

Denver Public Schools  
University Park Elementary School

Dear Parent/Guardian,

My name is Ms. Kathleen and I am the Librarian at UPark. I look forward to meeting or reconnecting with you this year and I am excited to be working with your child in the library!

The week of August 26 will be the first UPark Library book check-out for students in grades one through five. All students will have the opportunity to browse and choose a just right book.

We will be checking out books about every two weeks, and I encourage the students to take their books home to share with you so you have the opportunity to read together. Reading with your child every day is the best way to encourage your child to develop into a life-long reader. We want to support you in your daily reading time as much as we can. UPark has worked hard to build up the library and we have an excellent collection of literature and non-fiction for our students.

All library books are due two weeks after checkout, so the books checked out the week of August 26 are due the week of September 9. Students who bring their books home are asked to keep them in a safe place away from pets, young siblings, food/drink and crayons. To avoid misplacing books it is always a good idea to put them in the child's backpack after reading. When returning library books, please make sure they are in the same condition as when checked out so that other children may have a chance to enjoy them. Make every effort to ensure the library books are returned on time. Parents will receive an email for books that are overdue by one week or more.

We are asking for your assistance in helping your child take responsibility for his or her library books. We want to provide a positive and comfortable library experience for all students and we want to support your family's reading experience.

If you have any questions or concerns, please contact me at [Kathleen\\_vonstein@dpsk12.org](mailto:Kathleen_vonstein@dpsk12.org)

Sincerely,  
Ms. Kathleen  
University Park Librarian