



## **HOUSING NAVIGATION SPECIALIST**

### **JOB DESCRIPTION**

Join Children's Law Center of California (CLC) and become part of an amazing team of advocates supporting children and youth in foster care. CLC is the largest children's legal services organization in the nation, serving 33,000 clients in the Los Angeles, Sacramento and Placer County child welfare systems.

CLC is currently seeking a Housing Navigation Specialist to advocate for youth and young adults experiencing or facing imminent homelessness to ensure their access to safe, secure, and appropriate housing while under the jurisdiction of the dependency court and as they become independent. The need for housing support is greater than ever due to the COVID-19 crisis. The path to permanent, supportive housing is different for each client, and the process is difficult to navigate. In this new role, you will be an integral part of a dynamic team working collaboratively to help youth enter adulthood ready to take the next step toward higher education, employment, or providing a safe home for themselves and/or their own young family.

The ideal candidate is a proactive team player and has a working knowledge of the housing system in Los Angeles County and experience in the housing/homelessness space. Relationships with key players in the housing arena, both political and service provider, is a plus. Ability to work collaboratively in a team setting, excellent interpersonal and communication skills, and the ability to liaison with community partners is required. Prior experience working with youth and/or underserved populations is preferred.

#### **Qualifications:**

A successful Housing Navigation Specialist will have experience working in the Los Angeles County housing sector with at least 2 years of experience providing housing navigation or similar services to highly vulnerable populations. A degree from an accredited college or university in social work, human services or a related field is preferred, however, a combination of education and experience may be substituted. The successful candidate will also demonstrate:

- Working knowledge of the complex housing systems that exist within Los Angeles County lines and programs specific to youth in the foster care system, including but not limited to: CES, Section 8 (city and county), VASH Housing, voucher programs, other short-term subsidy programs, the independent living program (ILP), supervised independent living placements (SILP), and other extended foster care housing options.
- Ability to communicate effectively both orally and in writing. S/he should demonstrate professional demeanor in behavior, appearance, and communication. Excellent time management skills, accountability, problem solving, principled decision-making and critical thinking ability is required.

- Strong record of effectively utilizing supervision and consultation to adhering to professional and ethical standards.
- Must be able to provide proof of full COVID-19 vaccination status.

**To Apply:**

Applicants must apply directly on CLC's website [www.clccal.org/employment](http://www.clccal.org/employment). Applications received through any other site or method will not be considered. Please include a detailed cover letter indicating why you are interested in and qualified for this position. Resumes submitted without a cover letter will not be considered.

A valid driver's license and reliable automobile auto insurance are required at all times while working for Children's Law Center.

*Children's Law Center is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, disability, medical condition, age, gender identity, or any other characteristic protected by law. Full vaccination status for COVID-19 is a condition of employment.*