



*I want to run for city council.
What do I do??*

*Boulder Chamber - College of Political Knowledge
April 4, 2019*

Am I qualified to run?

To become a candidate you will sign a Nomination Petition (found in Boulder Home Rule Charter section 27) and affirm that you:

- Are a registered elector of the City of Boulder
- Will not be less than 21 years of age on the date of the election
- Will have been a resident of the City of Boulder for one year immediately prior to the election

You are not eligible to the office if you have previously been elected to three or more terms of office



How do I get certified as a candidate?

- Tuesday, August 6 through Monday, August 26, 2019
- Sign the Candidate's Consent on the Nomination Petition
- Minimum of 25 – no more than 35 – signatures of City of Boulder electors (you may sign your own petition)
- We will check the voter registrations of the signers to confirm
- When signatures are complete, the clerk certifies your petition and your name will be placed on the November 5 ballot



What are the terms of office, and do I get paid?

- In 2019, there will be six open seats
 - ✓ Seat 1 = 4-year term
 - ✓ Seat 2 = 4-year term
 - ✓ Seat 3 = 4-year term
 - ✓ Seat 4 = 4-year term
 - ✓ Seat 5 = 2-year term
 - ✓ Seat 6 = 2-year vacancy term
- Council members receive compensation of \$229.66 per meeting (adjusted every year), not to exceed 52 meetings per year



I've been elected!! Now what??

- Congratulations!
- Onboarding and Orientation
- Tuesday, November 19, 2019
 - 10 a.m. Swearing in
 - 6 p.m. First business meeting
- Friday, January 17 and Saturday, January 18, 2020 – Annual Retreat
- Business meetings are generally the first and third Tuesdays
- Study sessions are generally the second and fourth Tuesdays
- No meetings on fifth Tuesdays





Election Training for Candidates and Committee Treasurers

We'll hold two training sessions for candidates and committees treasurers. Both trainings will be held at the Municipal Building Canyon Conference Room, 1777 Broadway, from 6-7:30 p.m.

- Wednesday, July 10
- Thursday, August 15

The election administrator, Dianne Marshall, is also available to meet one-on-one by appointment. Please email CFRAdmin@bouldercolorado.gov or call 303-441-3079.



2019 Election Guidelines

The election guidelines will be available mid-May. Each committee will receive a hard copy and the guidelines will be available on the city's election web page at <https://bouldercolorado.gov/elections>.



Forming a Committee

To establish a committee, send an email to CFRAdmin@bouldercolorado.gov and include:

- Official name of the committee
- Email address of the committee

We'll send you your user name and password to access the log in area found on the election web page in the upper right corner.

<https://bouldercolorado.gov/elections>



First Filings Due for Official Candidate Committees

BRC 13-2-6

The first filing is due within three days of being confirmed as a candidate.

1. Request your user name and password.
2. Log in and complete the *Statement of Organization* (must include a treasurer) and submit.
3. Complete the *Contributions and Expenditures Statement* (even if the amount is zero).
4. No later than September 10, submit the *Financial Interest Disclosure* form.



Limits on Contributions

BRC 13-2-4 (a)

Contributions to Official Candidate Committees and Unofficial Candidate Committees are limited to \$100 total per committee. This includes monetary, in-kind and loans.

Ballot Measure Committees do not have contribution limits.



2019 Matching Funds

BRC 13-2-3 (a) (2)

- Expenditure limit is \$20,740.
- To qualify you must first raise 10% of the expenditure limit \$2,074.
- Use of personal funds is capped at 20% of the expenditure limit \$4,148.
- Maximum amount matched by the City is 50% of the expenditure limit \$10,370
- Only accept contributions from a “natural person.”



Anonymous Contributions

BRC 13-2-4

Official Candidate Committees and Unofficial Candidate Committees may not use anonymous contributions.

- If you receive an anonymous contribution, how you dispose of the funds depends on whether you are receiving matching funds. Contact the election administrator for assistance.

Ballot Measure Committees may retain and use anonymous contributions. Contact the election administrator for instructions on records required to be retained.



Disclosure

BRC 13-2-5

- All committee types will include “Paid for by ...”
 - Unofficial Candidate Committee will add “Not affiliated with any candidate or candidate committee.”
 - Ballot Measure Committees will add “Major funding from ...” and list the top three contributors (13-2-2 “Top Contributors”)
- New detailed information on videos, print and audio
- Solicitation for Candidates
 - State if authorized/not authorized by the candidate or committee

