

National Night Out Kick-Off Event (Karen and NEED more)

Richmond Police present displays to kick-off NNO

July 31, Public event, noon to 3 p.m., Wal-Mart parking lot, 2401 Sheila Lane

Staff needed 11 a.m.-4 p.m.

National Night Out is Aug. 3, and more information will follow.

Guidelines: Remember that the times listed MAY include time for gathering supplies, loading the van, driving to event, loading, setting up, breaking down, returning to DEC, etc., as needed for the particular event. As such, they may be different than the listed times for the public for the event.

- Remember that you may sign up for other part of the shift, and not the entire shift. Please let Karen know if that is the case, so others can be found to fill in. You will be paid for the time that you work.
- Remember that times and/or details could change from what is listed here as plans are firmed up for each event.
- To get an idea of previous events we have participated in, check out the photos here:
<https://www.flickr.com/photos/911rva/albums/72157696371777795>
- Check with your supervisor before letting Karen know that you are signing up to work. This is required, even if it is your day off.
- Check your email for additional, detailed information on each event as it approaches.
- Let Karen know BEFORE the day of the event if you have questions or concerns.