

## Vestry Meeting

July 28, 2019

10:45 am – 12:15pm

Attendance: Vernon Sheldon-Witter, Evette Tampos, Ann Little, Susan Gagorik, Ed Reiners, Dori Goodrich, Judy Hayducsko (secretary today), Penny Chu

Officers: Doug Adams, Sr. Warden; Catherine McPherson-Tampos, Jr Warden; BJ Long, Treasurer; and Katlin McCallister, Pastor

Absent: Fair Jenkins

### Minutes/Agenda

Call to order: Pastor KM called meeting to order @ 10:42am.

Doug nominated Deb Sakarai-Horita as vestry secretary, Cathy second. Closing nominations motion by Katlin & second by Penny. Evette motioned for election by affirmation, Vern second, passed unanimously.

Pastor thanked Susan & Penny for the visioning efforts. Cathy mentioned how great the transparency is going. Susan wanted to also thank Amy and the wonderful job Amy did with the website so we have the visioning page added to the web site. Susan asked those involved to provide feedback and she summarized the comments and findings and event. Challenging to create focus group, hard to get commitments to attend and facilitators or other coordinators were not able to attend. Room for improvement for next time. Congregation needs to have updates: e-news updates; vestry discuss with congregation & ask if there are questions & brings to groups. Vestry needs to be ahead of congregation & be aware of big picture. Define the roles more for Katlin, Doug & Cathy – Katlin to keep things God-centered. Ideas will be sorted into categories based on key focus areas.

For growth, the mission statement should be revitalized every 7 years. Each vestry member has been instructed to contact 2 church members to fill out the questions, a list was passed around, need to contact them in person – not e-mail, needs to get their responses by the 8/12 date. Vestry has been asked to attend a Saturday session for clustering and sorting the answers – either 8/17 or 8/24. Susan proposes to do core values first & share with the congregation. Start some tasks “easy wins” and start with these immediately. Cards were handed out to vestry – responses due next week.

Approval of last month’s Minutes: Judy motioned, Doug seconded to approve the minutes as corrected. Time for review of the minutes. Judy asked that we modify the Concerns of Congregation to read: Judy asked if our Lincoln Park ministry would be impacted by the mayor’s directive of no feeding the homeless at any county parks. Katlin confirmed this will not impact our ministry. Cathy moved for modification, Ed second regarding modification. Passed. Cathy and Ed seconded second amendment. Passed. June Minutes accepted – all approved.

Vestry Meeting  
July 28, 2019

Treasurer; Judy moved & Penny second acceptance of the treasurer's report & audit submittal. Question about line item 2800 liabilities of \$12,723.46 – will check. It may be volcano donations & this figure may not be current. Endowment question regarding \$86,000. Doug clarified this was not spent, but a market value reflection. Capital campaign funds were discussed regarding paying back the operating fund. Doug clarified the amount remaining in the capital campaign is amounts in CU (lines 1125 & 1126). The top 3 priorities of improvements have been completed (parking lot, pews & roof). Finance meeting will look at re-distribution of budget amounts. When we are under budget, the "\$ Over Budget" will be (xx.xx) format. 5680 Seminarian Support has not yet been allocated. Motion passed to accept financial and audit reports.

Pastor's report

Discussed her community and Diocese commitments:

- \*Steering Committee for Interfaith Community in action – CHA pays annual dues to be member of ICIA. Ordained & lay members participate across congregations in East Hawaii. Currently working on accessible affordable housing. Sacred Heart ground will be used for modular housing & on a permanent flooring.

- \*Kilauea Hui; financial aid committee for lava disaster recovery. Habitat for Humanity & Catholic Charities oversees this board – meet every other month, review cases of funding applications & also give toward applications directly from CHA funds available for 2018 lava disaster recovery

- \* Chair of Diocese Spiritual Growth Design Team – Vern also serves as lay member. This team is developing a strategic plan for spiritual growth across diocese. Tentatively plan for Diocese retreats on each island – September 2020 for Big Island proposed.

- \* VOAD – Volunteer Organizations Active in Disasters. We pay dues & have quarterly meetings during "blue skies," to be ready for collaboration during disaster. We are in the loop & part of the team.

- \*Diocese Disciplinary Board – infrequent meetings, 3 year appointment.

Reported that the new Stewardship committee cochairs are BJ Long & Rick Witter.

Old business:

Pride Parade update from Vern. Parade participation was wonderful & lots more people from the church participated. Good booth location also. Planning for next year now. Nice to have banner to march.

Warden report:

Cathy mentioned parish clean-up, hurricane preparedness, gardening, trimming, dead branches, window washing, etc. Bring gardening tools if you have.

Vestry Meeting  
July 28, 2019

Doug – financial procedures review – lead by Ed & BJ – budget process & auditing.  
Safeguarding God's Children certificates are important. August 5<sup>th</sup> will be starting the audit team.

Giving statements were distributed.

Leak – ½ bill paid for smart plumbing to pull permits from county & connections with tilers and carpeting firms. Doug will document the history.

Roof leak still undergoing repairs.

Office door replacement still working, but needs check not credit card.

Termites have damaged several doors.

Paperwork for big trees between us & neighbors for large tree removal. Need approval from county. Will have revised bids soon.

Future maintenance eaves by front street – may need to replace – rotting due to water damage & leaks. Also need covered walkway replacement. Carpenter bees have moved into area near portico.

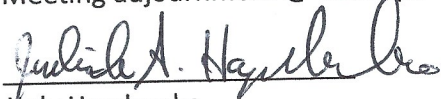
Concerns of the congregation:

9:00 service.

Ceiling tiles in sanctuary.

AED on property.

Meeting adjournment @ 12:19 pm.



Judy Hayducsko  
Acting Secretary