



# CHURCH OF THE GOOD SHEPHERD

## 2023 Annual Meeting Booklet Table of Contents

Rector's Annual Report	3
Associate Rector's Annual Report	4-5
Senior Warden's Annual Report	6
Junior Warden's Annual Report	7-8
 <b>Ministry Reports</b>	
Worship Ministries Annual Reports	9
Acolytes & Vergers Ministries Annual Report	9
Altar Guild Ministry Annual Report	9
Adult Formation Annual Report	10
Archives and History Committee Annual Report	11
Children and Family Ministries Annual Report	12
Columbarium Committee Annual Report	13
Daughters of the King Annual Report	14
Engagement Committee Annual Report	15
Fellowship Committee Annual Report	16
Mary Beth Fee Center for Pastoral Care Annual Report	17-18
Music Ministries Annual Report	19
Outreach Ministries Annual Report	20
Stewardship Committee Annual Report	21
Treasurer Annual Report	22
Trust (Endowment Fund Trust) Annual Report	23-24
Volunteer Annual Report	25

# Rector's Annual Report

The Lord will guide you continually, and satisfy your needs in parched places, and make your bones strong; and you shall be like a watered garden, like a spring of water, whose waters never fail.

Isaiah 58:11

I give thanks to God for the ways in which the ministries entrusted to us at the Church of the Good Shepherd have been sustained and fortified over the course of the past year. While the COVID-19 pandemic abated to some extent, our society continued to exhibit a degree of fatigue and stress after such a prolonged season of hardship not only in our local sphere but around the world.

Throughout this turbulence, we have remained steadfast in our worship of God, our service to others, and our stewardship of our relationships as well as our resources. We are indebted to our livestream volunteers, acolytes, choir members, ushers, lectors, and chalcists for making meaningful, reverent, and life-giving liturgy not only possible but available to both friend and stranger. Many of our new members, or even those considering moving to Raleigh, have found us through our online live-streamed 10:15 service.

We are seeking to engage our younger members in our worship rhythms, and this year added our Collect for the Kids while reintroducing Children's Chapel during the main service and Sunday School at 9:00am.

Our vestry has been focused on inviting parishioners to reengage at Good Shepherd following the pandemic. Rally Day was held outdoors as a neighborhood block party, and in 2022 our Brunswick Stew for Stewardship Sunday was shared as a community meal in Shepherd's Hall.

We have now transitioned to a new church management software system called Realm, which will enable us to remain and become connected in new ways, even as we navigate this technological shift together. I am particularly heartened that as a parish we have made room for important conversations and initiatives around racism, unaffordable housing, and violence involving firearms. We have created a space where disagreement, respect, and love can truly exist alongside one another, and where we can remain connected to one another even amidst uncertainty or discomfort. Such connection enabled us to raise over \$75,000 for the CASA King's Ridge development of units of affordable housing in Southeast Raleigh.

We are living out our trust in the Holy Spirit to lead and guide us as a church, and in Christ to hold us together in all things and through the year ahead.

In that saving love, and in the hope of the Resurrection,

The Rev. Imogen Rhodenhiser  
Rector

## Associate Rector's Annual Report

Beloved Parish Family,

As I reflected on 2022, one of our objectives was to intentionally focus on re-engaging with one another. We had missed not only being with each other . . . with seeing one another's smiles and experiencing warm hugs, whether it was a distance hug or an up-close one. Our shared life as a community of faith and our individual lives were beginning to experience a sense of returning to, re-imagining, and experiencing a new normal. And for some . . . that journey of experiencing comfort in returning to many things familiar, coupled with laying aside some of the familiar for something different was jarring. But, I pray that embarking on that journey was also seen as opportunities to embrace how the Spirit is leading us discern how we might GROW, communally and individually, in embodying the Gospel of Jesus.

2022 was a year bursting with opportunities for us to reignite and GROW spiritually and faithfully as a family by virtue of our baptisms, our faith, our heritage, and our recognition in the shared interconnectedness with all that God created. That is the work that God has called us to do, as "faithful witnesses of Christ." There is no greater example of how we respond to the call of Jesus than how our lives sing as a testimony to his teachings and how we prepare ourselves to recognize how we are called.

To provide opportunities for preparation, we had a robust series of Adult Formation offerings that addressed areas of faith formation, church history, bible studies, book studies, pilgrimages, engaging in difficult conversations, church safety, gun violence, health and faith, and the application of Scriptural and doctrinal teachings to societal issues, such as racism, gun violence, sexual and gender discrimination, and other "isms" that tend to separate us from expressing in unmistakable ways the love we must have for all that God created.

The ways in which we offered our lives in testimony to who we are as God's children, unbounded by walls, societal, cultural, or organizational boundaries or religious affiliations, but by the expression of God's Divine Love, were:

- ◇ Our active involvement with our missional partners, ONE Wake, Habitat for Humanity, CASA, Warmth for Wake, Family Promise, and other organizations
- ◇ Our joint ministries with Raleigh Mennonite Church, the Capitol Square churches with the Holiday Service of Hope and Remembrance; with St. Michael's in offering Sacred Ground, with the Raleigh Youth Choir, with St. Augustine's University Chapel in worship opportunities, with the Diocese in inviting participation in Confirmation training, Dismantling Racism training, Youth activities (Bishop's Ball, Hugs Camp), Book Studies.
- ◇ The resurrection of our Parish Nurse Ministry with a proposal to move towards embracing and integrating elements of Faith Community Nursing.
- ◇ Formation of a small group looking specifically at Church Safety with a goal of partnering with community organizations for guidance.
- ◇ Continued monthly offering of a mid-week Holy Eucharist service at the Springmoor Retirement Community
- ◇ Reaching out to the homebound, those in need of prayer, a call or visit, meals during times of personal stress, and limited financial assistance remains an integral part of our commitment to pastoral care of those mostly within our parish but also some outside our parish who just need a helping hand.

*(continued on following page)*

Beloved, our journey is not over. It continues, but with God in the midst of us, the Church of the Good Shepherd will continue to be a place of resiliency, strength, encouragement, support, and holiness whether we are inside our building, outdoors, and / or online. Let our lives continue to testify to the Spirit working through and among us . . . striving to be co-creators of God's Beloved Community.

“And now Father, send us out to do the work you have given us to do, as

faithful witnesses of Christ our Lord.”

-- Book of Common Prayer, p. 366

Faithfully submitted,

The Rev. Joyce Corbin Cunningham+

Associate Rector

## Senior Warden Annual Report

The pandemic continued to overshadow parts of 2022, but services were in person and online all year with masking coming-and-going as the Covid numbers in Wake County ebbed and flowed. The live-stream community is now well established with about 35-40 people viewing the services live and 100-150 people more viewing the recordings on demand. The staff and volunteers who have made this happen have done a great service for our church.

The church successfully moved its business and membership operations to Realm this year. We've begun fixing mistakes in the membership lists. (Please let our parish administrator know if you find others.) We've transitioned all accounting into Realm which has yielded us better tools to steward our resources carefully. We have moved our emailing platform to Constant Contact which interfaces seamlessly with Realm; we will increasingly use this platform to coordinate volunteer opportunities like ushers and lectors. We have also moved from DonorBox to Vanco to save costs and time. We encourage all members to download the Realm Connect account to manage their own account, download pledge statements, and track their own volunteering.

The church held its first Pride service in June with 155 in person, 49 online live views, and 213 on-demand views of the service. We were back to in-person baptisms and festivals, to the great joy of all who were there. The church hosted Rally Day outside in the parking lot for the first time with hamburgers and hot dogs, snow cones, ice cream, and big crowds.

2022 saw changes in staff as we have a new parish administrator David Baggett and bookkeeper Laura Dearth. We said farewell to our deacon Kristen Edrington in December. We welcomed intern Paul Apple for the second half of the year. Cheryl Cozzi will resign as Church Treasurer as soon as we find someone to take over that role in the spring. Good Shepherd also said farewell to our beloved Music Minister Dwayne Holloway who retired after more than two decades with us.

After three consecutive years at Good Shepherd with a balanced budget, our budget for 2023 may require funds from the Trust Endowment to supplement operating funds. As I write this, our pledges for 2023 are currently \$60,647 lower than the pledges received for 2022 with 139 pledges received. The Vestry approved a new purchasing policy this year, and several of us worked with the staff to increase everyone's understanding of the church finances.

We successfully renegotiated our lease with both the Raleigh Youth Choir and the Raleigh Mennonite Church. Both of these leases are now three-year leases. We enjoyed listening to the Raleigh Youth Choir sing in our service on December 4th for our Advent Lessons and Carols service. Raleigh Mennonite Church has been a faithful partner all year for children's ministries. The Vestry held its first Mutual Ministry Review with Canon Sally French to talk about what has happened and needs to happen in the church. We sketched out some exciting marketing ideas for the coming year. If any of you have any time or talents to help with these efforts, please let me know.

I want to pass on a special thank you to the superb preachers we've had this year: our Rector Imogen Rhodenhiser, our Associate Rector Joyce Corbin Cunningham, our Priest-In-Residence Nancy Allison, our Deacon Kristen Edrington, our ministry leaders Andrew Phillips and Devin McGuinness, and our intern Paul Apple. The church cannot function without a good Vestry. I want to especially call out outgoing members Christie Barbee, Rob Zucker, and Chas Sharp. The vestry welcomed three new members since our last annual meeting as well: Cheryl Cozzi, Peg Dorer, and George Habel. And my remaining thanks is to John Beck: a better Junior Warden I could not have hoped or dreamed to serve with.

Respectfully submitted,

Anna Howard, 2022 Senior Warden

# Junior Warden Annual Report

This report focuses on the maintenance of the building and grounds of the church and the Parish Life Center over the course of 2022. Maintenance is overseen by the Facilities Manager, the Junior Warden and the Rector with the assistance of other staff, numerous volunteers and vendors.

## Online Maintenance Report

An online monthly maintenance report was established in March of this year for the Facilities Manager to report maintenance issues, action taken, and status. The report is updated regularly (generally weekly).

## Grounds Upkeep

The church has a grounds maintenance company under contract which performs regular basic grounds upkeep (mowing, edging, leaf blowing, etc.) and maintenance of the sprinkler system. Supplemental grounds work (all mulching, pruning as needed, raking, picking up trash, etc.) was performed by the Facilities Manager, Junior Warden and volunteers on a regular basis throughout the year and on a scheduled spring and fall yard workday. Flowers in the planters were donated and maintained by Jennifer Tlusty and Paul Henry. Mulch for the entire property (front, back and sides) was paid for with donated funds. City of Raleigh sidewalk maintenance repaired brick work on sidewalk in front of church at the church's request. Other work—the lamppost on McDowell St. was replaced, the front sign was repainted, a solar powered spotlight was installed in front of the church sign and loose paver stones in the back sidewalk were reset.

## Building Upkeep

Regular inspection, minor repairs, cleaning, wood polishing, etc. were carried out by the Facilities Manager and his assistant, the Junior Warden and volunteers. Vendors repaired the cracked front concrete porch and loose railing outside the passageway between the church and PLC and portions of the sidewalk; plaster in the balcony area of church and damaged drywall in ceiling of PLC portico; 2 outside doors and doorway trim on church; the elevator; plumbing in the PLC; pendant lights in the narthex.

## Painting Restoration

The Madonna painting in the narthex was damaged and a restoration specialist was hired to restore the painting and frame to prime condition. Duke Fentress organized a lowkey donation campaign which paid for the restoration of the painting and contributed to funding for the Narthex pendant lighting repairs.

## HVAC and Interior Fire Sprinkler System

Two annual inspection/maintenance contracts were signed with new vendors (costs approximately the same as the previous contracts). These vendors performed the following repairs over the course of the year: water heater, 3rd floor, PLC; dry sprinkler system (church); jockey pump in the riser room, PLC; jockey pump controller; evaporator coil on church HVAC unit; defective suction transducer in PLC chiller; bearing replacement, PLC air handler.

## Sound System in the Church

Sound board replaced, and other repairs made to church sound system. Ongoing replacement of cables and other components.

*(continued on following page)*

## Ongoing Maintenance/Equipment Projects

Mortar repair on McDowell St. stone wall—awaiting scheduling; new projector and control panel in Shepherd's Hall is largely complete except for a backordered part expected in March, 2023 (Mennonite Church and Good Shepherd each will pay half); add windows on 3 office doors to meet "Safe Church" guidelines.

### For Future Consideration

- \*Per Jr. Warden's request, the HVAC vendor conducted an assessment of the CGS HVAC system, projected replacement costs and a projected replacement schedule for aging HVAC system in the church (Much of the system is 20 or more years old. The PLC chiller unit was replaced in 2021).
- \*Cameras and keyless fob entry system for PLC. This will improve security in the PLC and provide us with a method of controlling access. This would be jointly funded by CGS and Shepherd's Table.
- \*Resealing back parking lot and redrawing parking lines. Parking lines have nearly disappeared and sealing the lot would extend its life.
- \*Landscaping improvement: plant evergreen bushes, rear right side of church; investigate replacement for dead and dying wax myrtles ringing parking lot.
- \*A security committee has begun meeting which has begun assessing the security needs of the church and will make recommendations to the vestry.

Respectfully submitted,

John Beck, Junior Warden



# **Worship Ministries Annual Reports**

## **Acolyte and Verger Ministries Annual Report**

In 2022, Church services resumed to an indoor setting. This allowed the Acolyte Ministry to expand to 3 acolytes for each service and additional acolytes for special services such as Pentecost, Easter, and Christmas Eve. At the 5PM Christmas Eve Service 11 acolytes participated which is the number acolytes who participated pre-COVID. For 2022 there were 20 acolytes participating which was an increase of 4 from 2021. Acolyte training sessions occurred on Sunday August 14, 21 and 28 and other individual training occurred in early September. The goal for 2023 is to return to the traditional 5 acolytes per service.

The Vergers continued to be a part of each Sunday service. There are currently 3 Vergers: Caryl Fuller, Dave Roten and David Stroud. A fourth Verger Evan Meade has been involved in select services. The Vergers at CGS are also member of the National Vergers Guild of the Episcopal Church. The Vergers make sure lectors are present, lead acolytes during the service and assist the Clergy through a Service. Many of the Vergers, while not in Church on Sundays are assisting the Parish in other ways.

This will be my last report for acolytes and vergers as I am stepping aside after 20 years.

Respectfully submitted,

David Stroud

## **Altar Guild Ministry Annual Report**

The Church of the Good Shepherd is extremely blessed to have a truly dedicated group of Altar Guild volunteers who work tirelessly behind the scenes to ensure everything is prepared for worship. Emerging from strict COVID protocols to begin a cautious return to more normal practices came with certain challenges but these amazing servants of God rose to the occasion time and again.

Our Altar Guild is divided into four teams responsible for services one week each month. One or two of a team's more experienced members serve as Co-Chairs who organize coverage for their weeks' assignments and make sure nothing is overlooked.

Weekly teams set-up, remove, clean, and care for all of the elements, vessels, linens and hangings needed for regular Sunday worship, baptisms, weddings, funerals, and any special services that Good Shepherd might host. They also prepare the Eucharist kits for clergy and lay ministers to take on pastoral visitations to parishioners.

The "Sacristy Evangelists" of Altar Guild serve God and their Good Shepherd family through this vital ministry. The time commitment is small and flexible enough to accommodate almost any schedule. Many hands make light work and there is always room at the table for new members. I invite anyone to reach out by phone or stop by the Sacristy after service to learn more!

Respectfully submitted,

Caryl G. Fuller, Chairman

Phone: (919) 605-5998

Email: [cigi7@att.net](mailto:cigi7@att.net)

# Adult Formation Annual Report

The Episcopal Church's Charter for Lifelong Christian Formation invites us to look at our faith formation as a lifelong journey in growing in the knowledge, service, and love of God as followers of Jesus, informed by Scripture, Tradition, and Reason.

Living into this Charter, the Church of the Good Shepherd was offered a robust series of Adult Formation offerings that invited us to prayerfully live our lives in a way in which we are continuously learning the responses we should be making as Jesus-followers to the changing needs of our communities and those of our brothers and sisters, recognizing the image of God in each of them.

The following opportunities were offered for Adult Faith Formation:

- ◇ 4 Bible Studies a week: 2 on Tuesdays – morning and evening; 1 on Wednesday mornings; 1 on Sunday mornings
- ◇ Sacred Ground - partnering with St. Michael's
- ◇ The Episcopal Presence in Raleigh in the 19th Century - Presenter: the Rev. Brooks Graebner
- ◇ Entering the Passion of Jesus by Amy-Jill Levine - Facilitator: Mother Joyce
- ◇ Let's Talk: Reconnecting with Community, Faith, and Tradition - Facilitator: Mother Joyce
- ◇ Woke: Why Pronouns Are Important - Facilitator: Paul Flynn
- ◇ Having Difficult Conversations - Facilitator: Paul Flynn
- ◇ Each Other's Keeper (Gun Violence) - Facilitator: Jon Stoddard
- ◇ Parish Nurse Ministry Topics - Facilitator: Tristin Carpenter

Communicable Diseases

Meal Prep for Restricted Diet

- ◇ Newcomers Class - Organizers: John Beck and Martha Hayes
- ◇ "Ask the Clergy" - Mother Joyce
- ◇ Sharing Christmas Traditions

Thankfully, during the year, we also were blessed with Jean Knepley responding to the invitation to shepherd the Adult Formation Team. Jean came on-board mid-year and I am thrilled and full of gratitude for her gifts and talents in this area.

Respectfully submitted,

The Rev. Joyce Corbin Cunningham

# **The Archives and History Committee Annual Report**

## **Archive Update**

The online archive continues to be updated by Craig DeShong. Vestry minutes, committee reports, etc. are being transferred to the permanent online archive from parish document folders or from scanned documents. Currently, for example, vestry minutes from April, 1874 to Oct. 2021 are available to church members online in the Parish Archives.

## **Church Open Houses and Tours**

The committee sponsored two open houses. Margaret Park once again coordinated the Raleigh Downtown Historic Church Walk and the CGS participation in the Walk. It took place Saturday, Oct. 1 from 9-12 with Margaret and two volunteers providing tours to visitors. Approximately 20 people visited the church. (Visitor numbers were lower than normal because of the severe storm that passed through the day before.) A second impromptu open house was held December 17th from 12:00-3:00pm. The plan was to attract visitors from the large number of passersby who normally throng downtown Raleigh on Saturday, but the weather didn't cooperate again, the day was cold and windy, and only a few visitors stopped by. The plan is to try again when the weather is better.

## **Painting Restoration**

Committee member Duke Frentress took the lead in restoring the Madonna painting that has long hung in the Narthex. The painting was beautifully restored by Buffmeyers, a restoration specialist who has restored paintings for several area churches. The painting, a version of Andrea del Sarto's "Madonna of the Harpies," was painted by a studio in Florence. The appraisal done of the painting in the 1980s estimated that it was painted in the 1800s, but the restoration specialist said it more likely dates to the 1700s. We have yet to discover who donated it the church or how long it has been here, but there is a good possibility it was part of Bishop Theodore Lyman's art collection and was donated to us by a family member in the late 1800s or early 1900s. (The bishop attended Good Shepherd and left the church a significant bequest dedicated to building the church we now occupy. He is buried under our altar.) The restoration was paid for by donations which are much appreciated.

John Beck, Chair

CGS Archives and History Committee

# Children's Ministries Annual Report

During 2022, the children and families of Good Shepherd experienced a year of rebuilding and reconnecting. We also deepened our ongoing partnership with children's ministries at Raleigh Mennonite Church, and our continued shared ministry has made possible so many of the classes and events we have offered this year. Our partnership with RMC is one of my favorite things about doing ministry with children and their families at Good Shepherd!

Our first priority in the winter and spring was reestablishing regular Sunday School offerings for children, and inviting our youngest disciples to participate in Children's Chapel during the 10:15am service.

During Holy Week, we partnered with RMC to offer an interactive Stations of the Cross, and then on Easter Sunday, we invited children and their families to a scavenger hunt/Easter egg hunt. Parents and children alike loved this new format and the return to a favorite yearly tradition.

Over the summer, we held our first in-person VBS since COVID and our first joint VBS with Raleigh Mennonite. For the one day event, we focused on the theme of "God's Great Big Beautiful World" and allowed our call to care for God's creation to shape our worship, art, music, and games.

The fall saw the start of two Sunday School classes (K-2<sup>nd</sup> and 3-5<sup>th</sup>) on Sunday morning, and the introduction of a new offering for children with the 10:15am service. Before departing for Children's Chapel, our youngest disciples were invited to the chancel steps for a "Collect of the Kids" – a brief introduction to the theme or lessons of the day and a prayer before heading upstairs.

Rounding out the year was our Christmas Pageant, ably directed by Ian Finley, and the entire CGS community came together to make the return of this favorite tradition a smashing success! Children from Good Shepherd and Raleigh Mennonite worked hard rehearsing their lines and preparing to tell the Christmas story, and after the show, members of both congregations gathered for food and fellowship in Shepherd's Hall.

Thanks be to God for all we have been able to offer children and their families at CGS in 2022, and thanks be to God for all the time, talent, and treasure that the members of Good Shepherd have given to make this ministry possible. In particular, I want to lift up the work of our Children and Families Ministry Steering Committee, our dedicated team of teachers and volunteers, all our CGS families, and our ministry partners at RMC, especially my counterpart, Rachel Taylor.

I'm grateful for this year of ministry with children and their families at CGS, and look forward to another wonderful year of ministry ahead!

Respectfully submitted,

Andrew Phillips  
Children and Families Minister

## **Columbarium Committee Annual Report**

Located in the Baptistry area of the church, the Good Shepherd Memorial Columbarium is managed in perpetuity by a Board of Trustees composed of five (5) members. Board members consist of the Rector, the Junior Warden and three (3) members of the Church appointed by the Rector. Current Trustees are: The Rev. Imogen Rhodenhiser, John Beck, Susan Jackson, Mary Propst and Jan Harris.

In 2019, the Columbarium was expanded to 136 burial niches – each can accommodate two (2) burial boxes. With this expansion, we have reached the physical limitations of the Baptistry to hold additional niches. Any future expansion will have to be in another area of the church or possible outside. In 2022, most of the final touches were completed to include mounting plates on which to engrave the names of the deceased in the newer Columbarium addition and also decorative interior corner panels (because of COVID issues, it was optimistically reported in error these took place in 2021, my apologies).

Following Vestry-approved Trustee recommendations made in 2019, niche locations may now be selected at the time of purchase from those available. Those who had purchased prior to this change have all been contacted and have selected their niches. As of 12/1/2022, of the 136 niches, 42 are available for parishioner purchase. Parishioners wishing to be interred in our Columbarium are encouraged to contact the Parish Administrator at 919-831-2018 to make arrangements for niche purchase.

Respectfully Submitted,

Jan S. Harris, Chair

## **Daughters of the King (DOK) Annual Report**

The Bethesda chapter of the Daughters of the King of the church of the Good Shepherd, is a national organization of the Episcopal church. We do not fund raise but are committed, through vows, to service, prayer and evangelism. We are not a fund raising organization and we serve at the pleasure of the Rector.

We have been meeting every other month in the year of 2022 atler the 10:15 AM service.

Any woman who is a member of the Episcopal church is eligible to be a member.

Charlotte Netherby

President

# Engagement Committee Annual Report

The Engagement Committee is tasked with increasing membership by building connections with visitors and newcomers and fostering a supportive environment for current church members.

## Accomplishments

\*Completed a study of CGS membership trends.

\*Worked with clergy and staff to ensure that the church is stocked with visitor cards, visitors to church are encouraged to fill out cards, and there is follow-up with visitors. This year 40 individuals and families filled out a visitor card.

\*Each week, a welcome email or letter is sent by an Engagement Committee member to Sunday church visitors (in-person or online) who fill out a visitor card that week. Visitors are also sent a Good Shepherd brochure developed by the committee for visitors and enquirers.

\*Two newcomers' classes were held Sunday at 9:00am in the late summer and fall - a one-session class attended by 6 people and a 3-session class organized by Martha Hays and attended by 8 people. The Rector, Associate Rector, Jan Harris, John Beck, Martha Hays and Lynn Wiss made presentations and led discussion at the 3-session class.

\*John Boyne organized an effort by committee members, Vestry members, and others to contact church members encouraging them to attend Rally Day. A Rally Day newcomers' table was staffed by Esther Hall and Vanessa Bak (and others!).

Respectfully submitted,

John Beck

## Fellowship Committee Annual Report

2022 saw Good Shepherd start to return back to some normalcy with parish-wide events. We hosted 2 major events and had numerous other events throughout the year such as the Christmas Pageant Party, Stewardship Sunday, and much more. Summaries of our two major events for the year are below. We are looking forward to hosting these as well as the parish Pig Pickin' next year.

CGS Rally Day / Parish Picnic took place Sunday, September 11th outside in the church parking lot under big party tents. The rain earlier in the morning couldn't slow us down or keep us from congregating together outside after the service.

- ◇ People shared in fellowship outside while enjoying hamburgers, hotdogs, and Howlin'
- ◇ Cow ice cream (thank you to Jack Boyne for dressing as the cow to help pass out ice cream)
- ◇ The Soup Kitchen generously donated a good portion of the food
- ◇ We even had a bounce-house in the parking lot

Saturday, November 5th we hosted the annual Jim Propst Memorial Oyster Roast in Shepherd's Hall. We had a great group of volunteers who made the event a success by helping to prepare, cook, and then clean up afterwards.

- ◇ 110 people in attendance
- ◇ \$1700+ donated at the entrance
- ◇ The Raleigh Mennonite congregation was invited and broke bread with us
- ◇ Leftover food was either auctioned off or donated to the Raleigh Mennonite Church where they dispersed it to people in need

We look forward to another year of fun and fellowship!

Respectfully submitted,

Chas Sharp



## Mary Beth Fee Center for Pastoral Care Annual Report

During this past year, many of our ministries have begun to roll back into a more normal expression of pastoral care. We are thankful that we are able to make visits and touch base with those who are no longer able to share in the fullness of parish life. We especially need recruits to help with Meal Trains, flower deliveries, and pastoral visits. If you can help in these areas or any of the following ministries, please contact Lynn Wiss at [lynn.wiss@cgs-raleigh.org](mailto:lynn.wiss@cgs-raleigh.org). Please know how much your contributions will be appreciated and cherished.

Shepherd's Lunches did not start up this year. In the beginning of the year, the Delta variant, etc. kept us from meeting because our group is in a compromised health condition. Once our mid-week service begins again, we may need to look for a new leader of this ministry because of the change of day for the mid-week service. We look forward to starting this ministry up again.

We did continue with Meal Trains for parishioners who had health issues which necessitated delivery of meals. A big thank you to the many folks who participated in this program this year. We couldn't have done it without you. And a thank you for those who came on anew this year to help with meals. Please know how much it is appreciated. Also, meals of leftover Brunswick Stew from Stewardship Sunday are being delivered and will be enjoyed by many in the months ahead. This is a ministry which we need more to help with. Please contact Lynn Wiss if you can volunteer to be part of a Meal Train.

The Cheer Committee aka Card Committee headed by Karen Boyne has continued to write monthly cards to those ill and to shut ins. This is a faithful group of women and men. We'd love to have some additional help and men are welcome to help with this ministry. Contact Karen, if you wish to help with this ministry.

The Phone Call Committee headed by Jan Harris has recruited about a dozen members of our congregation to make bi-weekly calls to parishioners to touch base, making certain all is well and to let them know they are being thought of. Some callers are touching base even more often. Through these calls we have been made aware of parishioners being hospitalized or being in rehab so that we can make certain additional pastoral care can be made by clergy or by pastoral visits.

The Flower Delivery Committee is comprised of 12 women of the parish who deliver flowers and visit with those who are sick or shut-in. Meriwether Walker faithfully rearranges the altar flowers into smaller vases so that four to six parishioners can enjoy the flowers each week. A big thank you to those who donate their altar flowers to pastoral care and to these faithful women who deliver and visit with parishioners.

The Bereavement Committee is headed by Molly Propst. She and her committee call and touch base with those who have lost a loved one during the first year after the death of that precious family member.

The Pet Ministry has resumed. Once Shirley Sullivan returned to Good Shepherd, she immediately contacted us about resuming her pet visits with Ariel. Several members of our parish have been uplifted by her visits. If you wish for a visit from Ariel with Shirley, please contact Lynn Wiss and she will make certain you are on Shirley's rotation.

The Men's Shepherding Group is where the male members of our parish connect with other men. In the past, these men have connected through grabbing a cup of coffee together or meeting for some time to chat. This year, these faithful members have continued to connect with parishioners via phone calls each month.

*(continued on following page)*

The Lay Eucharistic Visitors Ministry currently serves eleven members of our parish are receiving Eucharist from seven Lay Eucharistic Visitors. We will be having a new LEV on board this winter. Please contact Lynn Wiss, Pastoral Care Coordinator at [lynn.wiss@cgs-raleigh.org](mailto:lynn.wiss@cgs-raleigh.org) if you or a loved one would like to be added to receiving Holy Eucharist at home or a nursing facility on a Sunday.

The Guild of the Christ Child Ministry has been taken under the wing of the The Breakfast Club members, who provide cards and meals for those who have had new babies this year. Please let us know when a new baby arrives in the parish so we can make certain to get a meal to them and a greeting card. Please contact [lynn.wiss@cgs-raleigh.org](mailto:lynn.wiss@cgs-raleigh.org).

The Saint Francis Guild Prayer shawls have continued to be delivered to those who are ill. If there is a new baby in your life, please contact Lynn Wiss to let us know so that we can give your newborn a hat knitted or crocheted by members of the group. Baby blankets and hats are made for the NICU at area hospitals and hats and scarves are continued to be knitted to send to The Seamen's Institute. If you are interested in participating in these projects, please contact Meriwether Walker for patterns and instructions.

Any help is appreciated in whatever capacity you can lend your talents and time. Members of the parish are so appreciative of your gifts. Please prayerfully consider helping in any of the ministries in the coming year.

Respectfully submitted,

Lynn K. Wiss

Pastoral Care Coordinator

## Music Ministries Annual Report

This is my final Music Ministries Annual Report. It's been a strange year for me knowing that everything I plan and execute will be for the last time at the Church of the Good Shepherd. However, it's been a year where I was able to program a lot of favorite choral, handbell, and organ pieces that I/we have done over the years. That was especially true of our 2022 liturgical seasons of Lent, Easter, Advent and Christmastide.

We've all learned to accept and make the most of the continued challenges a post-pandemic time presents when making music. Little by little, we are embracing a new normal as we have to continue to wear masks from time to time, socially distance, and sometimes just quarantine for a while. Nevertheless, attendance at rehearsals has been overall excellent. The spirit of all the volunteer and professional musicians has remained high with a contagious enthusiasm to get "back to the way things were."

I do regret that we no longer have children's choirs at Good Shepherd. I hope they may be developed and restored for the future. However, I am thrilled that Good Shepherd is home to the newly named Raleigh Youth Choir (formerly the Raleigh Boychoir). The Raleigh Youth Choir has enthusiastically made space for girl's voices, also. It is wonderful to be at rehearsals on Monday afternoons with children, youth, parents and artistic staff all over the second floor of the parish life center, filling the halls with singing and laughter! This is truly one of our most successful partnerships. It was also thrilling to hear some of its youngest members sing with our Chancel Choir on December 4th for our annual Service of Advent Lessons and Carols.

As I retire from Good Shepherd as Director of Music Ministries & Organist, please know how very proud I have been to foster and nurture an amazing community of volunteer and professional musicians. Throughout the years, we all became a very close knit family who loved and cared for each other deeply...all in the name of Christ. Serving this community has truly been an opportunity of a lifetime.

I am forever grateful!

Dwayne C. Holloway

Director of Music Ministries & Organist (retired Christmas Eve 2022)

The Church of the Good Shepherd

# Outreach Ministries Annual Report

A core group of Good Shepherd parishioners oversaw the outreach ministries in 2022. A primary goal is to make outreach front and center in our Parish and to provide more support with our time, talent, and treasures. Outreach now has a new focus of how existing and future outreach ministries are organized. The basis for outreach at CGS is based on an outreach mission statement.

*The Church of the Good Shepherd is a loving, compassionate, inclusive Christian community that strives to serve all of Christ's sheep in our parish, our community and the world through Christian witness, advocacy for what is good and just, altruism for those in need, and alliances with organizations sharing our values.*

In order to organize all of the existing and future outreach ministries, three pillars of Advocacy, Altruism, and Alliances were developed. This approach brings the various outreach and (in reach) ministries into 3 specific pillars: Advocacy (advocating for others), Altruism (helping those in need) and Alliances (supporting organizations who share our values). This organizational structure puts focus on ministries performing the same types of functions under the same umbrella. Two outreach programs require funding from the Vestry on an annual basis. They include: One Wake and Habitat for Humanity.

Advocacy	Altruism	Alliances
One Wake	Benevolence Requests	AA
Sacred Ground	Beyond Our Doors	Campbell Law School
Citizenship Classes (future)	Blood Drive	Historic Churches
	Episcopal Campus Ministries	Green Chair
	Family Promise	Habitat for Humanity
	Farm Workers Ministry	Heifer International
	St. Nicolas Tree	Helping Hand Mission
	Mission Trips	Raleigh Youth Choir
	St. Francis Needlework Guild	Shepherd Table Soup Kitchen
	Pastoral Care	Warmth for Wake
	Threshold Choir (Future)	
	Great Leaps Reading Program	
	United Thanks Offering	

Below is a list of active outreach ministries in 2022: One Wake and Sacred Ground, Habitat for Humanity, Warmth for Wake, St. Nicolas Tree, Episcopal Campus Ministries, Family Promise, Pastoral Care, United Thank Offering, AA, Historic Churches, Heifer International, Raleigh Youth Choir, and Shepherd's Table Soup Kitchen along with Lowes food pickup.

Good Shepherd is fortunate to be involved in and supporting so many deserving outreach ministries. It could not happen without all of the wonderful and dedicated volunteers who step up to God's call to loving your neighbor and helping those less fortunate than us.

Respectfully submitted,

David Stroud

# Stewardship Committee Annual Report

Church attendance patterns were radically altered during the Pandemic creating a challenge in determining accurate membership information. Through our outreach efforts, an updated database management system, and a gradual return to in-person programming we have a clearer sense of our current membership. This information is critical in building an accurate budget to fulfill our mission as the Church of the Good Shepherd.

Your Stewardship Committee embraced transparency in money raising matters and included graphics in their reports to the congregation to illustrate where funds are allocated. Working with David Howard as our Finance Committee liaison greatly enhanced this effort.

A real highlight was our celebratory Stewardship meal together in the Parish Life Center. Frank Fee and the Stew Crew did not disappoint! Special thanks to the Boyne clan, Frank Fee family, Sheldon Smith, Adam Ridge, Kevin Scanlon, Paul Fyfe, John McCoy, and Mac Gilbert.

## Summary

\*Please expect updated numbers to be presented verbally at the Annual Meeting\*

2023 Stewardship Goal: \$695,710

Contributed: \$585,872

Annual Stewardship Pledges: 148 households

Average Gift: \$3,959

2022 Stewardship Goal: \$623,607

Contributed: \$623,607

Annual Stewardship Pledges: 174

Average Gift: \$3,584

2021

Contributed: 565,553

Annual Stewardship Pledges: 159

Average Gift: \$3,557

2020

Contributed: 684,966

Annual Stewardship Pledges: 187

Average Gift: \$3,470

Special thanks to the wisdom and guidance of the Stewardship Committee: Christie Barbee, Peg Dorer, Gregg Knepley and our advisors Bit Hardy and Chas Sharp.

Yours truly,

Esther S. Hall

## Treasurer Annual Report

The financial statements dated December 31, 2022, as approved by the Vestry are presented as we begin a new year of ministry.

December financials, as approved by the Vestry, show Operating Revenue for 2022 totaled \$745,228 and total Operating Expenses were \$758,230 resulting in a deficit of \$13,002..

Good Shepherd has been blessed by a parish family that responds with loving abundance even in uncertain times like these and our budget was assisted greatly by the generosity that our church family pledged to the Good Shepherd ministry. As our church reopened more fully after COVID and our parishioners began coming back to church, our offerings also have increased in this past year.

As we look forward to the 2023 year, we have an ambitious budget goal, maintaining most of the current expenses, but expanding our staffing expenses to better serve our church as well as our community.

Many thanks to Finance Committee Chairman, Anna Howard, for her expertise, time, and patience, and our new Finance Committee Chairman, Susan Jackson and to each of the 2022 committee members; faithful stewards who generously offer their time and talents on on behalf of our Good Shepherd family.

Respectfully submitted,  
Cheryl Cozzi  
Treasurer

### Financial Report

#### Summary of Total Revenue and Expenses

Actual vs. Budgeted  
as of December 31, 2022

<u>Actual 2022</u>	<u>Budgeted 2022</u>	<u>Variance</u>
Revenue \$745,228,	\$749,903	(\$4,675)
Expenses \$758,230,	\$749,903	(\$8,327)
Net Income (\$13,002)	\$0	(\$13,002) Less Than Expected

## Trust (Endowment Fund Trust) Annual Report

The Church of the Good Shepherd Endowment Fund Trust was created by the Vestry in 1993. The Trust was established to provide a framework for a variety of bequests that had been left to the church and to provide a vehicle for parishioners to make special gifts and bequests to the church in the future. The Trust is overseen by a five-member Board of Trustees that meets quarterly to review investment performance, manage investment policy, meet with advisors, and make disbursements requested by the Vestry. Each Trustee serves a five-year term, with a new Trustee appointed each year by the Vestry.

In 1996, the Trust was amended to organize the various funds in the Trust into three categories: Capital Improvement, Outreach, and Operations. Since the bulk of the funds in the Trust are restricted by the direction of wills or donors, only a portion of fund earnings are available for unrestricted operations of the church. Endowment funds are pooled for investment purposes, but the principal and income are allocated to and tracked for each fund held within the Trust. The Trustees monitor unrestricted funds monthly, balancing investments with projected cash needs for the church, keeping in mind that the purpose of these funds are for the long-term benefit of the church, its parishioners, and for outreach within our community.

Contributions to the Trust during 2022 included generous bequests made by parishioners totaling \$306,048. This total includes the Woolery bequest, was a little bit more complex than other gifts have been in the past. We are thankful to Duke Fentress and other trustees over the years that remained engaged with the trustees of the Woolery fund and put us in a position to receive the generous gift.

Disbursements from the Trust in 2022 totaled \$152,365. This amount includes a transfer to the church to be paid to Truist (BB&T) for the annual payment on the mortgage in the amount of \$106,000; payment of \$30,000 to support the Casa project; and a total of \$13,863 was incurred for accounting services and investment management expense.

The Trustees are pleased to report that in 2022 for the third year in a row, the Vestry took no draws from the Trust for ongoing operations. Our church was able to achieve this because of the generosity of church members through pledge donations and careful management of expenses by the Vestry in 2022. Each year that the church goes without drawing funds from the Trust for ongoing operations increases the amount of unrestricted funds in the Trust thereby increasing the long-term financial security of both the Church and the Trust.

As of January 1, 2022, the market value of the Trust was \$2,349,781. As of December 31, 2022, the market value was \$2,152,276, which is a decrease of approximately 8.5%. Accounting for withdrawals and deposits, the 12-month rate of return was -14.9%. The funds are currently allocated approximately 65%/35% between equity and fixed income investments, which is consistent with the current Trust policy. Despite losing value over the last year, the Trust outperformed relevant benchmarks.

Because the Trust investments are pooled, we use the cost basis of the investments as a framework to allocate the market value of the assets, which is typical of endowments. From a cost basis perspective, the total value of the Trust is \$1,689,605, of which \$1,019,114 is restricted and the remainder is unrestricted. In 2022, the Trust had a total of \$106,562 in realized earnings. Of this, \$81,384 was unrestricted and the remaining \$28,178 were restricted earnings.

*(continued on following page)*

Parishioners who wish to make special gifts and bequests to the Church are encouraged to contact any of the Trustees for information on how the Trust may be used to carry out their wishes and desires.

Margaret Davis fulfilled her term as a Trustee as of December 31, 2022. Christie Barbee has been appointed by the Vestry to begin a five-year term in January 2023.

Respectfully submitted,

Margaret Davis – Chair, Shelley Scanlon, Duke Fentress, Jack Boyne, and Don Blankenship -Trustees



# Volunteer Annual Report

Overall, I believe “we are returning to a new normal”. Volunteer opportunities are opening back up and people seem to be feeling more willing to re-engage. That said, Church of the Good Shepherd continues to commit its time, talents and treasure to our three areas of Volunteer Service: WORSHIP, SERVING OUR PARISH and SERVING OUR NEIGHBORS.

Please continue to look for the Volunteer brochures in the racks inside the glass connector and as you enter the Parish Life Center (PLC) as well as on a bookcase shelf leading from the PLC foyer to the connector (next to the red flowered box).

We have so many ways you can engage with your brothers and sisters at CGS and beyond . . . won't you join us?

I look forward to talking with each of you and exploring how you might participate!

Jan Harris

Volunteer Coordinator