fiscal/tax year or the membership and board year in order to align them. The Board took action to change the fiscal/tax year, as this has no impact on members and only changes financial and tax reporting.