



Operations Manager Job Posting

Date: August 22, 2018

Closing Date: September 21, 2018

Start Date: October 8, 2018

Hours: Monday - Friday, 8am - 1pm

Salary: \$13.31 - \$15/hour commensurate with experience and commitment

Summary: Manage the day-to-day operations of Table to Farm Compost including daily curbside pick-ups of residential and commercial customers and on-farm compost pile management.

Responsibilities

- Curbside pick-up of compost buckets
- On-farm compost management and bucket washing
- Manage updates to daily routes
- Volunteer management

Qualifications

- Commitment to 6 months or more in the position
- Familiar with Google Docs and spreadsheets
- Have a cell phone and valid U.S. Driver's License
- Interest in compost and waste reduction
- Commit to 2-3 days of training with current Operations Manager
- Ability to lift heavy equipment and drive a trailer and tractor (or learn to do so)
- Willingness to work independently

To Apply: Send cover letter, two references, and a resume to monique@tabletofarmcompost.com